

# Brainstorm & idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

- 10 minutes to prepare
- 1 hour to collaborate
- **2-8 people** recommended



Need some inspiration?

See a finished version of this template to kickstart your work.

Open example •



# Before you collaborate

A little bit of preparation goes a long way with this session. Here's what you need to do to get going.

10 minutes

#### Team gathering

Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.

Set the goal

Think about the problem you'll be focusing on solving in the brainstorming session.

#### Learn how to use the facilitation tools

Use the Facilitation Superpowers to run a happy and productive session.

Open article



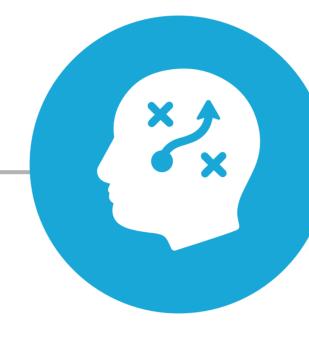
# Define your problem statement

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

(i) 5 minutes

#### **PROBLEM**

How might we [your problem statement]?



# Key rules of brainstorming

To run an smooth and productive session















## Brainstorm

Write down any ideas that come to mind that address your problem statement.

dialogue videos that

tell a short story.

① 10 minutes

You can select a sticky note and hit the pencil [switch to sketch] icon to start drawing!

fails, create a

captivating gaming

YouTube channel

#### Person 4 Person 3 Person 2 Person 1 Creating a comedy , create a cooking YouTube ASMR (autonomous YouTube channel is conspiracy channel can sensory meridian the perfect genre if YouTube channel. response) is a have your you want to make YouTube genre that Make sure you viewers inspired your audience laugh gives viewers an have a clear niche and hungry in no and entertain them illusion and concept, time. for hours. If you're a passionate Animation YouTube the most gamer and want to If you're a clothing creators can share successful publish your big wins, self-made digital enthusiast, create a channels all game hacks, and epic images and fashion-focused use high-quality

YouTube community

through a fashion

channel.

Person 5 Person 6 Person 7 Person 8

equipment





# Group ideas

Take turns sharing your ideas while clustering similar or related notes as you go. Once all sticky notes have been grouped, give each cluster a sentence-like label. If a cluster is bigger than six sticky notes, try and see if you and break it up into smaller sub-groups.

① 20 minutes

Add customizable tags to sticky notes to make it easier to find, browse, organize, and categorize important ideas as themes within your mural.

Creating a comedy
YouTube channel is
the perfect genre if
you want to make
your audience laugh
and entertain them
for hours.

Animation YouTube creators can share self-made digital images and dialogue videos that tell a short story.

ASMR (autonomous sensory meridian response) is a YouTube genre that gives viewers an illusion

