CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

DAILY TIME RECORD

Willard V. Abuan (NAME)

Willard V. Abuan (NAME)							Willard V. Abuan (NAME)							
For the month of December 13-13, 2013								December 13-13, 2013						
Official hours for arrival { Regular days							Official hours for arrival { Regular days and departure { Saturdays							
	Α.	M	l n	M	LINI	DED		A.M.		P.M.		UNDER		
DAY	A.M.		P.M.		UNDER TIME		DAY	A.IVI.		1 .1V1.		TIME		
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES		ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1							1							
2							2							
3						_	3							
4							4							
5							5							
6							6							
7							7							
8							8							
9							9							
10							10							
11 12							11 12							
13						-	13							
14						 	14							
15						_	15							
16						_	16							
17						_	17							
18							18							
19							19							
20							20							
21							21							
22							22							
23							23							
24							24							
25							25							
26	_	_			_		26	-		_				
27							27							
28							28							
29						<u> </u>	29							
30							30							
31			1				31		1		<u> </u>	<u> </u>		
TOTAL:								TOTAL:						
I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office. I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.														
,	VERIFIED as	to the pr	rescribed off	ice hours.			v	ERIFIED as	to the pr	escribed off	ice hours.			

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time: