## **DAILY TIME RECORD**

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## Danilo C. Valerio

(NAME)

For the month o	of Dece	mber 1-1	13, 2013

Official hours for arrival { Regular days and departure { Saturdays

DAY TIM		
ARRIVAL DEPARTU RE ARRIVAL DEPARTU RE HOURS  1 SUNDAY  2 SUNDAY  8 SUNDAY  9 10 12:15 01:00 01:00  11 12 8::00 12:15 01:00 01:00  13 14 15 16 16 17 18 19 19 19 19 19 19 19 19 19 19 19 19 19	UNDER TIME	
2 3 4 5 6 7 SATURDAY 8 SUNDAY 9 10 11 12 8::00 12:15 01:00 01:00 13 14 15 16 17 18 19 20 21 22 23 24 25 26	MINUTES	
3 4 5 6 7 SATURDAY 8 SUNDAY 9 10 11 12 8::00 12:15 01:00 01:00 13 14 15 16 17 18 19 20 21 22 23 24 25 26		
4		
5 6 7 SATURDAY 8 SUNDAY 9 100 111 12 8::00 12:15 01:00 01:00 13 14 15 16 17 18 19 20 21 22 23 24 25 26		
6 7 SATURDAY 8 SUNDAY 9 10 11 12 8::00 12:15 01:00 01:00 13 14 15 16 17 18 19 20 21 22 23 24 25 26		
7 SATURDAY 8 SUNDAY 9 10 11 12 8::00 12:15 01:00 01:00 13 14 15 16 17 18 19 20 21 22 23 24 25 26		
8 SUNDAY 9 10 11 12 8::00 12:15 01:00 01:00 13 14 15 16 17 18 19 20 21 22 23 24 25 26		
8 SUNDAY 9 10 11 12 8::00 12:15 01:00 01:00 13 14 15 16 17 18 19 20 21 22 23 24 25 26		
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21 22 23 24 25 26		
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23 24 25 26		
24 25 26		
25 26		
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30		
31		

I CERTIFY on my honor that the above is a true and correct report of the hours of work, performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

(0x)

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (2x)

Under time:
Over Time:

CIVIL SERVICE FORM NO. 48

## DAILY TIME RECORD

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## Danilo C. Valerio (NAME)

For the month of

**December 1-13, 2013** 

Official hours for arrival { Regular days and departure { Saturdays

	A.M.		P.M.		UNDER		
DAY						TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1	SUNDA	Y					
2							
3							
4							
5							
6							
7	SATUR					,	
8	SUNDA	Y				,	
9							
10							
11							
12	8::00	12:15	01:00	01:00			
13							
14							
15							
16							
17							
18							
19							
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26							
27							
28							
29							
30							
31						_	

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (2x)

Under time: (0x)

Over Time: