DAILY TIME RECORD

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Froilan Besas Herrera

(NAME)

For the month of	December	12-12	2013

Official hours for arrival { Regular days and departure { Saturdays

	•					
DAY	A.M.		P.M.		UNDER TIME	
DAI	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1						
2						
3						
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30						
31						

I CERTIFY on my honor that the above is a true and correct report of the hours of work, performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Froilan Besas Herrera

(NAME)

For the month of

December 12-12, 2013

Official hours for arrival { Regular days and departure { Saturdays

	A.M.		P.M.		UNDER		
DAY						TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1							
2							
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30							
31							

TOTAL:

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VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time: