



## Sayed Isam Sadat

**Nationality:** Afghan **Date of birth:** 16/11/1997 **Gender:** Male

**Phone number:** (+93) 0788750096 **Email address:** [ssayedisam@gmail.com](mailto:ssayedisam@gmail.com)

**Home:** 3rd zone Macroyan house 6th, 2601 Jalalabad (Afghanistan)

### ABOUT ME

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I am Sayed Isam Sadat from Nangarhar Province, Jalalabad City, Afghanistan, and I am currently living at this address. I have a Bachelor's in Civil Engineering from Nangarhar University in 2022, and I have a good background with many organizations. Now I want to go abroad to develop my career in the field of engineering.

### WORK EXPERIENCE

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#### Site Engineer

**SWSSO (Sustainable Welfare Social Services Organization)** [ 01/09/2022 – 29/02/2024 ]

City: Jalalabad

Country: Afghanistan

Supervised construction activities, ensuring compliance with designs and safety standards. Coordinated with contractors and suppliers for smooth project execution. Conducted site inspections and monitored quality control. Managed project resources efficiently. Prepared reports and assisted in resolving on-site challenges.

#### General Manager

**Noor Academy of Sciences and Languages** [ 01/08/2020 – 01/08/2021 ]

City: Jalalabad

Country: Afghanistan

Supervise and manage the daily activities and functions  
Developing a comprehensive design approach and establishing growth objectives  
The task at hand involves the management of budgets and the strategic optimization of expenses.  
Establishing policies and processes  
It is imperative to establish mechanisms that promote high levels of productivity and foster professional growth among staff.  
The responsibility of supervising the process of recruiting and training newly hired personnel.  
This study aims to assess and enhance the efficiency and effectiveness of operational and financial activities.  
Provide guidance on the process of conducting employee assessments.  
Generate periodic reports for senior management.  
It is imperative to ensure that all staff members adhere to health and safety regulations.  
This paper aims to present potential resolutions to many organizational challenges, including but not limited to profit reduction, employee conflicts, and loss of business to competitors.)

## EDUCATION AND TRAINING

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### Bachelor- BSC (Civil Engineering)

**Nangarhar University** [ 06/09/2017 – 16/03/2022 ]

City: Jalalabad

Country: Afghanistan

Website: <https://nu.edu.af/en>

### High School Diploma

**Chaknoori High School** [ 01/01/2004 – 02/03/2014 ]

City: Jalalabad

Country: Afghanistan

### English Language Diploma

**Khurasan University** [ 09/01/2015 – 09/05/2016 ]

City: Jalalabad

Country: Afghanistan

Website: <https://khurasan.edu.af/>

### English Language Diploma

**Azrakshsh Institute** [ 03/01/2012 – 08/03/2013 ]

City: Jalalabad

Country: Afghanistan

## LANGUAGE SKILLS

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Mother tongue(s): **Pashto**

Other language(s):

### English

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

### Persian

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

### Urdu

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## **DIGITAL SKILLS**

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Microsoft Office / Computer literacy(Microsoft Word,Excel,Office,Powerpoint,Outlook,Adobe Photoshop) / Advanced Computer Skills / AutoCad 2D -3D / Adobe Photoshop, InDesign, various online graphic tools / Windows, Mac and Linux operating systems

## **COMMUNICATION AND INTERPERSONAL SKILLS**

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### **Best Communication Skills**

Write here the description...

### **Good Motivational Speaker**

### **Active listening**

## **CONFERENCES AND SEMINARS**

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### **Office Management training**

[ Kabul Afghanistan, 09/06/2023 – 10/07/2023 ]

supported by ICMA/USAID-CAWSA and facilitated by BRAC- Afghanistan, Kabul

### **Business Communication**

[ Jalalabad Afghanistan, 10/04/2023 – 10/05/2023 ]

supported by USAID, AWDP and facilitated by OSD, Nangarhar, Afghanistan

### **Construction Quality Control (CQC)**

[ Jalalabad Afghanistan, 02/03/2023 – 03/04/2023 ]

supported by USAID, AWDP and facilitated by AMRAN, Nangarhar, Afghanistan

## **HOBBIES AND INTERESTS**

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### **Sport**

### **Reading**

### **Research**

## **HONOURS AND AWARDS**

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### **Social Responsibility and Volunteerism Program**

Khurasan University [ 04/04/2016 ]

I received this award in the Social Responsibility and Volunteerism Program at Khurasan University Nangarhar, Jalalabad City, Afghanistan.

### **Merit Certificate**

Azerakshsh Institute [ 02/11/2013 ]

I received a merit certificate at the Azerakshsh Institute in Nangarhar, Jalalabad City, Afghanistan.

## **DRIVING LICENCE**

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**Driving Licence:** B

## **RECOMMENDATIONS**

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### **Associated professor Nangarhar University, Engineering Faculty**

Name: Asghar Ghaforzai,

Phone number: (+93) 0786609590

Email: [asghar.ghaforzai2@gmail.com](mailto:asghar.ghaforzai2@gmail.com)

I have known them for several years.

he is wonderful in Lessons

I strongly recommend studying abroad.

**Dean and Assistant Professor**

**Name:** Mohammad Ajmal Stanikzai

**Phone number:** (+93) 0778223833

**Email:** [ajmal.afg2010@gmail.com](mailto:ajmal.afg2010@gmail.com)

I have known them for several years.

he is wonderful in Lessons

I strongly recommend studying abroad.

**Head and Lecturer of Nangarhar Engineering Faculty**

**Name:** Zalmay Khaliqi

**Phone number:** (+93) 0799328920

**Email:** [zalmay005@gmail.com](mailto:zalmay005@gmail.com)

I have known them for several years.

he is wonderful in Lessons

I strongly recommend studying abroad.

**Admin/HR Manager, SWSSO**

**Name:** Abdullah Sarwari

**Phone number:** (+93) 773305859

**Email:** [asrwari@swsso.org.af](mailto:asrwari@swsso.org.af)