

004005

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Christine Tunay Dacuan
(NAME)For the month of November 1-30, 2010Official hours for arrival { Regular days _____
and departure { Saturdays _____

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	ALL SOUL'S DAY					
2	07:48	12:05	12:28	05:12		
3	Tardy	Tardy	12:43	05:00		
4	07:58	12:01	12:28	05:08		
5	07:52	12:01	12:11	05:05		
6	SATURDAY					
7	SUNDAY					
8	07:46	12:05	01:00	05:04		
9	07:56	12:08	12:51	05:07		
10	07:54	12:12	12:37	05:06		
11	09:18	12:07	12:23	05:07		
12	07:30	12:10	12:25	05:05		
13	SATURDAY					
14	SUNDAY					
15	07:47	12:27	12:48	05:10		
16	HOLIDAY					
17	08:00	12:00	01:00	05:18		
18	08:04	12:16	12:47	05:09		
19	07:54	12:12	12:42	05:04		
20	SATURDAY					
21	SUNDAY					
22	07:47	12:04	12:31	05:00		
23	07:38	12:03	12:18	05:05		
24	07:48	12:03	12:28	05:05		
25	07:53	12:11	12:28	05:05		
26	08:00	12:01	02:21	05:07		
27	SATURDAY					
28	SUNDAY					
29	BONIFACIO DAY					
30	07:44	12:08	12:53	05:08		
31						

TOTAL : _____

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

WENIFREDA J. ARCEGONO
ACGDH II (Actg. City Personnel Officer)
In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (4x) 6 hrs 43 mins

Under time: (0x)

Over Time:

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