For the month of

DAILY TIME RECORD

Napoleon Manforte Gonzales

December 19-19, 2013

(NAME)		

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
			l	l	i	l

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

Napoleon Manforte Gonzales

(NAME)

For the month of December 19-19, 2013

Official hours for arrival { Regular days and departure { Saturdays

TOTAL:

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

In Charge

(SEE INSTRUCTION ON BACK)

VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

The system allow the 40 hrs a week

(0x)

1st week: 2nd week:

Under time:

3rd week: 4th week:

The system allow the 40 hrs a week 1st week:

(0x)

(0x)

2nd week: 3rd week:

Tardiness:

Under time:

4th week: