and departure

ARRIVAL

A.M.

For the month of

DAY

DAILY TIME RECORD

Official hours for arrival { Regular days

Reo Ambrosio Iii Ilarina MaaÑo (NAME)

December 19-19, 2013

{ Saturdays

ARRIVAL

P.M.

UNDER TIME

MINUTES

HOURS

CIVIL SERVICE FORM NO. 48
DAILY TIME RECORD

Reo Ambrosio Iii Ilarina MaaÑo (NAME)

For the month of	December 10 10 2012
Tor the month of	December 19-19, 2013

Official	hours	for	arrival	{	Regular	days	
ana	l dep	artu	re	{.	Saturdays	S	-

DAY	A.M.		P.1	M.	UNDER TIME		
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1							
2							
3							
4							
5							
6							
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27	_						
28							
29							
30	_						
31							

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours. VERIFIED as to the prescribed office hours.

In Charge

I CERTIFY on my honor that the above is a true and correct

report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

TOTAL:

1st week:

2nd week:

3rd week:

4th week:

In Charge (SEE INSTRUCTION ON BACK)

TOTAL:

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week: