

DAILY TIME RECORD

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Felimon Rodriguez Sabas

(NAME)

For the month of **June 01-31, 2010**Official hours for arrival { Regular days _____
and departure { Saturdays _____

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	07:50	12:20	12:52	05:18		
2	07:33	12:00	12:45	05:05		
3	07:56	12:11	12:45	05:04		
4	07:20	12:02	12:38	05:03		
5	SATURDAY					
6	SUNDAY					
7	07:18	12:22	12:43	05:03		
8	07:41	12:01	12:24	05:03		
9	07:24	12:02	12:31	05:03		
10	07:29	12:01	12:36	05:03		
11	07:44	12:00	12:45	05:03		
12	SATURDAY					
13	SUNDAY					
14	INDEPENDENCE DAY					
15	07:30	12:45	12:55	05:00		
16	07:47	12:33	12:55	05:02		
17	07:39	12:14	12:55	05:04		
18	07:46	12:50	01:00	05:03		
19	SATURDAY					
20	SUNDAY					
21	07:38	12:17	12:34	05:04		
22	07:40	12:20	12:40	05:03		
23	HOLIDAY					
24	07:34	12:10	12:45	05:05		
25	07:49	12:29	12:55	05:05		
26	SATURDAY					
27	SUNDAY					
28	07:27	12:01	12:46	05:05		
29	07:44	12:15	12:41	05:07		
30	HOLIDAY					
31						

TOTAL : _____

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

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