## **DAILY TIME RECORD**

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## May G. Calaunan

(NAME)

For the month of	December 13-13, 2013

Official hours for arrival { Regular days and departure { Saturdays

DAY  ARRIVAL  BEPARTU RE HOURS  MINUTES  MINUTES							
ARRIVAL DEPARTU RE HOURS MINUTES  1	DAY	A.M.		P.M.			
2		ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1						
4	2						
5 6 7 8 9 9 10 10 11 1 12 12 13 14 15 16 16 17 18 18 19 19 20 21 12 22 23 24 25 26 27 28 29 30 1 30 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1	3						
6	4						
7 8 9 10 10 11 1 12 13 14 15 16 16 17 18 18 19 19 20 11 12 12 12 12 12 12 12 12 12 12 12 12	5						
8       9         10       11         11       12         13       14         15       16         17       18         19       19         20       11         21       12         22       12         23       14         25       12         26       12         27       12         28       19         30       30	6						
9 10 11 11 12 13 14 15 16 16 17 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19	7						
10	8						
11       12         13       14         15       16         17       18         19       19         20       21         21       22         23       24         25       26         27       28         29       30	9						
12	10						
13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	11						
14       15         16       17         18       19         20       21         21       22         23       24         25       26         27       28         29       30	12						
15	13						
16	14						
17 18 19 20 21 21 22 23 24 25 26 27 28 29 30	15						
18       19       20       21       22       23       24       25       26       27       28       29       30	16						
19	17						
20	18						
21	19						
22	20						
23	21						
24	22						
25 26 27 28 29 30	23						
26	24						
27 28 29 30	25						
28 29 30	26						
29 30	27						
30	28						
	29						
31	30						
	31						

TOTAL:
I CERTIFY on my honor that the above is a true and correct
report of the hours of work performed, record of which was
made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

CIVIL SERVICE FORM NO. 48

## DAILY TIME RECORD

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May G. Calaunan (NAME)

For the month of **Dece** 

December 13-13, 2013

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
DAY	ARRIVAL	DEPARTU	ARRIVAL	DEPARTU	HOURS	MINUTES
1		RE		RE		
2						
3						
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28						
29						
30						
31						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time: