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To change the margins of the page to Normal, access the Page Layout ribbon by clicking the PAGE LAYOUT Tab. Word 2010 offers many pre-determined margins. These options appear in a drop-down menu when you click the MARGINS button. In this case, select NORMAL.

Prove It - Microsoft Word Flashcards | Quizlet

Prove It Style Microsoft Word Test Practice. This product is often a part of a test battery which includes other MS Office applications, such as Excel. The Microsoft Word tests measure your ability to complete tasks in Microsoft Office Word software at various levels. This assessment can either be formatted as a multiple-choice test or an interactive test.

Kenexa Style Proveit Sample Questions for Microsoft Word Test

Important Facts about the Prove It Word Test. You will be tested on one of two levels of Kenexa Word tests. The level will depend on the type of job you are applying for: The normal user Microsoft Word test (basic level) is comprised of 30 questions. The power user Microsoft Word test (advanced level) is comprised of 25 questions.

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Kenexa Prove It Microsoft Word 2010. Insert Tools 6 6 100% Page Layout 3 3 100% Review Options 4 4 100% Total 30 27 90% Test Description Microsoft Word 2010 aims at evaluating the skill level of the test taker in navigating through Microsoft Word 2010 as well as their ability to complete several commonly used tasks. The Whole Test combines both the Normal and Power User tests.

Kenexa Prove It Microsoft Word 2010 - SlideShare

Microsoft Word 2010 Test. You would use this key to change the color of your word from black to red. You would use this key to make a numbered list, such as a grocery list. You would use this key to italicize a word. To remove a portion of the text, you would use this key.

Microsoft Word 2010 Test - ProProfs Quiz

Microsoft Word 2010 Diagnostic Sample Test - Duration: 6:36. Computer Classes.ie 17,887 views

Word2010-Practice-Test

This test is only used by recruiters to get your foot in the door. The test is bull shit in and of itself. I will be tested on my excel skills once again during the actual interview.

Just took the Excel Proveit! Test from Kenexa. Here are ...

In this part 1 video learn most of the important question for a Microsoft Word 2007/2010 Exam test. This tutorial covers the buttons under File/Office Button, Home (tab), Insert (Tab) - cover page ...

Microsoft Word 2007/2010/2013 Exam Q & A pt 1

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