

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC/ NON GOVERNMENT/ PEOPLE/ VOLUNTARY ORGANIZATION

31	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION OF WORK
	Couples for Christ (CFC) Hand Maid Christian Community	1995-04-05		30	Team Household Leader
	Girl Scout of the Philippines (GSP) Palawan Council	2001-01-18	2002-04-18	24	Board of Director
	Special Concerns Committee, Sta. Monica Parish, Puerto Princesa City	2007-01-01		24	Vice Chairman
	Worship Committee, St. Exequiel Moreno Chapel, Maunlad Puerto Princesa City	2007-01-01		24	Member

(Continue in separate page if necessary)

VII. TRAINING PROGRAM (Start from the most recent training)

32	TITLE OF SEMINAR/ CONFERENCE/ WORKSHOP/ SHORT COURSES (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/SPONSORED BY (Write in full)
	Seminar on Work Ethics in Governance batch 2	2010-09-21	2010-09-21	8 hours	Regional Council of Personnel..
	Pre-Retirement Orientation	2010-09-17	2010-09-17	8 hours	Human Resource Management..
	Performance Assessment and Planning Workshop for Department..	2009-01-19	2009-01-20	16 hours	Human Resource Management..
	Performance Management System (PMS)-Office Performance..	2008-10-09	2008-10-10	16 hours	Reg. Council of Personnel..
	Pre-Retirement Orientation Program	2008-09-08	2008-09-08	8 hours	Human Resource Management..
	Career Development Workshop	2008-01-11	2008-01-11	8 hours	Moguel Management Consultancy
	Training Needs Analysis Workshop	2008-01-10	2008-01-10	8 hours	Moguel Management Consultancy
	Training the Trainers Workshop	2008-01-09	2008-01-09	8 hours	Moguel Management Consultancy
	Seminar on Professional Executive Assistants Program	2007-11-16	2007-11-17	16 hours	Moguel Management Consultancy
	Puerto Princesa City Strategic Planning Workshop	2007-08-07	2007-08-09	24 hours	Asian Institute of Management
	Training on Devolution Planning	2007-06-14	2007-06-15	16 hours	TESDA
	Advance Trainors Training II on Quality Management..	2007-02-19	2007-02-26	64 hours	Montero Training & Consultancy
	Advanced Trainors Training	2006-02-13	2006-02-17	40 hours	Montero Training & Consultancy
	Basic Customer Service Skills (BCSS)	2005-11-14	2005-11-16	24 hours	Civil Service Commission..
	CSC Basic Customers Service Skills Training	2004-04-18	2004-04-22	40 hours	Civil Service Commission..
	Seminar-Workshop on Revised Policies on Qualification..	2004-02-18	2004-02-18	8 hours	Reg. Council of Personnel..
	7 Habits of Highly Effective People	2003-12-11	2003-12-12	16 hours	City Government of Puerto..
	Enhancement Seminar on Interpersonal Relationship,..	2003-08-28	2003-08-29	16 hours	City Government of Puerto..

(Continue in separate page if necessary)

VIII. OTHER INFORMATION

33	SPECIAL SKILLS/HOBBIES	34	NON-ACADEMIC DISTINCTIONS/RECOGNITIONS	35	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COOKING				ST. EXEQUIEL PARISH, BGY...
	SINGING				CRISPULO & FABIAN PILAPIL..
	GOVERNMENT SOURCES MAGAZINE FOR THE LADY, ADDRESS, PUBLISHED		RECOGNITION AND APPRECIATION AS RESOURCE PERSON ON HUMAN RESOURCE MANAGEMENT		PUERTO PRINCESA CITY CLASS
	CONFIRMED BY THE CITY GOVERNMENT OF PUERTO PRINCESA		RECOGNITION AND APPRECIATION FOR YEARS OF VALUABLE SERVICE RENDERED TO THE CITY		
	TRAINING FACILITY AND FORMER BOSS OF THE CITY GOVERNMENT OF PUERTO PRINCESA		RECOGNITION AND APPRECIATION AS RESOURCE PERSON ON HUMAN RESOURCE MANAGEMENT		RECOGNITION AND APPRECIATION FOR YEARS OF VALUABLE SERVICE RENDERED TO THE CITY

(Continue in separate page if necessary)

