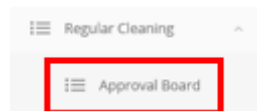# Boomerang Refresh

Updates

1. Approval Board (Hours / GPS):

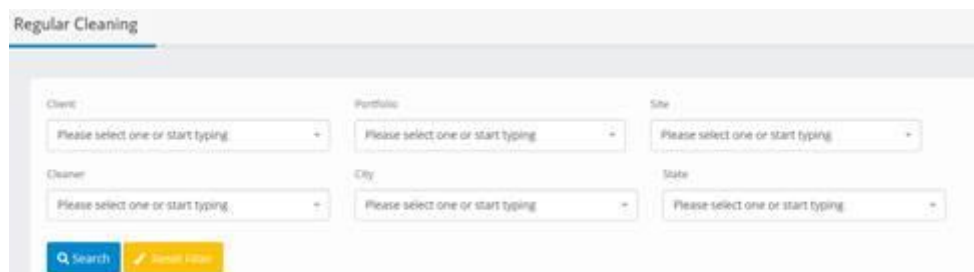What we were most expecting now is online and everyone can enjoy the opportunity to see our Approval Board !!!

As we informed everyone in our last meeting, the Board will be able to show all the discrepancies in the cleaners check-in and check-out according to the sites setup.

That is why is so important to keep all the records updated in Boomerang.

Please, check if all your Clients, Portfolio and Sites information are correct.

Select Approval Board in the Regular Cleaning Area.

Do the filter which better adapt to your need.

Cleaner	Site Reference	Date Start	Date Finish	Total Hours	Total Payable	Distance From Site on Start	Distance From Site on Finish	Hourly Rate From	Status	Action
Runner Runner 01	QCC Head Office	26/07/2019 00:00:00	26/07/2019 12:55:23	0.12	3.00	189.505298	190.676255	Cleaner In Site	Under Analysis	
Runner Runner 01	QCC Head Office	26/07/2019 00:00:00	26/07/2019 14:59:43	0.15	3.75	189.642631	190.344833	Cleaner In Site	Under Analysis	

You can check all the discrepancies between the cleaner GPS and the site setup and Approve or Reject.

This will be the information that accounts will receive to do the payment in the future (**Electronic Time Sheet**).

Because of that, we need to ensure that everything is alright and correct to not overload the managers with discrepancies approval.

2. Dashboard Update:

The Dashboard redesign previewed in our last Boomerang Refresh is ready! I invite everyone to access.

Now you can access directly the Companies Forms, all the lasts Boomerang Refresh and all the Boomerang Trainings.

We will be adding always new information.

3. New type of site:

We added "Toilet Block" as a new type of site.

4. Required information for Client and Contractors:

We did some changes and from now on any new Client or Contractor or any change made in an existing Client

and Contractor will require to fill the ABN field with a unique number.

The system will not allow repeated numbers or an empty field.
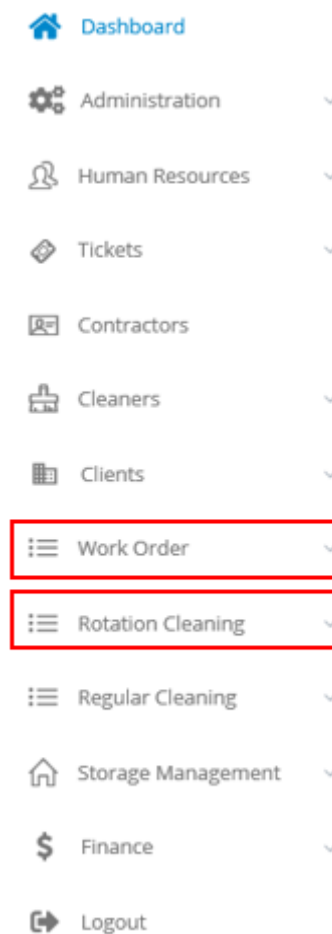
5. Comments without attachment will be allow:
We received a lot of complains because the Comments tab in the Client/Portfolio/site were requiring attachments to be save.
Now everyone will be able to add a Comment without the attachment like an important phone call info.

6. Changed areas names:
As we alert last Boomerang Refresh, we changed the name of our current Regular Cleaning to Rotation Cleaning
and the Service Order to **Work Order**.
Just the names changed, the procedures will be the same.

Next Steps
We are planning to do some changes and reduce automatically the size of the uploaded files in Boomerang.
Until there we ask to everybody to guide all the staff and the cleaners to **reduce the camera resolutions**
to have a better performance to download and upload the files.

Soon we will receive the invitation of our next meeting on next Friday.

Help us to introduce in our next meeting the most important and difficult points in Boomerang.
Send to Alcyr or to Luciana the tools or procedures that you think that we should introduce in our next meeting.
We are accepting suggestions!

"Individual commitment to a group effort--that is what makes a team work, a company work, a society work, a civilization work."
Vince Lombardi

Training
Soon, we will send the Approval Board Training to ensure that everyone is aware how to use this amazing tool!

Reminder
Our Task Force still in full blast and because of that I ask to everyone, DON'T INSERT ANY NEW INFORMATION IN BOOMERANG!!
Any new information, as a site or a new client, for example, must be insert by Help Desk.
They are able to do the correct procedures, without let any important information without fill.
If someone send to them missing information, they will return till everything will be filled.

If you have any further question, don't hesitate to creating a new ticket in Boomerang for the Financial team.