

University of Nevada, Las Vegas

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Data Librarian, UNLV University Libraries [R0141163] page is loaded

Data Librarian, UNLV University Libraries [R0141163]

Apply



locations

UNLV1-Main Campus, Las Vegas



time type

Full time



posted on

Posted Today



job requisition id

R0141163

The University of Nevada, Las Vegas (UNLV) appreciates your interest in employment. We ask that you keep in mind the following when completing your application:

- **Once you start the application process you cannot save your work.** Please ensure you have all required attachment(s) available to complete your application before you begin the process.
- Required attachments are listed below on the posting. Your application will not be considered without the required attachments.

- Please note that applications must be submitted prior to the close of the recruitment.

Once a recruitment has closed, applications will no longer be accepted. If you need assistance or have questions regarding the application process, please contact Human Resources at (702) 895-3504 or unlvjobs@unlv.edu.

Job Description

The University of Nevada, Las Vegas invites applications for **Data Librarian, UNLV University Libraries [R0141163]**

ROLE of the POSITION

UNLV University Libraries seeks nominations and applications for an innovative and collaborative tenure-track/tenured faculty member to serve as the Data Librarian. Reporting to the Head, Scholarly Communication and Data Services (SCADS), the Data Librarian will develop and extend the library's role in providing expertise on data management methods and standards, open science/research, and data literacy. The Data Librarian will work collaboratively and cross-organizationally to determine researcher needs and to deliver relevant services and expertise. The librarian will help the Libraries meet curricular and research needs by increasing the visibility of available data-related resources and expertise for undergraduate, graduate, and faculty researchers and by providing expert consulting, instruction, and other coordinated programming. Key responsibilities and expectations for this position will include:

- Facilitate and lead instructional programming related to research data management, data literacy, and open science/research including the design, development, and delivery of instruction through multiple formats to meet stakeholder needs (e.g., in-person, hybrid, synchronous and asynchronous online).
- Advise and guide researchers on recommended data management practices throughout the research lifecycle that align with FAIR and CARE data principles, with an emphasis on making data open when possible.
- Provide input and guidance to researchers in selecting appropriate data repositories to store and share their data.
- Works collaboratively with SCADS, Libraries colleagues, and campus partners to develop programming and provide expertise and guidance on fulfilling federal mandates with a specific focus on data management and open data standards and practices.
- Stays up to date on trends, developments, technologies, tools, resources, and changes in the landscape of federal research policies, open science/research, data management, and data literacy. Adapts activities and recommendations accordingly.

This position may be eligible for a flexible work arrangement in accordance with the UNLV Flexible Work Policy and is evaluated on a case by case basis.

PROFILE of the UNLV UNIVERSITY LIBRARIES

As a strong partner in research and student learning, UNLV Libraries fosters critical thinking and lifelong learning at one of the nation's fastest growing universities. University Libraries comprises Lied Library and four branch libraries and we are a gateway to more than 80,000 electronic journals, 1.2 million volumes, and 1.4 million e-books. We welcome individuals with diverse backgrounds to join our growing organization of over 120 experienced faculty librarians, professionals, and staff members.

The Collections, Discovery and Scholarly Communication (CDSC) Division is comprised of three departments (Discovery Services, Collections, Interlibrary Loan, & Acquisitions, and Scholarly Communication and Data Services (SCADS)). The division enables the UNLV community to discover and access needed and relevant scholarly resources and to create and share impactful scholarship globally. The SCADS department supports UNLV research by building community, partnering on education, and providing expertise on open research, publishing, and data practices from ideation to impact and beyond.

COMMITMENT to DIVERSITY of the UNLV UNIVERSITY LIBRARIES

The successful candidate will demonstrate support for diversity, equity and inclusiveness as well as leading a respectful, positive work environment. The University Libraries values begin with our belief that everyone deserves a welcoming, inclusive, and equitable environment where they are treated with respect and dignity. The Libraries extends its commitment to diversity and equity in employment and especially welcomes applications from women, persons of color, persons with disabilities, persons of minority sexual orientation or gender identity, and others who contribute to diversification.

MINIMUM QUALIFICATIONS

This position requires an earned Master's Degree in library or information science from an American Library Association accredited program or terminal post-graduate degree (PhD, EdD, etc.) from an accredited college or university as recognized by the United States Department of Education and/or the Council on Higher Education Accreditation (CHEA) by the date of appointment.

- Competence and sensitivity in working with individuals who are highly diverse regarding many facets of identity, including but not limited to gender, ethnicity, nationality, sexual orientation, ability, income, level of educational attainment, and religion.
- Working knowledge of the research data lifecycle and the ability to apply that knowledge in providing consultations, instruction, and other expert advice to researchers at all career levels.
- Familiarity with open science/open research concepts and principles.
- Knowledge of research data management and data services trends within libraries.
- Ability to initiate, engage, and create buy-in and partnerships with researchers from a variety of backgrounds, particularly those involved in interdisciplinary research.
- Ability to explain and teach complex ideas clearly, engaging with diverse audiences through multiple instructional formats and settings.
- Ability to work creatively, collaboratively, and effectively to promote teamwork within the Libraries and the campus.
- Ability to embrace creativity and change that comes from technological and research innovation.

- Excellent oral, written, and interpersonal communication skills.
- Excellent organizational skills and effectiveness in balancing multiple assignments and projects.

PREFERRED QUALIFICATIONS

- Familiarity with grant writing and data management requirements of federal agencies;
- Working knowledge of research data types, tools/technologies, programming languages, and approaches (e.g., DMPTool, OpenRefine, Qualtrics, SPSS, ATLAS.ti, GIT, R, Python, Excel, Google Suite).
- Understanding of the research lifecycle and related research computing best practices, including data handling, transfer, compute and storage solutions for general and specialized research data (e.g., big data, HIPAA, CUI, classified data).
- Experience teaching topics related to the evolving landscape of open and public data, such as data management, data ethics, and data sharing.
- Familiarity with digital humanities concepts and methods
- Knowledge of current digital scholarship and scholarly communication trends

COMMITMENT to DIVERSITY and CAMPUS VALUES

A successful candidate will support diversity, equity, and inclusiveness and contribute to a respectful, positive work environment. They will use our Campus Values to guide their decisions and actions and demonstrate our Rebel spirit.

SALARY

This is a full-time, 12-month, tenure-track position at the rank of Assistant Professor (Rank II, tenure-track) or Associate (Rank III, tenure-track/tenure). Minimum salary is \$66,015. Salary is competitive with those at similarly situated institutions and dependent upon labor market. Position is contingent upon funding. For more information on salary ranges please visit UNLV Salary Range.

In addition, University Libraries is committed to and helps fund professional development opportunities: each position receives annual allotment for professional development activities. Benefits information is available here: <https://www.unlv.edu/hr/benefits>

Residents of Nevada enjoy no state income tax. Home to many major annual conventions, Las Vegas is one of the best-connected cities in America and the nearest major city to several of the nation's richest natural treasures. In addition to the world-renowned Las Vegas Strip providing a variety of culinary and entertainment opportunities, Las Vegas is home to five professional athletic organizations and continues to expand local cultural opportunities, including the internationally recognized Smith Center for the Performing Arts. To learn more about living in Las Vegas visit our guide at <https://guides.library.unlv.edu/lasvegas/welcome>.

