CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

DAILY TIME RECORD

Minda P Obispo

Minda P Obispo (NAME)							Minda P Obispo (NAME)						
For the	month of	. <u>N</u>	,	r 1-20, 2	013		For the month of November 1-20, 2013						
Official hours for arrival { Regular days and departure { Saturdays							Official hours for arrival { Regular days and departure Saturdays						
DAY	A.M.		P.M.			DER ME	DAY	A.M.		P.M.		UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES		ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
1 2 3 4	SATUR SUNDA	DAY AY					1 2 3 4	SATUR SUNDA					
5 6 7							5 6 7						
8 9 10 11	SATUR SUNDA						8 9 1O 11	SATUR SUNDA					
12 13 14							12 13 14						
15 16 17 18	SATUR SUNDA						15 16 17 18	SATUR SUNDA					
19 20 21							19 20 21						
22 23 24							22 23 24						
25 26 27 28							25 26 27 28						
29 30 31							29 30 31						
	Т	OTAL:					TOTAL:						
I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office. I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.													
7	VERIFIED as	to the pr	rescribed off	ice hours.				VERIFIED as	to the pr	escribed off	ice hours.		

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

Over Time: