1 TOKWI 100. 46

DAILY TIME RECORD

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Wenifreda Javarez Arcegono

(NAME)

For the month of December 1-31, 2012

Official hours for arrival { Regular days and departure { Saturdays}

DAY A.N		M. P.1		M.	UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	SATUR					
2	SUNDA	Υ				
3						
4						
5						
6	OB	OB	OB	OB		
7						
8	08:00	12:00				
9	SUNDA	Υ				
10	Tardy	Tardy	12:55	05:00		
11						
12						
13						
14	08:00	12:00	xmas p	arty		
15	SATUR					
16	SUNDA	Υ				
17	Official	Business	Laguna			
18						
19						
20						
21	VACA	TION LEA	VE			
22	SATUR	DAY				
23	SUNDA	ΛY				
24						
25	CHRIS	ΓMAS DA	Υ			
26						
27						
28						
29	SATUR					
30	RIZAL					
31	LAST I	DAY OF T	HE YEA	R		

TOTAL:

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ATTORNEY AGUSTIN M. ROCAMORA

City Administrator

In Chara

(SEE INSTRUCTION ON BACK)

Tardiness: (1x) 4 hrs

Under time: (0x)

Over Time: 8 Hrs

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Wenifreda Javarez Arcegono

(NAME)

For the month of **December 1-31, 2012**

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	SATUR					
2	SUNDA	Y				
3						
4						
5						
6	OB	OB	OB	OB		
7	00.00	10.00				
8	08:00 SUNDA	12:00				
10	Tardy	Tardy	12:55	05:00		
10	Taruy	Taruy	12.33	03.00		
12						
13						
14	08:00	12:00	xmas pa	ırtv		
15	SATUR	DAY	1			
16	SUNDA	Y				
17	Official	Business	Laguna			
18						
19						
20						
21		ION LEA	VE			
22	SATUR					
23	SUNDA	Y				
24 25	CHDICA	DAAC DA	N/			
25 26	CHRIST	MAS DA	Y			
26 27						
28						
29	SATUR	DAY				
30	RIZAL					
31		AY OF T	НЕ ҮЕАН	2		

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

ATTORNEY AGUSTIN M. ROCAMORA

City Administrator

In Charae

(SEE INSTRUCTION ON BACK)

Tardiness: (1x) 4 hrs

Under time: (0x)

Over Time: 8 Hrs