For the month of

### DAILY TIME RECORD

## Allan Nemar Magtibay Bico

# (NAME)

**December 19-19, 2013** 

Official hours for arrival { Regular days and departure { Saturdays

	A.M.		P.:	M.	UNDER TIME		
DAY							
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
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I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week:

CIVIL SERVICE FORM NO. 48

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(NAME)

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TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

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1st week:

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