Writeshop Conference to Develop a Guidebook for Advocacy..	2003-08-11	2003-08-15	40 hours	PRMDP/AusAID
Seminar Workshop Sa Wikang Filipino	2003-04-21	2003-04-22	2 days	Virginia Bactad
Positive Work Values	2002-05-15	2002-05-17	2	City Government of Puerto..
Positive Work Attitude	2002-05-15	2002-05-17	3 days	Merlita G. Granada
Effective Delivery Training Workshop	2002-04-24	2002-04-26	3 days	PRMDP/AusAID
Local Executive Forum and Personnel Systems Seminar	2002-01-28	2002-02-02	5 days	PRMDP/AusAID
Seminar on Revised Policies of Personnel Mechanisms	2001-05-09	2001-05-10	16 hours	Palawan Council of Personnel..
Curriculum Development	2001-02-13	2001-02-16	32 hours	PRMDP/AusAID
Human Resource Systems Seminar	2001-01-15	2001-01-19	40 hours	PRMDP/AusAID
Career Planning Workshop	2000-11-20	2000-11-21	16 hours	PRMDP/AusAID
Seminar-Workshop on Mainstreaming Child Rights in..	2000-09-01	2000-10-24	128 hours	PRMDP/AusAID
Customers First Training	2000-07-20	2000-07-21	16 hours	City Government of Puerto..
Seminar-Workshop on the Revised Performance Evaluation..	2000-06-06	2000-06-07	16 hours	City Government of Puerto..
Gender Responsive Planning Workshop	2000-03-29	2000-03-31	24 hours	PRMDP/AusAID
CSC Laws, Rules and Regulations	2000-03-15	2000-03-17	24 hours	Palawan Council of Personnel..
Presentation Workshop on Strategic Training.	2000-01-18	2000-01-18	16 hours	City Government of Puerto..
In House Training Career Planning.	2000-01-06	2000-01-07	16 hours	City Government of Puerto..
Training on Community Participation	1999-09-27	1999-09-30	32 hours	PRMDP/AusAID
Supervisory Development Course-TRACK I	1999-08-23	1999-08-27	40 hours	Civil Service Commission..
Training on Recruitment and Job Hiring System	1999-08-09	1999-08-11	24 hours	ICHSP/ADB
Briefing/Orientation PBME/MIS	1999-08-02	1999-08-03	16 hours	PRMDP/AusAID
Training on Performance Management System	1999-07-21	1999-07-25	40 hours	ICHSP/ADB
Seminar-Workshop on Effective Training Delivery and..	1999-07-18	1999-07-22	40 hours	DILG
Effective Writing	1999-07-08	1999-07-09	16 hours	PRMDP/AusAID
Materials Testing & Quality Control	1999-06-28	1999-06-30	24 hours	PRMDP/AusAID
Planning Workshop and Teambuilding	1999-04-21	1999-04-21	8 hours	City Government of Puerto..
Corporate Planning & Revenue Enhancement Seminar-Workshop	1999-04-12	1999-04-16	40 hours	PRMDP/AusAID
Planning Workshop and Teambuilding	1999-04-07	1999-04-07	8 hours	City Government of Puerto..
Executive-Legislative Planning Conference	1999-03-13	1999-03-14	16 hours	City Government of Puerto..
Business Planning Workshop	1999-02-22	1999-03-01	16 hours	PRMDP/AusAID
Training Management System.(TMS)	1999-02-18	1999-02-19	16 hours	PRMDP/AusAID
Inter-Personal Relationship of HRMO.	1998-12-17	1998-12-18	16 hours	City Government of Puerto..
Human Resource Development Seminar-Workshop	1998-12-08	1998-12-10	24 hours	PRMDP/AusAID
Regional Municipal Development Training	1998-08-31	1998-10-23	2 months	Royal Danish Ministry of..
Refresher Course on Work Values, Performance;Code..	1998-08-20	1998-08-20	8 hours	City Government of Puerto..
Curriculum Development	1998-05-26	1998-05-28	24 hours	City Government of Puerto..
Computer Lesson (Software, MS Word, MS Excel, MS..	1998-04-13	1998-06-15	50 hours	AMA Staff
AusAID-PRMDP Orientation Planning Workshop	1997-11-18	0000-00-00	8 hours	AusAID
Local Executive Forum and Personnel System services	1997-06-09	1997-06-10	16 hours	Civil Service Commission..
Seminar-Workshop on Stress and Conflict Management..	1995-09-30	1995-09-30	8 hours	Palawan State College
Seminar on Personnel Effectiveness Program	1995-05-18	1995-05-22	48 hours	Civil Service Commission..
Skills Training on Merit Promotion Plan and System..	1995-05-13	1995-05-17	40 hours	Civil Service Commission..