SCHEDULE OF RETIREMENT PAY AND COMMUTATION OF LEAVE CREDITS FOR THE PERIOD January 1, 2012 May 10, 2012

DEPARTMENT: OFFICE OF THE PROVINCIAL HUMAN RESOURCE MANAGEMENT

Burea/Agency: Provincial Government of Quezon

	DATE	DATE OF	No. of Years	HIGHEST	Number of Days		AMOUNT		
PERSONNEL SEPARATED	OF	RETIREMENT	in the Service	SALARY	(Leave Credits)	RETIREMENT	SEPARATION	TERMINAL	REMARKS
	BIRTH	SEPARATION				GRATUITY	PAY	LEAVE	
LIZARDO P. ATIENZA	06-Aug-56	19-Dec-13	16 years	51,410.00					
			2 months	per month	vacation leave = 138.768				
			3 days		sick leave = <u>227.125</u>				
					365.893			899,308.38	

Total 365.893 899,308.38

Include non-permanent services supported by approved appointments
PREPARED BY:

APPROVED BY:

December 19, 2013

Date

CERTIFIED CORRECT: ATTESTED BY: AVAILABILITY OF APPROPRIATION: NOTED BY: