DAILY TIME RECORD

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Rizaldy Concepcion Alfaro

(NAME)

T 6 6 6		
For the month of	December 1-19). 2013

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
Ditt	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	SUNDA					
2			03:59			
3		07:59				
4						
5						
6						
7	SATUR	DAY				
8	SUNDA	Υ				
9						
10						
11						
12						
13						
14	SATUR	DAY				
15	SUNDA	ΛY				
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						

I CERTIFY on my honor that the above is a true and correct report of the hours of work, performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness:

(0x)

Under time:

(1x) 1 min

The system allow the 40 hrs a week

1st week: 16 hrs 2nd week: 3rd week:

4th week:

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Rizaldy Concepcion Alfaro

(NAME)

For the month of

December 1-19, 2013

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1	SUNDA	Y				
2			03:59			
3		07:59				
4						
5						
6						
7	SATUR					
8	SUNDA	Y				
9						
10						
11						
12						
13	CATRID	D 4 37				
14 15	SATUR SUNDA	DAY				
	SUNDA	Y				
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