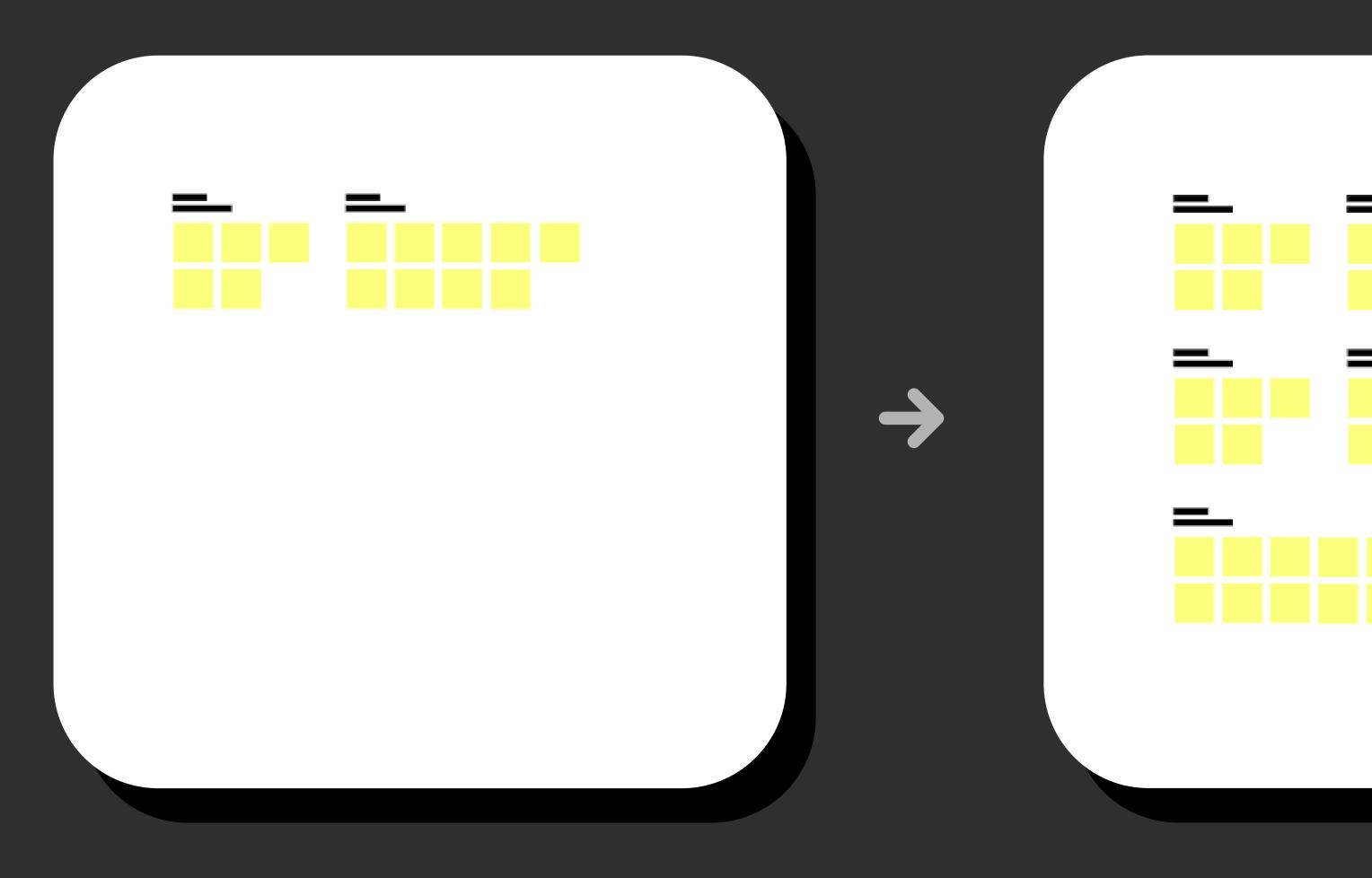
the most successful channels all use high-quality equipment

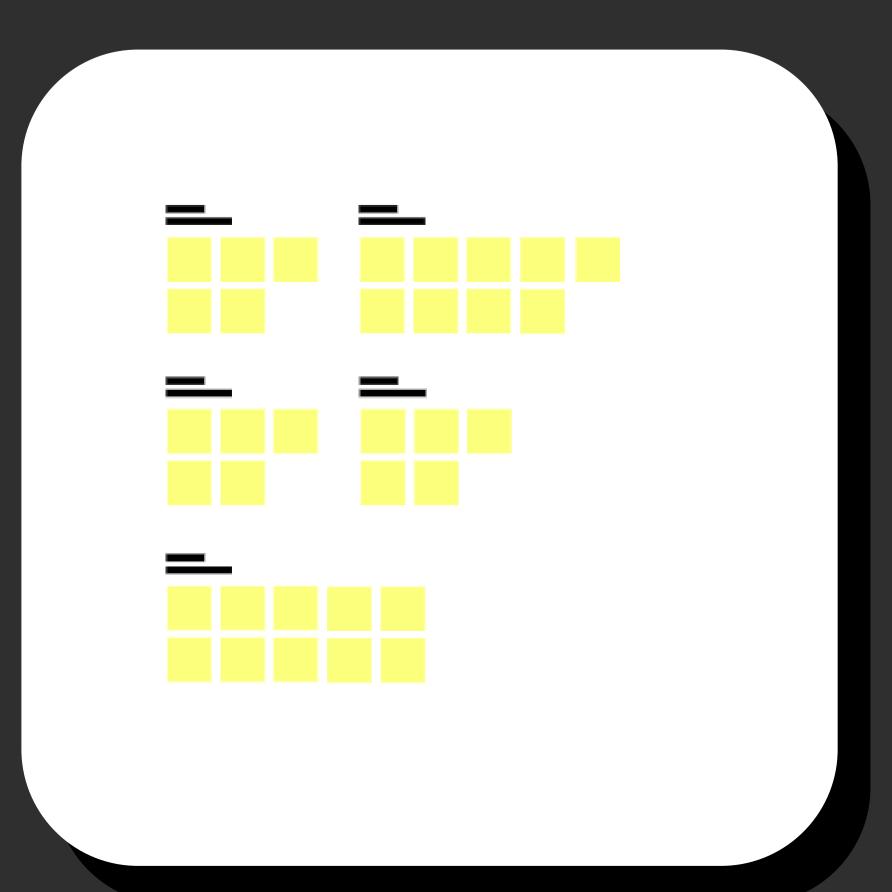
, create a
 conspiracy
YouTube channel.
Make sure you
have a clear niche
and concept,

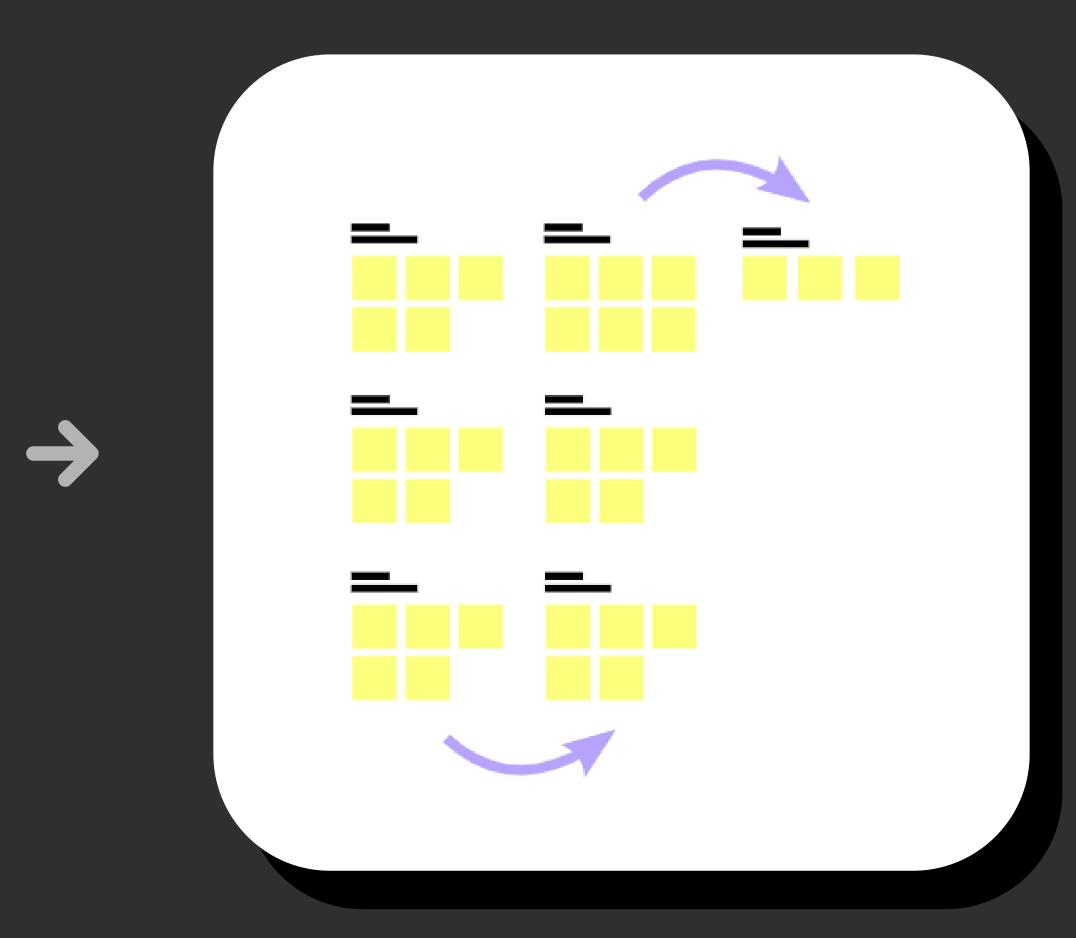
If you're a clothing enthusiast, create a fashion-focused YouTube community through a fashion channel.

