Nicholas Boddy
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bicknoddy.com

With experience managing a team revolved around production data and my self-taught programming skills, I plan on working in education to help our communities find the best routes through data to provide the most ideal learning experience for students and teachers.

EDUCATION:

Wayne State University, Mike Ilitch School of Business   Detroit, MI
Bachelor of Science in Business Administration   Expected: December 2020
Major: Information Systems Management

Macomb Community College   Warren, MI
Associate of Business Administration   December 2019

EXPERIENCE:

Detroit Public Schools Community District   Detroit, MI
Technical Client Service Specialist   September 2020 – Present
- Fields and resolves phone calls regarding information technology concerns
- Assists closing incident tickets through ticketing software
- Communicates with team members to solve high-level technical matters

Motor City Industrial   Hazel Park, MI
Warehouse Supervisor   January 2018 – February 2020
- Oversaw daily objectives and the duties of over twenty employees
- Prepared reports with data gathered within an ERP system
- Facilitated new or improved processes to assist achieving growth in production
- Organized weekly meetings in a townhall setting

Passarell & Co.   Shelby Twp, MI
Concrete Finisher/Laborer   June 2014 – January 2018
- Assisted in project development planning
- Poured and finished concrete structures such as sidewalks and driveways
- Operated heavy equipment and power tools

RELEVANT PROJECTS:

Daily Reporting, Connected Futures – Qualtrics, DPSCD   September 2020
- Assigned to generate and export reports referencing Connected Futures exchanges
- Wrote Python script with Selenium to automatically generate report
- Created batch file to automate starting the script routinely at designated time

Inventory Write-Off Removal, Motor City Industrial   September 2019 – December 2019
- Extracted and organized decades of sales data from the previous inventory write-off
- Led team to successfully cut the written-off inventory by 25%

SKILLS:

- Experience in SQL, Python, R, C#, HTML/CSS, Javascript, with understanding in OOP
- Microsoft Office – Advanced Excel, Word, PowerPoint, Outlook
- Detail-oriented and solution-driven