

DAILY TIME RECORD

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Emmanuel Bernate Salazar

(NAME)

For the month of **May 01-31, 2012**Official hours for arrival { Regular days
and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	LABOR DAY					
2	07:39	12:00	12:15	05:00		
3	07:38	12:00	12:28	05:01		
4	07:53	12:00	12:18	05:02		
5	SATURDAY					
6	SUNDAY					
7	07:44	12:00	12:33	05:01		
8	07:51	12:00	12:19	05:00		
9	07:47	12:01	12:30	05:01		
10	07:45	12:00	12:22	05:01		
11	07:55	12:00	12:18	05:01		
12	SATURDAY					
13	SUNDAY					
14	07:53	12:01	12:19	05:01		
15	07:47	12:01	12:23	05:00		
16	07:40	12:01	12:28	05:00		
17	07:49	12:01	12:29	OB		
18	07:35	12:00	12:22	05:01		
19	SATURDAY					
20	SUNDAY					
21	07:36	12:27	12:42	05:01		
22	07:46	12:00	12:25	05:01		
23	07:57	12:00	12:28	05:00		
24	07:46	12:00	12:25	OB		
25	07:47	12:00	12:19	OB		
26	SATURDAY					
27	SUNDAY					
28	07:45	12:04	12:21	05:01		
29	07:43	12:01	12:29	05:00		
30	07:40	12:00	12:18	OB		
31	07:34	12:00	12:19	05:01		

TOTAL : _____

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

WENIFREDA J. ARCEGONO

ACGDH II (Actg. City Personnel Officer)

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

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