## **DAILY TIME RECORD**

CIVIL SERVICE FORM NO. 48

## **DAILY TIME RECORD**

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(NAME)						(NAME)							
For the month of March 1-30, 2013						For the month of March 1-30, 2013							
Official hours for arrival { Regular days					Official hours for arrival { Regular days								
DAY	A.M.		P.M.		UNDER TIME		DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES		ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1							1						
2	SATUR						2	SATUR					
3	SUNDA	ΛY					3	SUNDA	¥Υ				
4							4						
5							5						
6							6						
7							7						
8							8						
9	SATUR						9	SATUR					
10	SUNDA	ΛY					10	SUNDA	Y				
11							11						
12							12						
13		16:58					13		16:58				
14							14						
15							15						
16	06:53	15:07					16	06:53	15:07				
17	SUNDA						17	SUNDA					
18	07:30	12:08	12:37	05:08			18	07:30	12:08	12:37	05:08		
19	06:53	16:00					19	06:53	16:00				
20	06:46	15:25					20	06:46	15:25				
21	06:52	15:45		03:45			21	06:52	15:45		03:45		
22	06:55	15:20					22	06:55	15:20				
23	06:41	16:19		04:19			23	06:41	16:19		04:19		
24	06:55	15:11					24	06:55	15:11				
25	06:54	16:18				<u> </u>	25	06:54	16:18				ļ
26	06:55	15:23		02.07		<u> </u>	26	06:55	15:23		02.07		
27	06:54	15:07		03:07			27	06:54	15:07		03:07		
28	06:53	15:07					28	06:53	15:07				<u> </u>
29	06:52 06:51	15:01 15:38				<u> </u>	29 30	06:52 06:51	15:01 15:38				
30	00.51	15.56						00.51	13.36				
31						<u> </u>	31						
	Т	OTAL:						7	TOTAL:				
I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.  I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.													
VERIFIED as to the prescribed office hours.  VERIFIED as to the prescribed office hours.													
		Γ.	-33						Γ.	-33			

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time: