For the month of

#### DAILY TIME RECORD

Ricardito l	Laguador	Villaverde
(NAME	)	

**December 19-19, 2013** 

Official hours for arrival { Regular days and departure { Saturdays

DAY  ARRIVAL  ARRIVAL						-	
ARRIVAL DEPARTU RE HOURS MINUTES  1	DAY			P.M.			
2 3 4 5 5 6 6 7 7 8 8 9 9 10 10 11 1 1 12 12 13 14 15 16 16 17 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19	DAI	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE		
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7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	5						
8       9         10       11         11       12         13       14         15       16         17       18         19       19         20       21         21       22         23       24         25       26         27       28         29       30	6						
9	7						
10	8						
11       12         13       14         15       16         17       18         19       19         20       11         21       122         23       12         24       12         25       12         26       12         27       12         28       12         30       10	9						
12	10						
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14       15         16       17         18       19         20       19         21       19         22       10         23       10         24       10         25       10         26       10         27       10         28       10         30       10	12						
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16	14						
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25 26 27 28 29 30	23						
26	24						
27 28 29 30	25						
28 29 30	26						
29 30	27						
30	28						
	29						
31	30						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

## In Charge (SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week: 2nd week:

3rd week: 4th week: CIVIL SERVICE FORM NO. 48

#### **DAILY TIME RECORD**

# Ricardito Laguador Villaverde

(NAME)

For the month of **December 19-19, 2013** 

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DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1						
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