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**Contract for Event Management Services Agreement (Custom) - Luck O' the Lake (3/15/2014)**

This Agreement is entered into as of the 7th day of November 2013 between Gopher State Events, LLC. and Excelsior Chamber of Commerce with regard to the Luck O' the Lake (heretofore referred to as ~~this event~~).

**Responsibilities**

*Gopher State Events, LLC. agrees to provide results management services between now and 11/28/13 for this event. This includes, but may not be limited to, the following services:*

- 1) Bibs with chips and a bib label template on a date agreed upon for bib prep by local event management.
- 2) Pre-race informational emails to all participants with a valid email address 1 or 2 days prior to the event (opt out by request).
- 3) RFID timing for all participants who wish to be timed with a chip-backed bib. This includes all equipment and supplies to deliver on-site results.
- 4) At least one electronic results display kiosk with results being displayed during the event based on periodic updates.
- 5) Results error management using video display as needed during the event.
- 6) Individual results emails to all timed participants within 24 hours of their finish, likely much sooner.
- 7) Online results updated periodically during the race and kept online indefinitely as field size allows.
- 8) Finish line videos online as soon as they can be uploaded.
- 9) Finish line still pictures online as soon as they can be uploaded.
- 10) Management of all participant results inquiries and errors with resolution within 24 hours of the request.
- 11) At least 1 GSE staff member at packet pickup if requested based on the size of the event.
- 12) At least 2 GSE staff members on site for the event, based on the size of the event.

*This event agrees to provide:*

- 1) Pre-race registration data for use in preparing bibs/packets upon periodic request by GSE staff.
- 2) Race-day registration data for input into the results management software.
- 3) Room at the finish for a tent and 4m wide x 3m deep finish mat array partitioned off.
- 4) A volunteer for staffing the digital results display as the event progresses.

**Compensation**

*This event agrees to compensate Gopher State Events, LLC. according to the following terms:*

- 1) Participant fee: \$1.00 per registered participant.
- 2) \$250 fee for chip start utility if requested.
- 3) \$100.00 non-refundable deposit to be paid indicating acceptance of this contract, to be fully applied to final invoice.

**Terms**

Final payment of invoice within 15 days of receipt

**Guarantee**

Gopher State Events, LLC. guarantees our work as detailed above for any malfunction for human error on the part of our representatives, software deficiency, or mechanical breakdown. Adjustment of the terms of this agreement will be proportional to the degree of non-performance.

Gopher State Events, LLC. relinquishes the right to cancel this agreement upon its signed return from this event. Note that email notification of acceptance will be honored as if signed and returned, as will submission of the above-mentioned deposit. Upon acceptance Gopher State Events, LLC. will accept cancellation by this event due to extreme conditions prior to Gopher State Events, LLC. staff departing for the event. This will result in the forfeit of the deposit and the per-participant fee for any prepared bibs and the cost of the RFID tags on those bibs, if applicable. Cancellation for any other reason will result in the application of normal fees.

**Disclaimer**

Gopher State Events, LLC. does not take any responsibility for marshaling the event and its races.

Robert A. Schneider

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Gopher State Events, LLC. representative

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This event representative

