CIVIL SERVICE FORM NO. 48

## **DAILY TIME RECORD**

DAILY TIME RECOR
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12/17-31/99w/0p VMdeia I. 2/1/99-10/17/99 & 12/17-31/99w/0p Valdez Maria I. 2/1/99-10/17/99 & (NAME) (NAME)

For the month of December 1-12, 2013						For the month of December 1-12, 2013								
	el hours fo and depart		l { Regu { Saturc				Official hours for arrival { Regular days and departure { Saturdays							
DAY	A.M.		P.M.		UNDER TIME		DAY	A.M.		P.M.		UNDER TIME		
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES		ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1	SUNDA						1	SUNDA						
2							2							
3							3							
4 5							4 5							
6							6							
7	SATURE	OAY				_	7	SATUR	DAY					
8	SUNDA	Y					8	SUNDA	Y					
9							9							
10 11							10 11							
12							12							
13							13							
14							14						-	
15							15 16							
16 17							17							
18							18							
19							19							
20							20							
21 22							21 22							
23							22							
24							24							
25							25							
26							26							
27 28							27 28							
29							29							
30							30							
31							31							
TOTAL:							TOTAL:							
I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.							I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.							
VERIFIED as to the prescribed office hours.							V	VERIFIED as to the prescribed office hours.						
In Charge							In Charge							
(SEE INSTRUCTION ON BACK)							(SEE INSTRUCTION ON BACK)							
Tardiness: $(0x)$							Tardiness: $(0x)$							
Under time: $(0x)$							Under time: $(0x)$							
Over Time:						Over	Time:							