cooking YouTube channel can have your viewers inspired and hungry in no time.

If you're a passionate gamer and want to publish your big wins, game hacks, and epic fails, create a captivating gaming YouTube channel









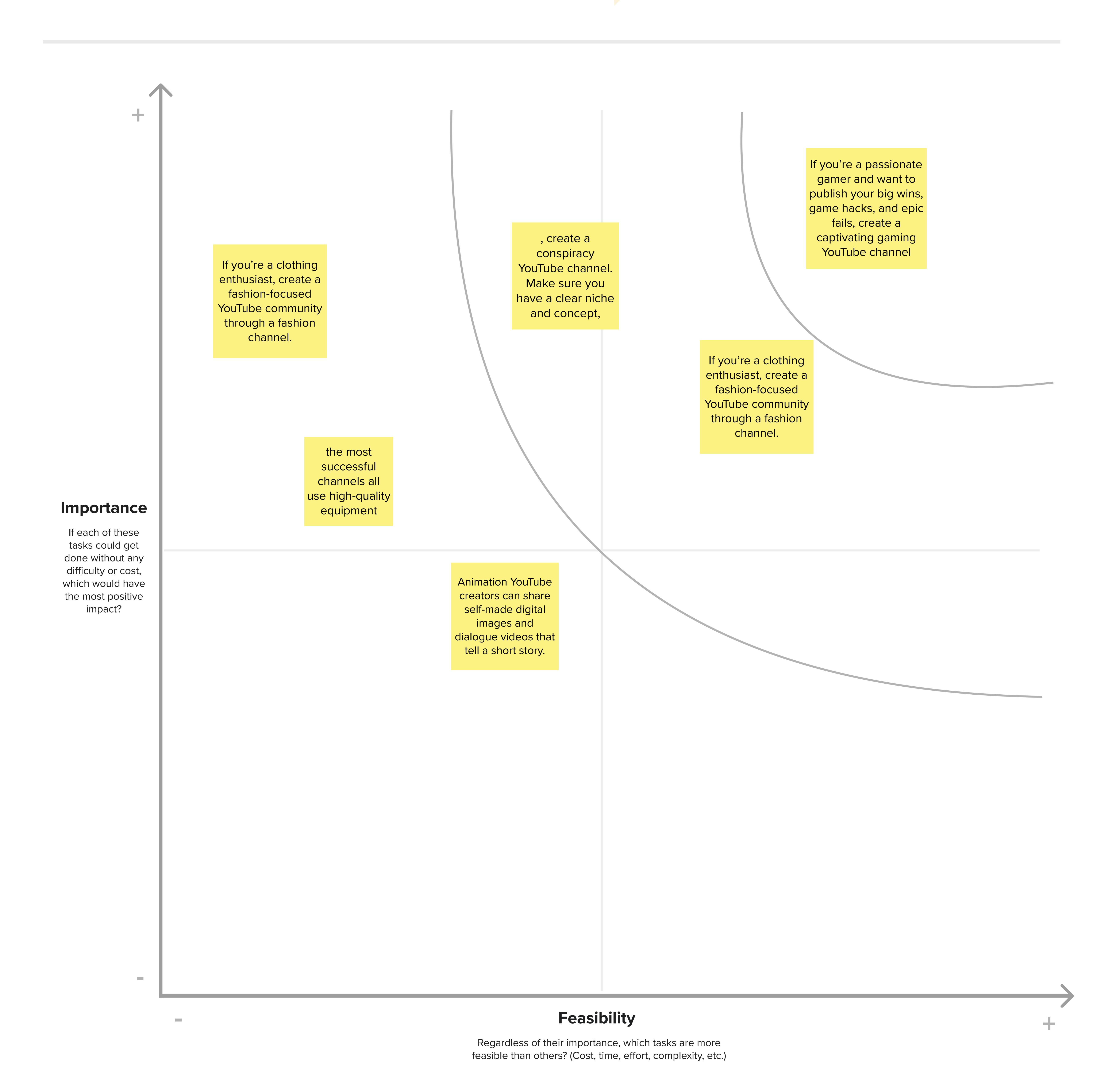
## Prioritize

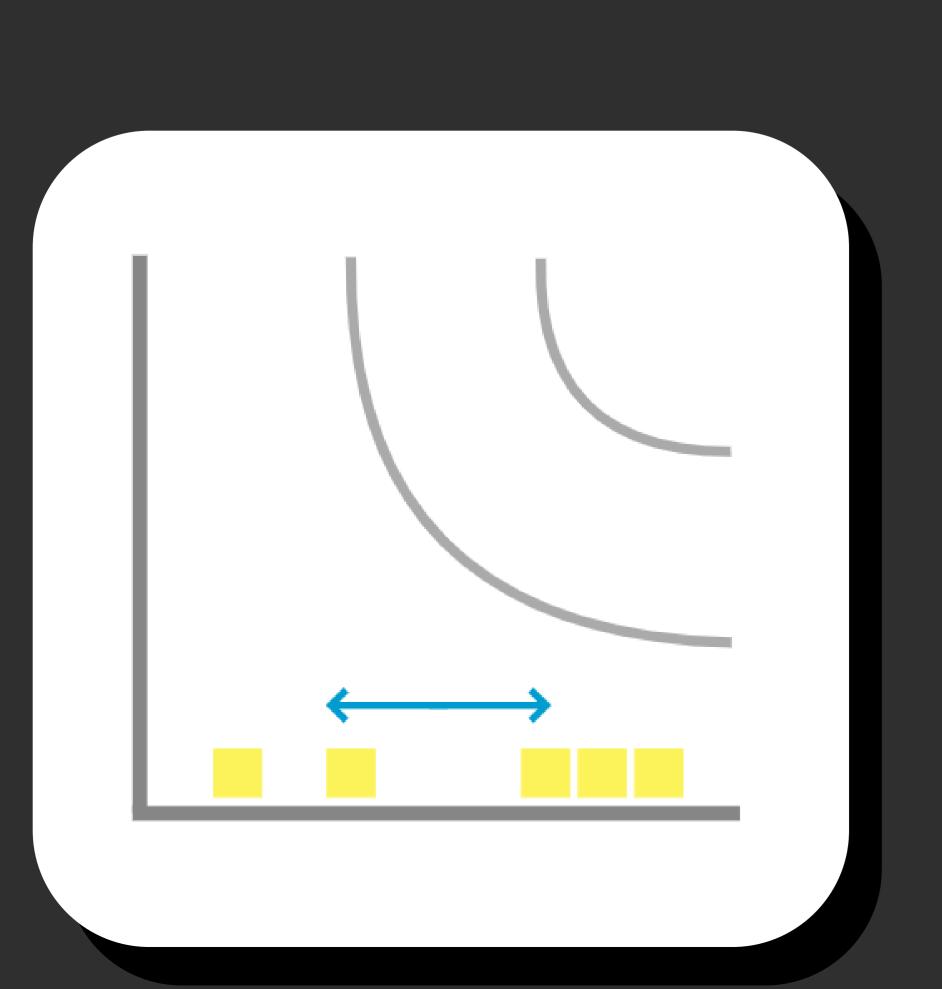
Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

