

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC/ NON GOVERNMENT/ PEOPLE/ VOLUNTARY ORGANIZATION

31	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION OF WORK

(Continue in separate page if necessary)

VII. TRAINING PROGRAM (Start from the most recent training)

32	TITLE OF SEMINAR/ CONFERENCE/ WORKSHOP/ SHORT COURSES (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/SPONSORED BY (Write in full)
	Seminar on Work Ethics in Governance batch 3	2010-09-24	2010-09-24	8 hours	Civil Service Commission..
	Pre-Retirement Orientation	2010-09-17	2010-09-17	8 hours	HRMO
	Speech	2009-06-01	2009-12-17	120 Hours	Pilipinas Shell Foundation,..
	Pre-Retirement Orientation Program	2008-09-08	2008-09-08	8 hours	HRMO
	Seminar-Workshop on Managing Positive Work Attitude	2008-08-19	2008-08-21	24 hours	Human Resource Management..
	Training on Excellent Client Service	2007-03-19	2007-03-22	3 days	HRMO
	Seminar-Workshop on Management of Electronic Records	2006-05-23	2006-05-25	24 hours	Records Mgt. & Archives Office
	Customers First Training	2006-03-23	2006-03-24	16 hours	Human Resource Management..
	Orientation Workshop for New Entrants	2005-12-12	2005-12-13	16 hours	City Gov't. Puerto Princesa
	Christmas Decoration Making	2005-09-07	2005-09-07	8 hours	TESDA
	Effective Delivery Training Workshop	2002-04-24	2002-04-26	3 days	AusAID
	Seminar-Workshop on the Revised Performance Evaluation..	2000-05-19	2000-05-19	one day	City Government of Puerto..
	Effective Delivery Training Workshop	1999-05-16	1999-05-22	5 days	ELAC

(Continue in separate page if necessary)

VIII. OTHER INFORMATION

33	SPECIAL SKILLS/HOBBIES	34	NON-ACADEMIC DISTINCTIONS/RECOGNITIONS	35	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Typing/Encoding		N/A		
	Computer literate		N/A		Puerto Princesa City Government..

(Continue in separate page if necessary)