DAILY TIME RECORD

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Mark Agusto V. Agus

(NAME)

For the month of

May, 2012

Official hours for arrival { Regular days and departure { Saturdays

| | A.M. | | P.M. | | UNDER | |
|-----|----------|---------|---------|---------|-------|---------|
| DAY | 7 1.1VI. | | 1 .171. | | TIME | |
| DAI | | DEPARTU | | DEPARTU | | 1 |
| | ARRIVAL | RE | ARRIVAL | RE | HOURS | MINUTES |
| 1 | LABOR | l DAY | | | | |
| 2 | 11:50 | | | 05:18 | | |
| 3 | 11:55 | | | 05:25 | | |
| 4 | 11:48 | | | 05:16 | | |
| 5 | SATUR | DAY | | | | |
| 6 | SUNDAY | | | | | |
| 7 | Tardy | Tardy | 12:11 | 05:33 | | |
| 8 | Tardy | Tardy | 12:02 | 05:20 | | |
| 9 | 11:32 | | | 05:30 | | |
| 10 | Tardy | Tardy | 12:02 | 05:30 | | |
| 11 | 10:23 | | | 05:08 | | |
| 12 | SATUR | DAY | | | | |
| 13 | SUNDA | | | | | |
| 14 | 11:52 | | | 05:11 | | |
| 15 | 10:04 | | | 05:28 | | |
| 16 | | | | | | |
| 17 | | | | | | |
| 18 | | | | | | |
| 19 | SATUR | DAY | | | | |
| 20 | SUNDA | | | | | |
| 21 | | | | | | |
| 22 | | | | | | |
| 23 | | | | | | |
| 24 | | | | | | |
| 25 | | | | | | |
| 26 | SATUR | DAY | | | | |
| 27 | SUNDA | | | | | |
| 28 | 501.01 | | | | | |
| 29 | | | | | | |
| 30 | | | | | | |
| 31 | | | | | | |
| 31 | | | | | | |

I CERTIFY on my honor that the above is a true and correct

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (10x)4 days 3 hrs 24 mins

Under time: (0x)

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Mark Agusto V. Agus

(NAME)

For the month of

May, 2012

Official hours for arrival { Regular days and departure { Saturdays

| DAY | A.M. | | P.M. | | UNDER TIME | |
|-----|-----------|---------------|---------|---------------|---------------|---------|
| | ARRIVAL | DEPARTU RE | ARRIVAL | DEPARTU RE | HOURS | MINUTES |
| 1 | LABOR | DAY | | | | |
| 2 | 11:50 | | | 05:18 | | |
| 3 | 11:55 | | | 05:25 | | |
| 4 | 11:48 | | | 05:16 | | |
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| 13 | SUNDA | Y | | | | |
| 14 | 11:52 | | | 05:11 | | |
| 15 | 10:04 | | | 05:28 | | |
| 16 | | | | | | |
| 17 | | | | | | |
| 18 | | | | | | |
| 19 | SATUR | | | | | |
| 20 | SUNDA | Y | | | | |
| 21 | | | | | | |
| 22 | | | | | | |
| 23 | | | | | | |
| 24 | | | | | | |
| 25 | G + mr rp | ~ | | | | |
| 26 | SATUR | | | | | |
| 27 | SUNDA | Y | | | | |
| 28 | | | | | | |
| 29 | | | | | | |
| 30 | | | | | | |
| 31 | | | | | | |

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TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

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