① 20 minutes

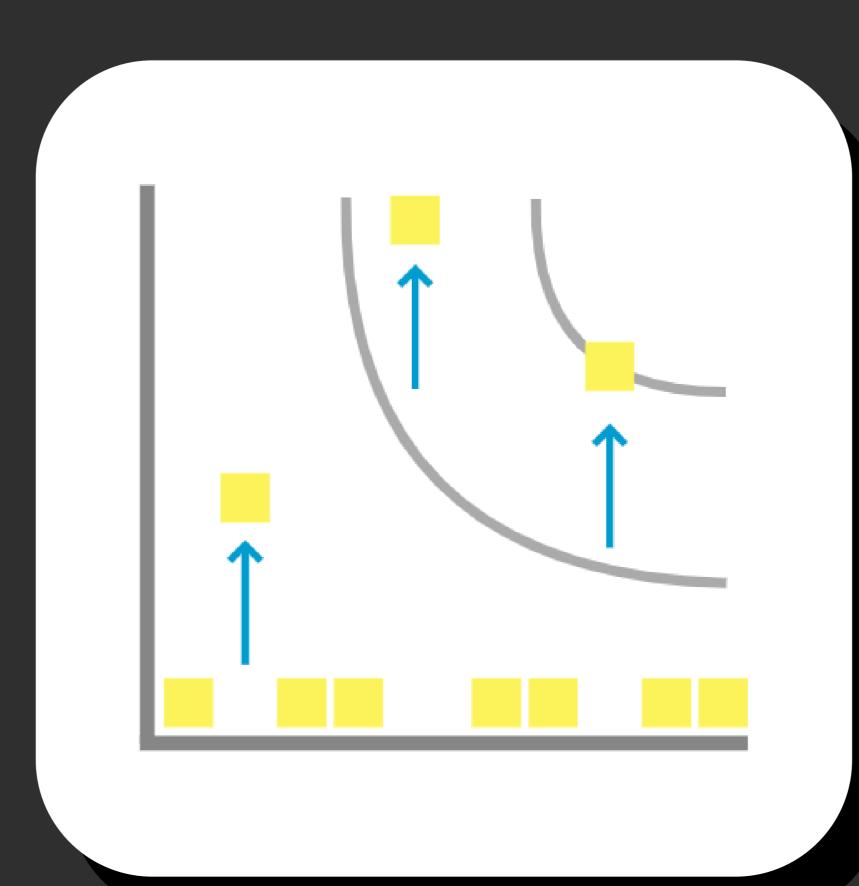
#### TIP

Participants can use their cursors to point at where sticky notes should go on the grid. The facilitator can confirm the spot by using the laser pointer holding the **H key** on the keyboard.













# After you collaborate

You can export the mural as an image or pdf to share with members of your company who might find it helpful.

#### Quick add-ons

Share the mural

**Share a view link** to the mural with stakeholders to keep them in the loop about the outcomes of the session.

Export the mural Export a copy of the mural as a PNG or PDF to attach to emails, include in slides, or save in your drive.

# Keep moving forward



#### Strategy blueprint

Define the components of a new idea or strategy.

Open the template →



#### Customer experience journey map

Understand customer needs, motivations, and obstacles for an experience.

Open the template →



## Strengths, weaknesses, opportunities & threats

Identify strengths, weaknesses, opportunities, and threats (SWOT) to develop a plan.

Open the template →

Share template feedback