

004015

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Bonbon Bundal Khraiskruzkandaf Ravlib Krafberk

(NAME)

For the month of **November 1-30, 2010**Official hours for arrival { Regular days
and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	ALL SOUL'S DAY					
2	07:30	12:00	12:25	05:00		
3	07:22	12:00	12:15	05:00		
4	07:20	12:02	12:16	05:00		
5	07:17	12:20	12:30	05:02		
6	SATURDAY					
7	SUNDAY					
8	08:45	12:01	12:11	05:01		
9	07:24	12:02	12:12	05:00		
10	08:26	12:03	12:19	05:04		
11	07:17	12:14	12:43	05:02		
12	06:45	12:13	Undertime			
13	SATURDAY					
14	SUNDAY					
15	07:09	12:00	01:00	05:00		
16	HOLIDAY					
17						
18						
19						
20	SATURDAY					
21	SUNDAY					
22						
23						
24						
25						
26						
27	SATURDAY					
28	SUNDAY					
29	BONIFACIO DAY					
30						
31						

TOTAL :

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

WENIFREDA J. ARCEGONO
ACGDH II (Actg. City Personnel Officer)
In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (2x) 1 hr 11 mins

Under time: (1x) 4 hrs

Over Time:

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