## **BANGSAMORO GOVMAIL MODIFICATION FORM**

(Note: Please read the attached instructions before filling out this form)

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COMPLETE NAME OF ORGANIZATION	MINISTRY OF BASIC HIGHER AND TECHNICAL EDUCATION	
COMPLETE ADDRESS OF ORGANIZATION	Bangsamoro Government Center, Governor Gutierez Avenue Rosary Heights VII, Cotabato City 9600	
TYPE OF ORGANIZATION	☐ Ministry ☐ Agency ☐ Office ☐ Special Project	
TELEPHONE / MOBILE NUMBER		
FAX NUMBER		
PURPOSE OF REQUEST (If your request is special project initiative, please include the purpose of the initiative/project. You can use separate paper if the space provided is not enough.)	RENEWAL OF MBHTE ZOOM ACCOUNT AND EMAIL (it@mbhte.bangsamoro.gov.ph)	
LIST OF NAMES OF APPLICANT		
NAME	POSITION	(This will be used for activation of the issued government email.)
1.MOHAGHER M. IQBAL	Minister	
2-HARON S. MELING	Deputy Minister	
3.		
TECHNICAL CONTACT PERSONS		
PRIMARY TECHNICAL CONTACT PERSON NAME: HARON D. SALAH		POSITION:
HARON D. SALIAH		OIC Chief - IT Section
EMAIL ADDRESS: it@mbhte.bangsamoro.gov.ph		MOBILE NUMBER: 09176281579
ALTERNATE TECHNICAL CONTACT PERSON		
NAME: MAISARAH U MANTIL		POSITION: ADMIN ASSISTANT (IT STAFF)
EMAIL ADDRESS:		MOBILE NUMBER:
maisarahmantil@gmail.com		09924009246

☐ I hereby certify that the information provided in this form is true and correct.

PRINTED NAME AND SIGNATURE
HEAD OF ORGANIZATION

12/28/2023 DATE





**NOTE:** Please send the accomplished form at isdms@bicto.bangsamoro.gov.ph. For inquiries, you may call us at **09653848388**. Please wait for an email notification from the **bangsamoro.gov.ph** Domain Registrar regarding your application. The notice will be emailed to the authorized contact person/s you indicated in this form.



## INSTRUCTIONS IN FILLING OUT GOVMAIL APPLICATION FORM

- 1. All fields in the forms must be filled out. If not applicable, write N/A.
- 2. Entries in the forms may be filled out by typing or by handwriting. If handwritten, please write legibly.
- 3. Indicate the **COMPLETE** name of your organization. **DO NOT ABBREVIATE** (e.g., Bangsamoro Information and Communications Technology Office).
- 4. Indicate the complete address of your agency (e.g., Bangsamoro Government Center.,
- 5. Governor Gutierez Avenue, Rosary Heights VII, Cotabato City 9600).
- 6. Indicate the names, position, and email address of the propose list of names of the agency to be granted by the BICTO-BARMM. The qualified government officials for the @bangsamoro.gov.ph email address as follows.
  - a. Deputy Chief Minister
  - b. Minister
  - c. Deputy Minister
  - d. Council of Leaders
  - e. Commissioners
  - f. Executive Directors
  - g. Deputy Executive Director
  - h. Project Manager/ Officer (for the Special Projects of the Bangsamoro Government) Note: (1) One Government email only per officials.
- 7. There should be at least two (2) technical contact person and should be an employee of your agency. Technical contact from a third party is **NOT** allowed. Each technical contact person should have different phone numbers and email addresses.
- 8. Tick the box "I hereby certify that the information provided above is true and correct."
- 9. The Agency Head, Chief Information Officer, or MIS Head must affix his/her signature over printed name and indicate the date when the form was signed.
- 10. Submit the scanned copy with dry seal or stamp seal (in PDF format) together with the letter of request to isdms@bicto.bangsamoro.gov.ph.

BANGSAMORO.GOV.PH Form No. G0001 Revised 2023