BENEFITS OF WORKING AT UNLV

- Competitive total rewards package including:
 - Paid time off, sick leave, and holidays
 - Excellent health insurance including medical, dental and vision
 - Comprehensive retirement plans and voluntary benefits programs
- No state income tax
- Tuition discounts at Nevada System of Higher Education (NSHE) schools
- Tuition discounts for spouses, domestic partners, and dependents

PERKS

- Employee recognition and appreciation programs
- Connect with colleagues with shared interests
- Personal and professional development opportunities
- UNLV athletics ticket discounts
- Statewide employee purchase program discounts
- RebelCard discounts on and off campus
- Wellness programming for all UNLV faculty and staff at no cost
- Opportunity for career advancements to leadership roles

HOW TO APPLY

Submit a letter of interest, a detailed resume listing qualifications and experience, and the names, emails, addresses, and telephone numbers of at least three professional references who may be contacted. References will not be contacted until the search chair notifies you in advance.

Applicants should fully describe their qualifications and experience, with specific reference to each of the minimum and preferred qualifications because this is the information on which the initial review of materials will be based.

Although this position will remain open until filled, review of candidates' materials will begin on **April 1, 2024**.

Materials should be addressed to Data Librarian Search Committee Chair, and must be submitted through Workday, as we do not accept emailed materials. For assistance with the application process, please contact UNLV Libraries Human Resources at (702) 895-2286 or library.searches@unlv.edu.

SPECIAL INSTRUCTIONS FOR INTERNAL NSHE CANDIDATES

UNLV employees or employees within the Nevada System of Higher Education (NSHE) **MUST** use the "Find Jobs" process within Workday to find and apply for jobs at UNLV and other NSHE Institutions. Once you log into Workday, type "Find Jobs" in the search box which will navigate to the internal job posting site. Locate this specific job posting by typing the job requisition number, **"R0141163"** in the search box.

If you complete an application outside of the internal application process, **your application will be returned and you will have to reapply as an internal applicant which may delay your application.**

PROFILE of the UNIVERSITY

Founded in 1957, UNLV is a doctoral-degree-granting institution of approximately 30,000 students and more than 3,600 faculty and staff. To date, UNLV has conferred more than 152,000 degrees, producing more than 130,000 alumni around the world. UNLV is classified by the Carnegie Foundation for the Advancement of Teaching as an R1 research university with very high research activity. The university is committed to recruiting and retaining top students and faculty, educating the region's diversifying population and workforce, driving economic activity through increased research and community partnerships, and creating an academic health center for Southern Nevada that includes the launch of a new UNLV School of Medicine. UNLV is located on a 332-acre main campus and two satellite campuses in Southern Nevada.

Here at UNLV, we have come together and created one of the most affirmative and dynamic academic environments in the country. UNLV sits in the top spot in U.S. News & World Report's annual listing of the nation's most diverse universities for undergraduates. The university has ranked in the top ten since the rankings debuted more than a decade ago. We continue to show our commitment to serving our wonderfully diverse population and building the future for Las Vegas and Nevada.

For more information, visit us on line at: <http://www.unlv.edu>

EEO/AA STATEMENT

The University of Nevada - Las Vegas (UNLV) is committed to providing a place of work and learning free of discrimination on the basis of a person's age (40 or older), disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related conditions), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race (including hair texture and protected hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks and twists), color, or religion (protected classes). Discrimination on the basis of a protected class, including unlawful harassment, which is a form of discrimination, is illegal under federal and state law. Where unlawful discrimination is found to have occurred, UNLV will act to stop the unlawful discrimination, to prevent its recurrence, to remedy its effects, and to discipline those responsible. Women, minorities, and veterans are encouraged to apply.

TITLE IX STATEMENT

The University of Nevada, Las Vegas, does not discriminate on the basis of sex in any education program or activity that it operates. Non-discrimination on the basis of sex is mandated by Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681 et seq.) and the corresponding implementation regulations (34 C.F.R. Part 106). The University's commitment to nondiscrimination in its education programs and activities extends to applicants for admission and employment. Inquiries concerning the application of these provisions may be referred to: Michelle Sposito, J.D., Title IX Coordinator, University of Nevada, Las Vegas, 4505 S. Maryland Parkway, Box 451062, Las Vegas, NV 89154-1062, Frank and Estella Beam Hall (BEH) Room 553, Telephone: (702) 895-4055; Email: titleixcoordinator@unlv.edu, or to The Assistant Secretary of the

United States Department of Education, U.S. Department of Education, Office for Civil Rights, 400 Maryland Avenue, SW, Washington, D.C. 20202-1100; Telephone: 1-800-421-3481 FAX: 202-453-6012; TDD: 1-800-877-8339; Email: OCR@ed.gov; or to both.

Information pertaining to the University's grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the University will respond can be found online at the Office of Equal Employment & Title IX webpage.

SAFETY AND SECURITY STATEMENT

UNLV is committed to assisting all members of the UNLV community in providing for their own safety and security. The Annual Security Report and Annual Fire Safety Report compliance document is available online.

JOB CATEGORY

Academic Faculty

Exempt

Yes

Full-Time Equivalent

100.0%

Required Attachment(s)

Submit a letter of interest, a detailed resume listing qualifications and experience, and the names, emails, addresses, and telephone numbers of at least three professional references who may be contacted. References will not be contacted until the search chair notifies you in advance.

Posting Close Date

Note to Applicant

This position may require that a criminal background check be conducted on the candidate(s) selected for hire.

HR will attempt to verify academic credentials upon receipt of hiring documents. If the academic credentials cannot be verified, HR will notify the faculty member that an official transcript of their highest degree must be submitted within thirty days of the faculty member's first day of employment.

References will be contacted at the appropriate phase of the recruitment process.

As part of the hiring process, applicants for positions in the Nevada System of Higher Education may be required to demonstrate the ability to perform job-related tasks.

For positions that require driving, evidence of a valid driver's license will be required at the time of employment and as a condition of continued employment.

All document(s) must be received on or before the closing date of the job announcements (if a closing date is provided).

Recruitments that provide a work schedule are subject to change based on organizational needs.

About Us



Welcome to the University of Nevada, Las Vegas (UNLV), where employees don't just work — they serve. We are looking for diverse, talented, and passionate people to contribute to our mission of teaching, research, and service. Since its first classes were held on campus in 1957, UNLV has transformed itself from a small branch college into a thriving urban research institution. Along the way, the urban university has become an indispensable resource in one of the country's fastest-growing and most enterprising cities. UNLV is committed to joining the nation's top tier of research institutions through a focused effort to attract top students and faculty, educate a diversifying population and workforce, and drive economic activity through research and community partnerships to create a more vibrant economy. Establishing a medical school and attaining top tier status will substantially enhance UNLV's current \$1.8 billion economic impact. Here you will find a vibrant campus, a supportive workplace, and tools to help you achieve professional and personal growth. We offer a variety of career opportunities and generous compensation packages.

NSHE is committed to providing a place of work and learning free of discrimination on the basis of a person's age (40 or older), disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related conditions), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race (including hair texture and protected hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks and twists), color, or religion (protected classes).

Persons with inquiries regarding discrimination/complaints may contact the Office of Equal Employment and Title IX at:

EEO/Title IX

Michelle Sposito

Director of Equal Employment/Title IX
Title IX Coordinator

Office: FDH 635

Mail Code: 1062

4505 S. Maryland Parkway
Box 451062, Las Vegas, NV 89154-1062

Phone: (702) 895-4055

Fax: (702) 895-0415

Email: michelle.sposito@unlv.edu or titleixcoordinator@unlv.edu

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Information pertaining to the University's grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the University will respond can be found [here](#).

If you need any accommodations to complete an application, please contact UNLV Human Resources at 702-895-3504.

Information regarding security, personal safety, fire safety, and crime statistics can be found at UNLV's Annual Security Report.

NSHE Employees are required to participate in a mandatory retirement plan in lieu of Social Security. As a result, employment at NSHE may impact your Social Security benefits. Additional information is available at SSA 1945.

Job postings are specific to the Nevada System of Higher Education.