## **DAILY TIME RECORD**

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## Josephine G. Canceran

(NAME)

| For the month of  | December 1-12. | 2013           |
|-------------------|----------------|----------------|
| 1 or our monor of | December 1-12. | , <b>4</b> 013 |

Official hours for arrival { Regular days and departure { Saturdays

|     |         |               |         |               | -             |         |
|-----|---------|---------------|---------|---------------|---------------|---------|
| DAY | A.M.    |               | P.M.    |               | UNDER<br>TIME |         |
|     | ARRIVAL | DEPARTU<br>RE | ARRIVAL | DEPARTU<br>RE | HOURS         | MINUTES |
| 1   | SUNDA   | Υ             |         |               |               |         |
| 2   |         |               |         |               |               |         |
| 3   |         |               |         |               |               |         |
| 4   |         |               |         |               |               |         |
| 5   |         |               |         |               |               |         |
| 6   |         |               |         |               |               |         |
| 7   | SATUR   | DAY           |         |               |               |         |
| 8   | SUNDA   | Υ             |         |               |               |         |
| 9   |         |               |         |               |               |         |
| 10  |         |               |         |               |               |         |
| 11  |         |               |         |               |               |         |
| 12  |         |               |         |               |               |         |
| 13  |         |               |         |               |               |         |
| 14  |         |               |         |               |               |         |
| 15  |         |               |         |               |               |         |
| 16  |         |               |         |               |               |         |
| 17  |         |               |         |               |               |         |
| 18  |         |               |         |               |               |         |
| 19  |         |               |         |               |               |         |
| 20  |         |               |         |               |               |         |
| 21  |         |               |         |               |               |         |
| 22  |         |               |         |               |               |         |
| 23  |         |               |         |               |               |         |
| 24  |         |               |         |               |               |         |
| 25  |         |               |         |               |               |         |
| 26  |         |               |         |               |               |         |
| 27  |         |               |         |               |               |         |
| 28  |         |               |         |               |               |         |
| 29  |         |               |         |               |               |         |
| 30  |         |               |         |               |               |         |
| 31  |         |               |         |               |               |         |
|     |         |               |         |               |               |         |

I CERTIFY on my honor that the above is a true and correct report of the hours of work, performed, record of which was made daily at the time of arrival and departure from office.

**VERIFIED** as to the prescribed office hours.

(0x)

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time:
Over Time:

ON BACK)

Ta

CIVIL SERVICE FORM NO. 48

## DAILY TIME RECORD

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Josephine G. Canceran

(NAME)

For the month of December 1-12, 2013

Official hours for arrival { Regular days and departure { Saturdays

| DAY 1    | ARRIVAL<br>SUNDA | DEPARTU |         |               | 1 11  | UNDER<br>TIME |  |
|----------|------------------|---------|---------|---------------|-------|---------------|--|
| L        | CLIMID           | RE      | ARRIVAL | DEPARTU<br>RE | HOURS | MINUTES       |  |
|          | SUNDA            | Y       |         |               |       |               |  |
| 2        |                  |         |         |               |       |               |  |
| 3        |                  |         |         |               |       |               |  |
| 4        |                  |         |         |               |       |               |  |
| 5        |                  |         |         |               |       |               |  |
| 6        |                  |         |         |               |       |               |  |
| 7        | SATUR            |         |         |               |       |               |  |
| 8        | SUNDA            | Y       |         |               |       |               |  |
| 9        |                  |         |         |               |       |               |  |
| 10       |                  |         |         |               |       |               |  |
| 11       |                  |         |         |               |       |               |  |
| 12       |                  |         |         |               |       |               |  |
| 13       |                  |         |         |               |       |               |  |
| 14       |                  |         |         |               |       |               |  |
| 15       |                  |         |         |               |       |               |  |
| 16       |                  |         |         |               |       |               |  |
| 17       |                  |         |         |               |       |               |  |
| 18       |                  |         |         |               |       |               |  |
| 19       |                  |         |         |               |       |               |  |
| 20       |                  |         |         |               |       |               |  |
| 21       |                  |         |         |               |       |               |  |
| 22       |                  |         |         |               |       |               |  |
| 23       |                  |         |         |               |       |               |  |
| 24       |                  |         |         |               |       |               |  |
| 25       |                  |         |         |               |       |               |  |
| 26       |                  |         |         |               |       |               |  |
| 27       |                  |         |         |               |       |               |  |
| 28       |                  |         |         |               |       |               |  |
| 29       |                  |         |         |               |       |               |  |
| 30<br>31 |                  |         |         |               |       |               |  |

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)
Under time: (0x)

Over Time: