BIJAY BIKRAM **DAHAL**

CHANGUNARAYAN MUNICIPALITY-03-BHAKTAPUR, NEPAL
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IT professional with a strong background and experience in creating courses on web design, programming, and Microsoft Office. Proficient in Python, GitHub, web development, SEO, and digital marketing, with a passion for digital marketing and a solid understanding of SEO principles, keyword research, backlinks, and WordPress. Familiar with SEO tools such as Google Analytics, Google Search Console, SEMrush, and Ahrefs. Capable of working both independently and collaboratively within a team, with excellent written and verbal communication skills. Currently pursuing a Bachelor's in Computer Science with certifications in Python, SEO, and Microsoft software.

EXPERIENCE

NEW-BANESHWOR, KATHMANDU • 06/2023 - 12/2023
IT SUPPORT ANALYST INTERN
CAREER CONSULT AND ENTRANCE PREPARATION PVT. LTD.
- Provided technical assistance and support for computer systems, troubleshooting and resolving software and network issues.
- Engaged in content writing for blogs, social media posts, and TikTok.
- Designed and developed courses focused on MS Office applications, web design, digital marketing, SEO, and Python.
- Managed all social media platforms, optimizing digital marketing efforts to enhance online visibility.

SALLAGHARI, BHAKTAPUR • 01/2024 - 04/2024
COMPUTER TUTOR
Scholar Educational Institute (SEI)
- Designed and developed courses for computer training, focusing on web design, Python programming, and Digital Marketing.
- Provided instruction and mentorship to students on computer skills and digital marketing strategies, including SEO and Content Writing.
- Conducted training sessions on Python programming and Microsoft Applications.

EDUCATION

2020 AD
Modern English Secondary School

- SEE

2023 AD
Nobel Academy

- High School in Computer Science

2024 AD CURRENTLY PERSUING
UNIVERSITY OF WESTMINSTER

- Bachelor hons on Computer Science

SKILLS

- **Microsoft Office** (Word, PowerPoint and Excel)
- **Python** (Knowledge regarding GUI Applications and Tkinter)
- **GitHub** (Code deployment, Push and Repositories)
- **Web Designing and hosting** (Knowledge of HTML, CSS and JS)
- **Search Engine Optimization** (Keyword Research, Content Writing and Research)

ACTIVITIES & INTERESTS

- CODING
- HIKING
- TRAVEL
- PHOTOGRAPHY
- DIGITAL MARKETING