

# Technical Content Edit Example

This section shows a before and after edit of a help topic from [Oracle VM VirtualBox](https://www.virtualbox.org/manual/UserManual.html#intro-removing).

## Current Topic (Before)

URL: <https://www.virtualbox.org/manual/UserManual.html#intro-removing>

### 1.12 Removing and Moving Virtual Machines

You can remove a VM from Oracle VM VirtualBox or move the VM and its associated files, such as disk images, to another location on the host.

- **Removing a VM.** To remove a VM, right-click on the VM in the VirtualBox Manager's machine list and select **Remove**.

The confirmation dialog enables you to specify whether to only remove the VM from the list of machines or to remove the files associated with the VM.

Note that the **Remove** menu item is disabled while a VM is running.

- **Moving a VM.** To move a VM to a new location on the host, right-click on the VM in the VirtualBox Manager's machine list and select **Move**.

The file dialog prompts you to specify a new location for the VM.

When you move a VM, Oracle VM VirtualBox configuration files are updated automatically to use the new location on the host.

Note that the **Move** menu item is disabled while a VM is running.

You can also use the **VBoxManage movevm** command to move a VM. See [Section 8.9, "VBoxManage movevm"](#).

For information about removing or moving a disk image file from Oracle VM VirtualBox, see [Section 5.3, "The Virtual Media Manager"](#).

## New Content Edit (After)

### Removing Virtual Machines

You can move and remove a virtual machine and its associated files from VirtualBox to another location on the host. Associated files can be disk images or any other file related to the virtual machine.

To remove a virtual machine, follow these steps:

1. Right-click the VirtualBox Manager machine list.
2. Select **Remove**.
3. When the confirmation dialog window displays, specify the associated files or the virtual machine you want removed.

**Note:** The **Remove** menu item is disabled while a virtual machine is running.

### Moving Virtual Machines

To move a virtual machine to a new location on the host, follow these steps:

1. Right-click the VirtualBox Manager machine list.
2. Select **Move**.
3. When the file dialog window displays, specify the new location for the virtual machine.

**Note:** When you move a virtual machine, VirtualBox configuration files are updated automatically to the new location on the host. When a virtual machine is running, the **Move** menu item is disabled.

**Note:** For using the **VBoxManage movevm** command to move a virtual machine in VirtualBox, see [Section 8.9, “VBoxManage movevm”](#). For information about removing or moving a disk image file from VirtualBox, see [Section 5.3, “The Virtual Media Manager”](#).

## Result

In the original VirtualBox documentation, the instructions and information were unclear and not specific. I have updated the topic for clarity, scanability, and readability. In this new content edit, the technical documentation contains plain and present tense language, task-oriented lists and appropriate use of notes to inform the reader of additional information. The numbering system in the heading was removed because headings are easier for users to digest without the numbering system. The improved SEO search functionality within the proposed Oracle VM VirtualBox site makes it easy to find, so users do not have to rely on the numbering system to find information.