AREA 8 Physical Plant and Facilities

CAMPUS. A

There is a site development Plan, and program of implementation. S.1

The Campus has accessible good roads and pathways. S.2

The campus is in a well-planned, clean and properly landscaped environment. S.3

There is a system to ensure that all of the following are provided. S.4

Traffic safety in and outside the campus S.4.1

Waste management program S.4.2

Proper utilization, repair and upkeep of school facilities and equipment S.4.3

Cleanliness and orderliness of the school campus. S.4.4

An area for outdoor educational activities, e.g. social,physical, athletic, cultural, military training, etc. exists. S.5

There is a campus security unit that ensures safety of the academic community. S.6

The site infrastructure development plan is implemented as planned. I.1

The site plan is strategically displayed inside the campus indicating the location of the different buildings, driveways, parking areas, etc. I.2

The infrastructure development plan is implemented in accordance with approved zoning ordinances. I.3

Covered walks are provided to protect the academic community from inclement weather. I.4

The Institution implements a Waste Management Program. I.5

The Campus Environment is conducive to all educational activities. O.1

The site can accommodate its present school population and future expansion. O.2

The campus is safe and well-maintained. O.3

BUILDINGS. B

The buildings meet all the requirements of the Building Cod. A certificate of Occupancy for each building is conspicuously displayed. S.1

The buildings are constructed according to their respective uses. S.2

The buildings are well-planned and appropriately located to provide for future expansion. S.3

Entry and exit points permit the use of the buildings for public and other functions with minimum interference to school activities. S.4

Emergency exits are provided and properly marked. S.5

The buildings are equipped with emergency/fire escapes which are readily accessible. S.6

The corridors, doorways, and alleys are well-constructed for better mobility. S.7

The buildings are well-ventilated and lighted. S.8

The buildings have facilities for persons with disability(PWDs) as provided by law. S.9

There is a center signal and fire alarm system. S.10

There are readily accessible and functional fire extinguishers and other fire-fighting equipment. S.11

Bulletin boards, display boards, waste disposal containers and other amenities are strategically located inside the buildings. S.12

There are faculty rooms and offices. S.13

The buildings are insured S.14

The buildings are clean, well-maintained and free from vandalistic acts. I.1

Toilets are clean and well-maintained. I.2

Electrical lines are safely installed and periodically checked. I.3

Water facilities are functional and well-distributed in all buildings. I.4

There is periodic portability testing of drinking water. I.5

Floor plans indicating the exits and location of fire-fighting equipment, stand pipes and other water sources are conspicuously displayed in each building. I.6

All school facilities are periodically subjected to pest control and inspection. I.7

Smoking is strictly prohibited inside the campus. I.8

Periodic drill on disaster and risk, reduction (Earthquake, flood, fire,etc.) is conducted. I.9

The building and other facilities are safe, well-maintained and functional. O.1

CLASSROOMS C.

Classroom size (1.5 sq. m. per student) meet standard specifications for instructions. S.1

The classrooms are well-lighted, ventilated and acoustically conditioned. S.2

The classrooms are adequate and are provided with enough chairs, furniture and equipment. S.3

There are sufficient supplies(chalkboards/whiteboards, and instructional materials) in each classroom. S.4

The classrooms are clearly marked and arranged relative to their functions. i.1

The classrooms are well-maintained and free from interference. I.2

Students cooperate in maintaining the cleanliness and orderliness of the classrooms. I.

Classrooms are adequate and conducive to learning. O.1

OFFICES AND STAFF ROOMS. D

The administrative offices are accessible to stakeholders. S.1

All offices are accessible and conveniently located in accordance to their functions. S.2

There are offices and workspaces for all officials, faculty and administrative staff. S.3

Administration and faculty offices and staff rooms are clean, well-lighted and ventilated. S.4

Function rooms and lounge are available. S.5

Storerooms are strategically located. S.6

There is internal and external communication system. S.7

There are clean toilets for administrators, faculty, staff, and students. S.8

All offices are furnished with the necessary equipment, furniture, supplies, and materials. I.1

All offices are well-maintained. I.2

The offices and staff rooms are adequate and conducive to working environment. O.1

ASSEMBLY, ATHLETIC and SPORTS FACILITIES. E.

Function rooms for holding meetings, conferences, convocations and similar activities are sufficient. S.1

Facilities for athletics sports, cultural activities, military training, etc. are accessible. S.2

The seating capacity conforms to standards. S.3

There are adequate and well-marked entry and exit points. S.4

There are storage facilities for athletic sports and other curricular training equipment. S.5

Indoor facilities are constructed with: I.1

Appropriate flooring I.1.1

Proper lighting and ventilation I.1.2

Safety measures I.1.3

Toilets I.1.4

Functional drinking facilities I.1.5

Enough chairs I.1.6

The constructed outdoor facilities I.2

Free from hazards I.2.1

Suitably surfaced floor I.2.2

Appropriately laid out for a variety of activities I.2.3

Properly maintained and secured I.2.4

Assembly athletic sports and cultural facilities are sufficient and varied to meet the requirements of the institution. I.3

Audio-visual room and facilities with appropriate equipment are utilized in support of the teaching-learning such as but not limited to video/ overhead/ slide projector, sound system, LCD projectors and screens. I.4

Indoor and outdoor facilities are well-equipped and properly maintained. O.1

MEDICAL AND DENTAL CLINIC F.

