CIVIL SERVICE FORM NO. 48

**DAILY TIME RECORD** 

In Charge

(SEE INSTRUCTION ON BACK)

(0x)

(0x)

Tardiness:

Under time:

Over Time:

Allan S Balitaan

## **DAILY TIME RECORD**

## Allan S Balitaan

In Charge

(SEE INSTRUCTION ON BACK)

(0x)

(0x)

Tardiness:

Under time:

Over Time:

| For the month of November 1-22, 2013   Tor the month of November 1-22, 2013  | (INAIVIE)                            |  |            |                 |    |       |            | (INAINIE)                            |  |         |          |                 |       |  |  |
|--|--------------------------------------|--|------------|-----------------|----|-------|------------|--------------------------------------|--|---------|----------|-----------------|-------|--|--|
| AAM. P.M. UNDER TIME    ABRIVAL   DEPARTU   ABRIVAL   DEPARTU   HOURS   MINUTES  | For the month of November 1-22, 2013 |  |            |                 |    |       |            | For the month of November 1-22, 2013 |  |         |          |                 |       |  |  |
| DAY  ABRIVAL DISPARTU  RE  |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| ABEN'AL DEPARTU ARRIVAL DEPARTU BEL HOURS MINUTES  1 SATURDAY  | DAY                                  | A.M.   |            | P.M.            |    |       |            | DAV                                  | A.M.   |         | P.M.     |                 |       |  |  |
| 1 SATURDAY 2 SATURDAY 3 SUNDAY 4 4 4 5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6   | DAI                                  | ARRIVAI DEPARTU  |            | ARRIVAL DEPARTU |    |       |            | DAI                                  | ARRIVAL.   | DEPARTU | ARRIV AL | ARRIVAL DEPARTU |       |  |  |
| 2 SATURDAY 3 SUNDAY 4 4 4 4 4 5 6 6 6 6 6 6 7 7 8 8 8 7 1 1 1 1 1 1 1 1 1 1 1 1 1 1  | 1                                    | THE COUNTY OF TH | RE         | 78447712        | RE | поско | IMI (O IEO | 1                                    | THE COUNTY OF TH | RE      | 78447712 | RE              | поско | MINOTES  |  |
| 3 SUNDAY 4 4 4 6 6 6 6 6 7 7 7 8 8 8 9 SATURDAY 9 SATURDAY 10 SUNDAY 10 SUNDAY 11 11 12 12 1 13 13 14 14 15 15 SATURDAY 16 SATURDAY 17 SUNDAY 17 SUNDAY 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19   |                                      | SATUR  | DAY        |                 |    |       |            |                                      | SATUR  | DAY     |          |                 |       |  |  |
| 5   6   6   7   8   8   9   SATURDAY   10   SUNDAY   10   SUNDAY   11   12   11   13   14   14   15   15   16   SATURDAY   16   SATURDAY   17   SUNDAY   17   SUNDAY   18   19   19   19   19   19   19   19   | 3                                    |  |            |                 |    |       |            | 3                                    | SUNDA  | Y       |          |                 |       |  |  |
| 6  | 4                                    |  |            |                 |    |       |            | 4                                    |  |         |          |                 |       |  |  |
| 8 9 SATURDAY 10 SUNDAY 11 11 12 12 12 12 13 13 14 14 15 15 15 15 15 15 15 15 15 15 15 15 15  | 5                                    |  |            |                 |    |       |            | 5                                    |  |         |          |                 |       |  |  |
| 8 SATURDAY   10 SUNDAY   11  | 6                                    |  |            |                 |    |       |            | 6                                    |  |         |          |                 |       |  |  |
| 9 SATURDAY 10 SUNDAY 11 11 12 12 13 13 14 14 15 15 15 15 15 16 SATURDAY 17 SUNDAY 18 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19  | 7                                    |  |            |                 |    |       |            | 7                                    |  |         |          |                 |       |  |  |
| 10 SUNDAY 11 12 12 13 14 14 15 15 15 16 SATURDAY 17 SUNDAY 18 19 19 19 19 19 19 19 19 19 19 19 19 19   | 8                                    |  |            |                 |    |       |            | 8                                    |  |         |          |                 |       |  |  |
| 11   | 9                                    |  |            |                 |    |       |            |                                      | SATURDAY   |         |          |                 |       |  |  |
| 12   |                                      | SUNDA  | Υ          |                 |    |       |            |                                      | SUNDA  | Y.      |          |                 |       |  |  |
| 13   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 14   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 15 SATURDAY 17 SUNDAY 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 16 SATURDAY 17 SUNDAY 18 19 10 10 10 10 10 10 10 10 10 10 10 10 10   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 17 SUNDAY 18 19 10 20 21 21 22 23 24 24 25 26 27 28 29 30 30 31 TOTAL:  TOTAL: |                                      | SATIIR   | DAV        |                 |    |       |            |                                      | CATIID   | DAV     |          |                 |       |  |  |
| 18   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 19   |                                      | SUNDE  | <b>1</b> 1 |                 |    |       |            |                                      | SUNDA  | . 1     |          |                 |       | <del>                                     </del> |  |
| 20   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 21   |                                      |  |            |                 |    |       | -          |                                      |  |         |          |                 |       |  |  |
| 22 2 23 2 23 2 24 2 24 2 25 25 26 26 26 27 27 28 29 29 29 30 31 31 31 31 31 31 31 TOTAL:  TOTA |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 24   25   26   26   27   28   28   29   29   29   29   29   29   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 25   26   27   28   27   28   29   29   29   29   29   29   29   | 23                                   |  |            |                 |    |       |            | 23                                   |  |         |          |                 |       |  |  |
| 26 27 28 28 29 29 29 30 31 31 31 31 31 31 31 31 31 31 31 31 31   | 24                                   |  |            |                 |    |       |            | 24                                   |  |         |          |                 |       |  |  |
| 27   | 25                                   |  |            |                 |    |       |            | 25                                   |  |         |          |                 |       |  |  |
| 28 29 29 30 31 31 31 31 31 31 31 31 31 31 31 31 31   | 26                                   |  |            |                 |    |       |            | 26                                   |  |         |          |                 |       |  |  |
| 29 30 31 31 31 30 31 31 31 30 31 31 31 30 31 31 31 31 31 31 31 31 31 31 31 31 31   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| 30 31 30 31 30 31 30 31 30 31 30 31 30 31 30 31 30 31 30 31 31 30 31 31 30 31 31 30 31 31 30 31 31 30 31 31 31 31 31 31 31 31 31 31 31 31 31   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| TOTAL:  I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.  I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| TOTAL:  I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.  I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.   |                                      |  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
| I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.  I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.   | 31                                   |  |            |                 |    |       | <u> </u>   | 31                                   |  |         |          |                 |       | l  |  |
| report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.  report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.   |                                      | Т  | OTAL:      |                 |    |       |            | -                                    | Т  | OTAL:   |          |                 |       |  |  |
| VERIFIED as to the prescribed office hours.  VERIFIED as to the prescribed office hours.   | report o                             | report of the hours of work performed, record of which was report of the hours of work performed, record of which was  |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |
|  | 7                                    | VERIFIED as to the prescribed office hours.  VERIFIED as to the prescribed office hours.   |            |                 |    |       |            |                                      |  |         |          |                 |       |  |  |