Dear Rahat (Admin Manager),

I am writing to confirm the receiving of the following products that I have provided to you:

Product Name: ZKTeco Uface-800

Serial Number: AF4C224060269

Please confirm that you have received the above-mentioned products by signing this document and returning it to me. Your signature will indicate that you have received the products in good condition and that you are satisfied with the delivery.

If there are any issues with the products, please let me know immediately so that we can resolve the matter.

Thank you for your prompt attention to this matter.

Sincerely,

Muhammad Shabir,  
  
IT&MI,  
  
Manager IT,  
  
Peshawar Medical College.  
  
  
Receiver Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
  
Receiving Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_