The Medical and Dental Clinic has basic facilities such as reception area, records, section, examination/ treatment room and toilets. S.1

The institution has functional medical and dental section/area. S.2

Portable water is available and sufficient. S.3

Medical and dental equipment are provided. S.4

There are enough medical and dental supplies and materials. S.5

Storage facilities (refrigerator, steel cabinets, etc.) are available. S.6

Medical and dental supplies and materials have proper labels. S.7

The following basic medical equipment and medicines are all available. S.8

Emergency medicines S.8.1

Ambobag S.8.2

Oxygen tank S.8.3

Intravenous fluid S.8.4

Sphygmomanometer (at least 2 sets) S.8.5

Thermometer (at least 10 pcs.) S.8.6

Diagnostic sets S.8.7

Stethoscope (at least 2 units) S.8.8

Treatment cart S.8.9

Nebulizer S.8.10

The following basic dental equipment and apparatuses are available S.9

Dental order S.9.1

Autoclave (sterilizer) S.9.2

Medical supplies S.9.3

Filing instruments S.9.4

Basic instruments (forceps, mouth mirror, cotton fliers, explorer, etc.). S.9.5

The Medical/dental Clinic has ample space, adequate lighting and ventilation. S.10

The Medical and Dental Clinics are managed by qualified and dental officers. I.1

Distinct rooms and storage areas properly labeled. I.2

Medical and dental services are regularly monitored and evaluated. I.3

The medical, dental clinic and services are functional. O.1

STUDENT CENTER G.

The institution has a Student Center with supplies and materials. S.1

Policies and guidance on the proper utilization of Student Center are in place. S.2

The Student Center is well-lighted and ventilated. S.3

A conference room for students’ use. S.4

There are facilities and equipment for table games, music appreciation, and TV or video viewing. S.5

Clean and sanitary toilets, for men separate from those of women are available. S.6

Toilet fixtures for students with special needs and PWD’s are provided. S.7

There are offices for student leaders, the editorial staff of the student publication and the officers student organizations. S.8

Student activities at the Student Center are regularly conducted and monitored I.1

The student center is properly maintained. I.2

The Student Center is fully equipped and functional. O.1

FOOD SERVICES/CANTEEN/CAFETERIA

The canteen/cafeteria is well-lighted, ventilated, screened and provided with potable water supply S.1

There are enough S.2

Cooking and preparatory equipment S.2.1

Serving tools and utensils S.2.2

Cleaning supplies and materials S.2.3

Dining tables and chairs S.2.4

Wash area and toilets are available S.3

The institution requires business and sanitary permits for the operation of the food center/cafeteria/canteen. I.1

Food served is varied, nutritious safe and sold at affordable price. I.2

The Food Center/Cafeteria/Canteen is well-managed by qualified and competent staff. I.3

Cleanliness and orderliness are enforced. I.4

The food services are prompt. I.5

The canteen/Cafeteria/Food Center is well-patronized. O.1

The food services generate income for the institution. O.2

ACCREDITATION CENTER

The Accreditation Center (AC)r is accessible and conveniently located. S.1

The AC has the following equipment and fixtures S.2

Working tables and chairs. S.2.1

Cabinets for display and filing. S.2.2

Good ventilation and lighting. S.2.3

Computer unit. S.2.4

Toilets. S.2.5

Lounge. S.2.6

The Institution/College/Academic Unit maintains the AC with the required resources, furniture, and documents. I.1

The AC is managed by a qualified and committed staff/faculty. I.2

Required documents/information and exhibits are updated, systematically packaged and readily available. I.3

The AC is well-equipped and managed. O.1

HOUSING (optional)

There are dormitories and housing facilities for students, faculty and staff. S.1

There is an implementing Rules and Regulations (IRR) for in-campus housing services. S.2

There is a system of coordinating with LGU’s on privately owned boarding houses. S.3

The housing facilities are functionally designed. I.1

The housing facilities and surroundings are properly maintained and monitored. I.2

The IRR on housing services is strictly followed (e.g dormitory fees, etc.). I.3

The institution coordinates with LGU’s and owners of private boarding houses. I.4

The housing facilities are safe, habitable and well- maintained. O.1

There is wholesome coordination among the institution, the LGU’s and the owners of private boarding houses. O.2