CIVIL SERVICE FORM NO. 48

CIVIL SERVICE FORM NO. 48

## DAILY TIME RECORD

004015

## DAILY TIME RECORD

## Khraiskruzkandaf Ravlib Krafberk Bonbon Bundal Khraiskruzkandaf Ravlib Krafberk **Bonbon Bundal**

For the month of November 1-30, 2010 For the month of November 1-30, 2010 Official hours for arrival { Regular days Official hours for arrival { Regular days and departure { Saturdays and departure { Saturdays A.M. P.M. UNDER A.M. P.M. UNDER DAY TIME DAY TIME ARRIVAL ARRIVAL MINUTES ARRIVAL ARRIVAL MINUTES ALL SOUL'S DA ALL SQUL'S DAY 2 07:30 12:00 05:00 07:30 12:00 05:00 07:22 12:00 12:15 05:00 07:22 12:00 12:15 05:00 3 3 4 07:20 12:02 12:16 05:00 07:20 12:02 12:16 05:00 4 07:17 12:20 12:30 05:02 5 07:17 12:20 12:30 05:02 5 6 SATURDAY 6 SATURDAY 7 SUNDAY 7 SUNDAY 08:45 12:11 **08:45** 12:01 12:11 05:01 8 12:01 05:01 12:12 9 07:24 12:02 12:12 05:00 9 07:24 12:02 05:00 12:19 12:03 05:04 08:26 12:03 05:04 12:19 10 10 08:26 12:14 05:02 07:17 12:14 05:02 11 07:17 12:43 11 12:43 06:45 12:13 SATURDAY 12 12 06:45 12:13 Undert me ne SATURDAY 13 13 SUNDAY SUNDAY 14 14 07:09 12:00 01:00 05:00 07:09 12:00 01:00 05:00 15 15 HOLIDAY 16 16 HOLIDAY 17 17 18 18 19 19 20 SATURDAY 20 SATURDAY SUNDAY 21 SUNDAY 21 22 22 23 23 24 24 25 25 26 26 SATURDAY SATURDAY 27 27 SUNDAY SUNDAY 28 28 BONIFACIO DAY BONIFACIO DA 29 29 30 30 31 31 TOTAL: TOTAL:

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

WENIFREDA J. ARCEGONO ACGDH II (Actg. City Personnel Officer)

(SEE INSTRUCTION ON BACK)

Tardiness: (2x) 1 hr 11 mins

Under time: (1x) 4 hrs

Over Time:

VERIFIED as to the prescribed office hours.

WENIFREDA J. ARCEGONO ACGDH II (Actg. City Personnel Officer)

(SEE INSTRUCTION ON BACK)

Tardiness: (2x) 1 hr 11 mins

(1x) 4 hrs Under time:

Over Time: