#### **DAILY TIME RECORD**

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# Reynaldo M. Galinato

(NAME)

For the month of	December	13-13	2013

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.	M.	UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
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23						
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25						
26						
27						
28						
29						
30						
31						
	l	l	L	L	L	L

	I CERTI	FY on	ту	honor	that	the	above	is a	true and	l correct
	of the									h was
made	daily at	the tin	ie o	f arrivo	ıl anı	d de	parture	from	office.	

TOTAL:

VERIFIED as to the prescribed office hours.

# (SEE INSTRUCTION ON BACK)

In Charge

Tardiness: (0x)

Under time: (0x)

Over Time:

CIVIL SERVICE FORM NO. 48

# DAILY TIME RECORD

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### Reynaldo M. Galinato

(NAME)

For the month of December 13-13, 2013

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.1	M.	UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1						
2						
3						
4						
5						,
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31						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

# (SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time: