



BITBYTE ROBOTRONiX INDiA Leave Calendar FY 2022

S. No.	Month	Festival	Days
1.	January	New Year (1 st January)	Half Day
2.	March	Holi (18 th March) Rang Panchami (22 nd March)	2
3.	August	Raksha Bandhan (11 th August)	1
4.	October	Dussehra (5 th October) Diwali Festival Holidays (22 nd October to 26 th October)	6
5.	December	Half Day (31 st December)	Half Day

Note:

- One Leave per month should be allowed to the team members in a month with advance notice (EMERGENCY leave without any advance notice will also be considered as a leave).
- 2nd SATURDAY of every month shall be considered as official Holiday (Non-working day), it shouldn't adjust with any working day.
- Mandatory to attend the office on auspicious occasions such as Republic Day (26th January) and Independence Day (15th August).

*Your Support, discipline and response will motivate us to introduce more flexible and supportive policy to enhance your Work Life/Environment and skills.



For ROBOTRONiX Engineering Tech (P) Ltd.,

(Director).



Edit with WPS Office