

# SIJIA WANG

Find Me

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626.566.0290

University of California, Berkeley  
b.s. environmental economics & policy  
b.a. political economy

## professional experience

### Paralegal & Junior Operations Manager, Rimon, P.C. [present]

- Assisted with operations projects, including management, expansion, and development of firm
- Researched law & cases, including litigation and business transactions
- Developed new CRM system for company

### Research & Design Intern, Transportation Sustainability Research Center [summer 2011]

- Collaborated with research staff in surveying participants on peer-to-peer carsharing for publication
- Analyzed results of surveys and interviews, designed info-graphics,

### Criminal Defense Intern, Law Offices of John McDougall [2009 - 2011]

- Worked closely with criminal defense attorney in reviewing/analyzing police reports & evidence
- Drafted and edited legal motions, opening & closing briefs for criminal cases
- Integrated new marketing strategy using online and social media mediums

### Textbook Associate, Cal Student Store [December 2011 - May 2012]

- Provided customer support and assistance in the Textbook department
- Worked with publishers, professors, and service providers for Fall & Summer terms

### Graphic Design Consultant, Mogotxt, Inc. [May 2011 - October 2011]

- Created and designed apparel graphics for Mogotxt, Inc., sports and entertainment app
- Researched sports news, scores, blogs, and fan-sites to create relevant graphics

## academic & club experience

### Vice President of Internal Relations, Innovative Design [2009 - present]

- Designed & implemented websites, logos, & graphics for 20+ organizations
- Exhibited leadership in leading team of 9 in creative process & design work
- Managed internal relations & planned 3 large events

### Sustainability Associate, Net Impact [Fall 2012]

- Collaborated with members in planning & designing case topics
- Produced reports on clean-tech and biofuels industries
- Analyzed the CSR effectiveness of large corporations

### Marketing Chair, Phi Beta Lambda [2008 - 2009]

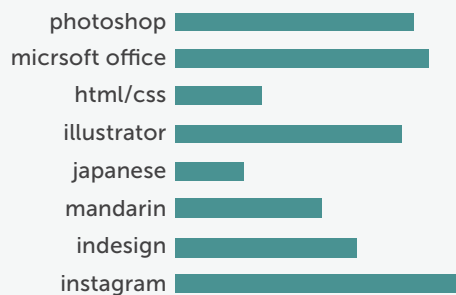
- Led team of 7 students in strategizing & developing marketing campaigns for recruitment
- Competed in FBLC-Phi Beta Lambda State Conference
- **Awards:** 1st Micro-economics, 3rd-Place Macro-Economics, 4th Place Public Speaking

### Illustrator and Layout Designer, The Daily Californian [summer 2010]

- Utilized Adobe Indesign to create and design layouts for News, Arts, and Sports sections
- Created info-graphics, artwork, & cartoons using Adobe Photoshop, Illustrator and hand-drawn tools

## SKILLS PROFICIENCY

BEGINNER INTERMEDIATE ADVANCED



## 5 FACTS ABOUT ME

- ✍ 1 class to take before graduation
- 🐾 2 fat cats
- 📖 3 words i like: [sigma](#) [eta](#) [pi](#)
- 📍 4 places lived - China, TX, RI, CA
- ☕ 5 cups tea per week