DAILY TIME RECORD

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Leonora D Sandigan

(NAME)

For the month of November 1-20, 2013						
Official hours for arrival { Regular days and departure { Saturdays						
DAY	A.M.	P.M.	UNDER TIME			

DAY	A.M. P.M.		TIME			
DAI		DEPARTU		DEPARTU		1
	ARRIVAL	RE	ARRIVAL	RE	HOURS	MINUTES
1						
2	SATUR	DAY				
3	SUNDA	ΛY				
4						
5						
6						
7						
8						
9	SATUR					
10	SUNDA	ΛY				
11						
12						
13						
14						
15						
16	SATUR	DAY				
17	SUNDA	Υ				
18						
19						
20						
21						
22						
23						
24						
25						
26	_					
27						
28						
29						
30						
31						

TOTAL:

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

(0x)

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: Over Time: CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Leonora D Sandigan

(NAME)

For the month of	November	1-20,	2013
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Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1						
2	SATUR					
3	SUNDA	.Y				
4						
5						
6						
7						
8						
9	SATUR	DAY				
10	SUNDA	.Y				
11						
12						
13						
14						
15						
16	SATUR					
17	SUNDA	Y				
18						
19						
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22						
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24						
25						
26						
27						
28						
29						
30						
31						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)
Under time: (0x)

Over Time: