



## MASTER BUNDLE CHECKLIST for DV-100 FILING



For Jura to attach automatically based on user input



For the user to sign and submit to the court



For the sheriff, judge, and legal compliance

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### SECTION 1: ALWAYS REQUIRED FORMS




| Form             | Name  | Who Gets It  |
|------------------|---|--|
| <b>DV-100</b>    | Request for Domestic Violence Restraining Order | Court + Respondent   |
| <b>DV-109</b>    | Notice of Court Hearing                         | Court + Respondent   |
| <b>DV-110</b>    | Temporary Restraining Order                     | Court + Respondent   |
| <b>CLETS-001</b> | Confidential CLETS Information                  | <b>Only Law Enforcement</b> – do <b>not</b> give to respondent |

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### SECTION 2: REQUIRED IF... (Conditional Attachments)

| Situation  | Form   | Notes   |
|--|--|---|
|  Has children with respondent               | <b>DV-105 + DV-140</b>                             | Required if custody/visitation is requested                             |
|  Asking for child or spousal support        | <b>FL-150</b> or <b>FL-155</b>                     | Income & Expense forms  |
|  Describing multiple or long abuse events   | <b>MC-030</b> or <b>DV-101</b>                     | Required if details won't fit in DV-100                                 |
|  Requests animal protection                 | (No extra form)                                    | DV-100 Section 16 must be filled + optional proof (vet bills, receipts) |
|  Requests debt payment, damages, or support | <b>Evidence docs</b> (bills, statements, receipts) | Attach to MC-030 or bring to court                                      |

|   |                                  |  |
|---|----------------------------------|--|
|  Needs more time to serve respondent           | <b>DV-116</b>                    | Optional; use only if user asks for delay in service |
|  Sheriff will serve documents                  | <b>DV-200 + DV-210</b>           | Optional if requesting sheriff delivery              |
|  Judge ordered supervised visits or monitoring | <b>DV-150</b> (Visitation Order) | Not filed with DV-100, but triggered later           |





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### **SECTION 3: CONFIDENTIAL / DO-NOT-SHARE FILES**

| File                             | Rule  |
|----------------------------------|---|
| <b>CLETS-001</b>                 | Confidential – only goes to sheriff/court – never to respondent   |
| <b>Child medical/school info</b> | Use DV-160-INFO if protection of child data is needed             |
| <b>Your address</b>              | Can be redacted or replaced with PO Box or “Safe at Home” address |

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### **SECTION 4: EVIDENCE / ATTACHMENTS (Optional but Recommended)**

| Type  | Purpose  |
|---|--|
|  Photos, texts, screenshots      | Prove harassment, damage, or threats                   |
|  Medical records, police reports | Support abuse claims                                   |
|  Sworn declarations (MC-030)     | For witnesses, protected people, or detailed narrative |
|  Financial records               | Prove need for support, debts, or property control     |

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### **SECTION 5: WHAT JURA MUST AUTOMATE**

| Jura Logic                  | Trigger                              |
|-----------------------------|--------------------------------------|
| Auto-attach DV-109 + DV-110 | Always, once DV-100 is complete      |
| Hide CLETS-001 from user    | Generate it for law enforcement only |

|  |  |
|--|--|
| Trigger DV-105 + FL-150 if child support requested | Based on checkbox in DV-100 §15/§24                            |
| Add MC-030 if abuseDetails > 500 characters        | Or if user checks “more abuse to describe”                     |
| Generate a packet checklist summary                | Show: “You’re filing 5 forms today. Here’s what’s included...” |
| Show ZIP/Download all option                       | Bundle user-visible forms only (exclude CLETS)                 |





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## SECTION 6: COURT PENALTIES / SANCTIONS IF MISSING

| Risk                                | Consequence                                    |
|-------------------------------------|--|
| ✗ Missing DV-109 or DV-110          | No hearing is scheduled; order denied          |
| ✗ Sharing CLETS-001 with respondent | Can result in <b>court fines and sanctions</b> |
| ✗ Incomplete abuse narrative        | Judge may deny TRO or request more info        |
| ✗ Missing DV-105 when kids involved | TRO won’t cover child protection               |
| ✗ Late or improper service          | Case can be dismissed                          |

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## FINAL OUTPUT STRUCTURE (For Jura to Create)

DV-100.pdf   
 DV-109.pdf   
 DV-110.pdf   
 CLETS-001.pdf  (sent to sheriff, NOT to user)  
 DV-105.pdf (if kids involved)  
 DV-140.pdf (if kids involved)  
 FL-150.pdf (if support requested)  
 MC-030.pdf (if long narrative)  
 DV-116.pdf (if late service needed)  
 DV-101.pdf (optional narrative)  
 Evidence/  
 - photos.png  
 - receipts.pdf  
 - witnessDeclaration.mc030

Checklist.txt (filing summary)

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Would you like me to generate this entire table as a clean downloadable `.md` or `.txt` file?

Or are you ready for me to do the **same breakdown for DV-105** next?