



BISK
BRITISH INTERNATIONAL
SCHOOLS IN KURDISTAN

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Parent's Contract

First Party: The British International Schools in Kurdistan-Hawler (**BISK-Hawler**).

Second Party: Mr/Mrs
Class Name

the Parent\ Legal guardian of

Code

Fee Structure: The parent\ legal guardian agrees to pay the

Application Fee	
Tuition Fee	
Bus fee	
Lunch fee	
Total Fee	

These fees must be paid according to the invoice issued by the school accountant.

Tuition and Service Policies:

In case of withdrawal/permanent exclusion, BISK reserves the right to apply the following:

Scenarios	1st Term	2nd Term	3rd Term
Before the 1 st term and paid full	Refund full amount	Refund full amount	Refund full amount
Before the 2 nd term and paid full	No refund	Refund full amount	Refund full amount
Before the 3 rd term and paid full	No refund	No refund	Refund full amount

1. The application fee is non-refundable.
2. If a student attends the school for **5 days**, it will be considered a whole term. You will not be eligible to request a refund for that term.
3. "No show" students will be considered regular students (Students who paid but didn't attend the school); the above scenarios apply.
4. Suppose the payments are not paid on time. In that case, BISK has the right to refuse **the student's daily attendance** at the school and withhold **all sorts of certificates** (Transfer certificate, Report Card, Transcript, Diploma, and Confirmation



Letter). Also, the student will not allow sitting in the examination. If this is a consistent issue, re-registration for the following academic year may not be permitted.

5. BISK does not have a Refund Policy for uniforms and books. However, you can exchange the uniform within a week from the purchasing date, providing your receipts. The uniform must be unworn, unwashed, and with the tag on.
6. External exam fees, e.g., Achievement test, IGCSE, AS, A-Level, SAT, and AP, **are not** included in the Tuition Fee.
7. Please be aware that it is the parent's responsibility to drop and pick up their child to and from the bus.
8. If a child misbehaves on the bus continuously, the school will contact the parents, and the service might be discontinued without a refund.
9. In case of an emergency, the school has the right to take the injured student to the nearest hospital for urgent treatment.
10. The school has the right to use your child's photo as a student at BISK on social media.
11. In case of replacing or losing the student's ID card, there will be a charge of **\$10** to get a new one.
The school has the right to take legal action against the guardian if the student leaves the school or is permanently excluded without clearing the outstanding balance.

12. All outstanding installments must be settled , before the end of each academic term.

13. I hereby acknowledge that I have chosen the English version of the school contract for signing.

I, the legal guardian, have read the above Terms and Conditions and all related School Policies, and I hereby agree to abide by them. I agree to support the school in all aspects of our child's education and any sanctions that may be deemed appropriate concerning my child.

Parent\Legal Guardian Signature

BISK Authorized Signature

