

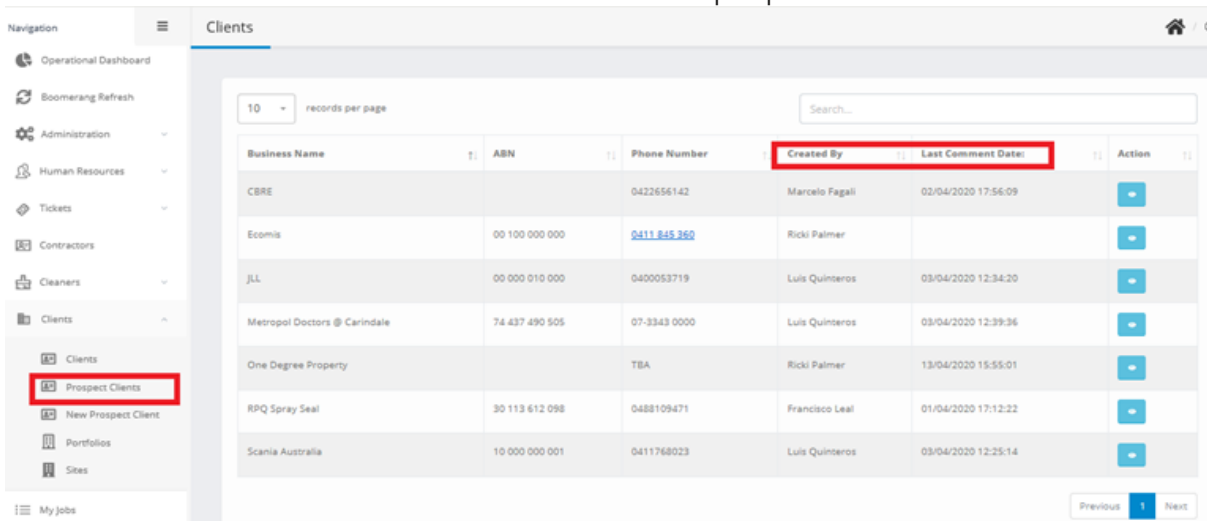
15/04/2020

Boomerang Refresh

Updates

1. **Prospect Client:**

We added two new information in the prospect client view.

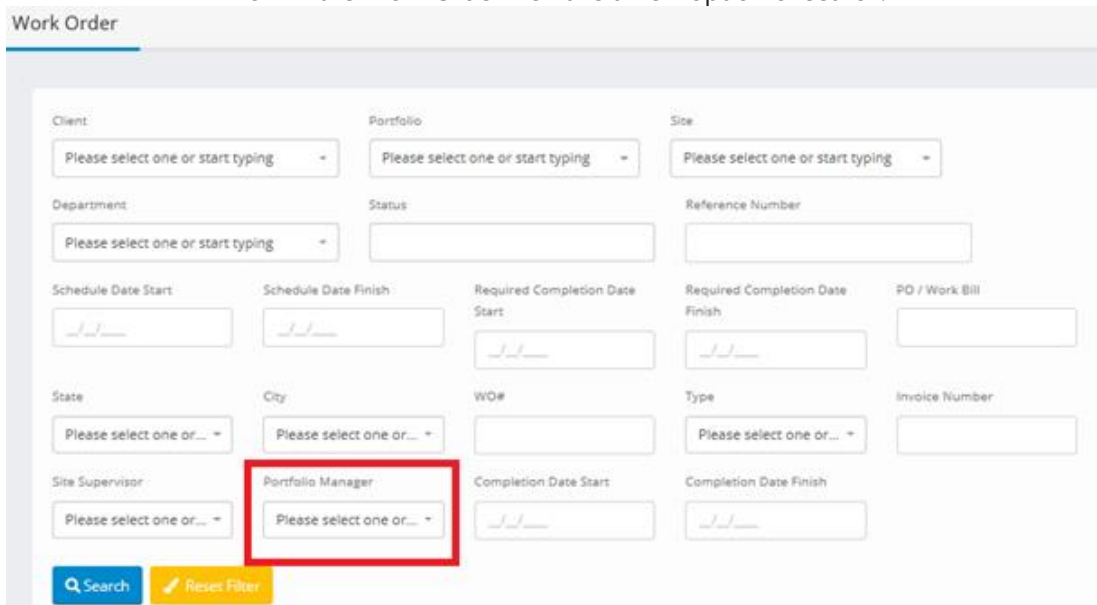


Business Name	ABN	Phone Number	Created By	Last Comment Date	Action
CBRE		0422656142	Marcelo Fagali	02/04/2020 17:56:09	➔
Ecomis	00 100 000 000	0411 845 360	Ricki Palmer		➔
JLL	00 000 010 000	0400053719	Luis Quinteros	03/04/2020 12:34:20	➔
Metropol Doctors @ Carindale	74 437 490 505	07-3343 0000	Luis Quinteros	03/04/2020 12:39:36	➔
One Degree Property		TBA	Ricki Palmer	13/04/2020 15:55:01	➔
RPQ Spray Seal	30 113 612 098	0488109471	Francisco Leal	01/04/2020 17:12:22	➔
Scania Australia	10 000 000 001	0411768023	Luis Quinteros	03/04/2020 12:25:14	➔

Now is possible to easily see the Client's creator and when the last comment was added, date and time.

2. **Work Order filter:**

Now in the Work Order we have a new option of search.



Work Order

Client:

Portfolio:

Site:

Department:

Status:

Reference Number:

Schedule Date Start:

Schedule Date Finish:

Required Completion Date Start:

Required Completion Date Finish:

PO / Work Bill:

State:

City:

WO#:

Type:

Invoice Number:

Site Supervisor:

Portfolio Manager:

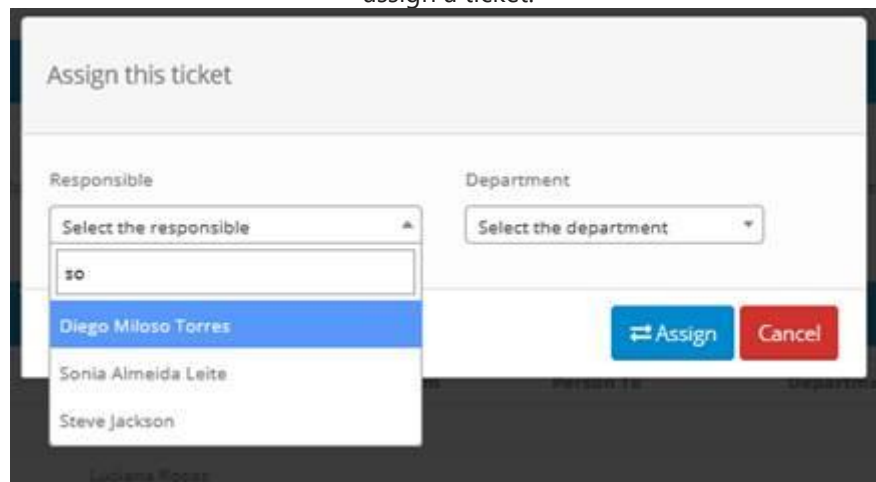
Completion Date Start:

Completion Date Finish:

You can filter the Work Order by the Portfolio Manager.
It is important to let everybody knows how important is to fill all the information correctly, otherwise the system will not show the correctly result.
So if you search something and the result is not right, check if the information is updated and correctly inserted.
If everything is ok, the result will show just the Work Order where the choose one was imputed as Portfolio Manager.

3. Search name to assign:

To make our life easier, we already can type and easy find the name of the person we want to assign a ticket.



Reminder

Add photos in Work Order

Just to remind everyone, we can still add photos to the Service Order after the cleaner presses the Finish button.

Therefore, best practice says that all cleaners who do AdHoc should press the start and Finish button, even if they are in a place where it is difficult to send all photos.

Next Steps

Our IT team is working in develop the Purchase Order area, which will make easier to request the Consumables and the General Material.

The first step for this is the development for the Supplier setup and it finished on 15th April.

If you have any further question, don't hesitate to create a new ticket in Boomerang for the Finance team.

