DAILY TIME RECORD

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Debbie L. Medina

(NAME)

For the month of October 01-05, 2012

Official hours for arrival { Regular days and departure { Saturdays

DAY A.M. P.M. UNDER TIME							
ARRIVAL RE ARRIVAL DEPARTU RE HOURS MINUTES 1 08:25 12:26 Undert me 2 08:17 12:26 12:47 05:02 3 07:57 12:01 12:23 05:00 4 08:16 5	DAY	A.M.		P.M.			
1	DAY	ARRIVAL		ARRIVAL			
2 08:17 12:26 12:47 05:02 3 07:57 12:01 12:23 05:00 4 08:16 5 0 0 6 0 0 7 0 0 8 0 0 9 0 0 10 0 0 11 0 0 12 0 0 13 0 0 14 0 0 15 0 0 16 0 0 17 0 0 18 0 0 19 0 0 20 0 0 21 0 0 22 0 0 23 0 0 24 0 0 25 0 0 26 0 0 27 0 0 28 0 0 30 0 0	1						
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	29						
31	30	_					
	31			_			

TOTAL:

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ATTY. DIOSCORO P. TIMTIMAN, JR. Supervising Administrative Officer, OIC

(SEE INSTRUCTION ON BACK)

In Charge

Tardiness: (3x)

Under time: 4 hrs 58 mins

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Debbie L. Medina

(NAME)

For the month of October 01-05, 2012

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	08:25	12:26	Underti			
2	08:17	12:26	12:47	05:02		
3	07:57	12:01	12:23	05:00		
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VERIFIED as to the prescribed office hours.

TOTAL:

ATTY. DIOSCORO P. TIMTIMAN, JR. Supervising Administrative Officer, OIC

(SEE INSTRUCTION ON BACK)

Tardiness: (3x)

Under time: 4 hrs 58 mins