For the month of

## **DAILY TIME RECORD**

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## Nenita Marquez Veluz

(NAME)

| December | 18-18, | 2013 |
|----------|--------|------|

Official hours for arrival { Regular days and departure { Saturdays

| DAY   |     |         |               |         |               |  |  |
|---|-----|---------|---------------|---------|---------------|--|--|
| ARRIVAL DEPARTU RE HOURS MINUTES  1   | DAY | A.M.    |               | P.M.    |               |  |  |
| 2 3 4 5 5 6 6 7 7 8 8 9 9 10 10 11 1 1 12 12 13 14 14 15 15 16 16 17 18 18 19 19 10 12 12 12 12 12 12 12 12 12 12 12 12 12  |     | ARRIVAL | DEPARTU<br>RE | ARRIVAL | DEPARTU<br>RE |  |  |
| 3 4   | 1   |         |               |         |               |  |  |
| 4   |     |         |               |         |               |  |  |
| 5 6 7 8 9 9 10 10 11 1 12 12 13 14 15 16 16 17 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19   | 3   |         |               |         |               |  |  |
| 6   | 4   |         |               |         |               |  |  |
| 7 8 9 10 10 11 1 12 13 14 15 16 16 17 18 18 19 19 10 10 11 12 12 12 12 12 12 12 12 12 12 12 12  | 5   |         |               |         |               |  |  |
| 8       9         10       11         11       12         13       14         15       16         17       18         19       19         20       11         21       12         22       12         23       14         25       16         27       17         28       19         30       10   | 6   |         |               |         |               |  |  |
| 9   | 7   |         |               |         |               |  |  |
| 10  | 8   |         |               |         |               |  |  |
| 11       12         13       14         15       16         17       18         19       19         20       11         21       12         22       12         23       12         24       12         25       12         26       12         27       12         28       12         30       10 | 9   |         |               |         |               |  |  |
| 12  | 10  |         |               |         |               |  |  |
| 13  | 11  |         |               |         |               |  |  |
| 14       15         16       17         18       19         20       11         21       12         22       12         23       12         24       12         25       12         26       12         27       12         28       12         30       13   | 12  |         |               |         |               |  |  |
| 15  | 13  |         |               |         |               |  |  |
| 16       17         18       19         20       21         21       22         23       24         25       26         27       28         29       30   | 14  |         |               |         |               |  |  |
| 17 18 19 20 21 21 22 23 24 25 26 27 28 29 30  | 15  |         |               |         |               |  |  |
| 18       19       20       21       22       23       24       25       26       27       28       29       30  | 16  |         |               |         |               |  |  |
| 19  | 17  |         |               |         |               |  |  |
| 20  | 18  |         |               |         |               |  |  |
| 21  | 19  |         |               |         |               |  |  |
| 22  | 20  |         |               |         |               |  |  |
| 23  | 21  |         |               |         |               |  |  |
| 24  | 22  |         |               |         |               |  |  |
| 25  | 23  |         |               |         |               |  |  |
| 26  | 24  |         |               |         |               |  |  |
| 27<br>28<br>29<br>30  | 25  |         |               |         |               |  |  |
| 28<br>29<br>30  | 26  |         |               |         |               |  |  |
| 29 30   | 27  |         |               |         |               |  |  |
| 30  | 28  |         |               |         |               |  |  |
|   | 29  |         |               |         |               |  |  |
| 31  | 30  |         |               |         |               |  |  |
|   | 31  |         |               |         |               |  |  |

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

CIVIL SERVICE FORM NO. 48

## **DAILY TIME RECORD**

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## Nenita Marquez Veluz

(NAME)

For the month of December 18-18, 2013

Official hours for arrival { Regular days and departure { Saturdays

| DAY | A.M.    |               | P.M.    |               | UNDER<br>TIME |         |
|-----|---------|---------------|---------|---------------|---------------|---------|
|     | ARRIVAL | DEPARTU<br>RE | ARRIVAL | DEPARTU<br>RE | HOURS         | MINUTES |
| 1   |         |               |         |               |               |         |
| 2   |         |               |         |               |               |         |
| 3   |         |               |         |               |               |         |
| 4   |         |               |         |               |               | ,       |
| 5   |         |               |         |               |               |         |
| 6   |         |               |         |               |               |         |
| 7   |         |               |         |               |               |         |
| 8   |         |               |         |               |               |         |
| 9   |         |               |         |               |               |         |
| 10  |         |               |         |               |               | ,       |
| 11  |         |               |         |               |               | ,       |
| 12  |         |               |         |               |               | ,       |
| 13  |         |               |         |               |               |         |
| 14  |         |               |         |               |               |         |
| 15  |         |               |         |               |               |         |
| 16  |         |               |         |               |               |         |
| 17  |         |               |         |               |               |         |
| 18  |         |               |         |               |               |         |
| 19  |         |               |         |               |               |         |
| 20  |         |               |         |               |               | ,       |
| 21  |         |               |         |               |               |         |
| 22  |         |               |         |               |               |         |
| 23  |         |               |         |               |               |         |
| 24  |         |               |         |               |               | ,       |
| 25  |         |               |         |               |               | ,       |
| 26  |         |               |         |               |               |         |
| 27  |         |               |         |               |               |         |
| 28  |         |               |         |               |               |         |
| 29  |         |               |         |               |               |         |
| 30  |         |               |         |               |               |         |
| 31  |         |               |         |               |               |         |

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VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)