DAILY TIME RECORD

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Nancy Coracero Navarro

(NAME)

| For the month of | D 10 10 | 2013 |
|------------------|----------------|--------|
| For the month of | December 19-19 |) 2013 |

Official hours for arrival { Regular days and departure { Saturdays

| DAY ARRIVAL ARRIVAL | | | | | | - | |
|--|-----|---------|---------------|---------|---------------|---|--|
| ARRIVAL DEPARTU RE HOURS MINUTES 1 | DAY | A.M. | | P.M. | | | |
| 2 3 4 5 5 6 6 7 7 8 8 9 9 10 10 11 1 1 12 12 13 14 15 16 16 17 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19 | DAI | ARRIVAL | DEPARTU RE | ARRIVAL | DEPARTU RE | | |
| 3 4 5 5 6 6 7 7 8 8 9 9 10 10 11 1 12 13 14 15 15 16 16 17 18 18 19 19 20 21 12 22 23 24 25 26 27 28 29 30 1 30 1 5 5 6 6 7 7 7 8 7 7 8 7 8 7 8 7 8 7 8 7 8 7 | 1 | | | | | | |
| 4 | 2 | | | | | | |
| 5 6 7 8 9 10 10 11 1 12 13 14 15 16 16 17 18 18 19 19 20 21 12 22 23 24 25 26 27 28 29 30 1 30 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 | 3 | | | | | | |
| 6 | 4 | | | | | | |
| 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | 5 | | | | | | |
| 8 9 10 11 11 12 13 14 15 16 17 18 19 19 20 21 21 22 23 24 25 26 27 28 29 30 | 6 | | | | | | |
| 9 | 7 | | | | | | |
| 10 | 8 | | | | | | |
| 11 12 13 14 15 16 17 18 19 19 20 11 21 122 23 12 24 12 25 12 26 12 27 12 28 12 30 10 | 9 | | | | | | |
| 12 | 10 | | | | | | |
| 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | 11 | | | | | | |
| 14 15 16 17 18 19 20 19 21 19 22 10 23 10 24 10 25 10 26 10 27 10 28 10 30 10 | 12 | | | | | | |
| 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | 13 | | | | | | |
| 16 | 14 | | | | | | |
| 17 18 19 20 21 21 22 23 24 25 26 27 28 29 30 | 15 | | | | | | |
| 18 19 20 21 22 23 24 25 26 27 28 29 30 | 16 | | | | | | |
| 19 | 17 | | | | | | |
| 20 | 18 | | | | | | |
| 21 | 19 | | | | | | |
| 22 | 20 | | | | | | |
| 23 | 21 | | | | | | |
| 24 | 22 | | | | | | |
| 25 26 27 28 29 30 | 23 | | | | | | |
| 26 | 24 | | | | | | |
| 27 28 29 30 | 25 | | | | | | |
| 28 29 30 | 26 | | | | | | |
| 29 30 | 27 | | | | | | |
| 30 | 28 | | | | | | |
| | 29 | | | | | | |
| 31 | 30 | | | | | | |
| | | | | | | | |

TOTAL:

I CERTIFY on my honor that the above is a true and correct

report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week:

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Nancy Coracero Navarro

(NAME)

For the month of December 19-19, 2013

Official hours for arrival { Regular days and departure { Saturdays

| DAY | A.M. | | P.M. | | UNDER TIME | |
|-----|---------|---------------|---------|---------------|---------------|---------|
| | ARRIVAL | DEPARTU RE | ARRIVAL | DEPARTU RE | HOURS | MINUTES |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
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| 6 | | | | | | |
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| 27 | | | | | | |
| 28 | | | | | | |
| 29 | | | | | | |
| 30 | | | | | | |
| 31 | | | | | | |

TOTAL:

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness:

(0x) (0x)

Under time:

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week: