

**Zahira College**

**.**

**P.O. Box 861 - Colombo**

**FACILITY FEES INVOICE**

CurrentDate

Mr / Mrs Parent's Name,

Student Address.

**Name of Student : Master** Student Name

**Admission Number :** Admission No. **Class and Medium :**Class Code **–** Medium Name

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FACILITY FEES outstanding as at Arrears as at date as "dd/mm/yyyy" **Rs** Arrears amount

Add : FEES from Fees begin month as "month yyyy" to Fees end month as "month yyyy"- **Rs** Fees amount from begin month to end month

**Less :** AMOUNT PAID from Jan 2016 to date **Rs Fees paid amount for period**

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TOTAL AMOUNT payable **Rs** Balance amount to be paid

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**Please pay the TOTAL AMOUNT to the college cashier on or before** PayBefore**.**

**You could also deposit this amount in college Current A/c no: 1320011488 at Commercial Bank of Ceylon Maradana, stating admission number and student’s name in the deposit slip, and thereafter present the duplicate copy of deposit slip to the cashier to obtain your official receipt.**

**In case you decide to make payment in installments, please ensure that each payment is made up of fees for a full month/s and not that of a fraction of a month.**

Trizviiy Marikkar Ranjith de Silva

Principal Financial Controller