and departure

ARRIVAL

A.M.

SATURDAY

SATURDAY SUNDAY

SATURDAY

SATURDAY SUNDAY

SUNDAY

SUNDAY

For the month of

DAY

2

3 4

5

6

7

9

10

11 12

13

14

15 16

17

18 19

20

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

Jocelyn Alagao Alfanoso

(NAME)

{ Saturdays

ARRIVAL

SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN

SPECIAL LEAVE FOR WOMEN SPECIAL LEAVE FOR WOMEN

P.M.

Official hours for arrival { Regular days

T. 1 0011	T is
February, 2011	For the month

UNDER

TIME

MINUTES

HOURS

For the month of

February, 2011

Jocelyn Alagao Alfanoso

DAILY TIME RECORD

(NAME)

Official hours for arrival { Regular days and departure { Saturdays

	A.M.		P.M.		UNDER	
DAY					TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	SPECIA	L LEAVE	FOR WO	DMEN		
2		L LEAVI		1		
3	SPECIA	L LEAVI	FOR WO	DMEN		
4	SPECIA	L LEAVE	FOR WO	DMEN		
5	SATUR	DAY				
6	SUNDA	Y				
7	SPECIA	L LEAVI	FOR WO	DMEN		
8	SPECIA	L LEAVE	FOR WO	DMEN		
9		L LEAVE				
10	SPECIA	L LEAVI	FOR WO	DMEN		
11	SPECIA	L LEAVE	FOR WO	DMEN		
12	SATUR	DAY				
13	SUNDA	Y				
14	SPECIA	L LEAVE	FOR WO	DMEN		
15		L LEAVE				
16	SPECIA	L LEAVI	FOR WO	DMEN		
17	SPECIA	L LEAVI	FOR WO	DMEN		
18	SPECIA	L LEAVE	FOR WO	DMEN		
19	SATUR	DAY				
20	SUNDA	Y				
21						
22						
23						
24						
25						
26	SATUR	DAY				
27	SUNDA	Y				
28						
29						
30						
31						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

I CERTIFY on my honor that the above is a true and correct

report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time: