DAILY TIME RECORD

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Adelaida Alan AbaÑo

(NAME)

| For the month of | December | 19_19 | 2013 |
|------------------|----------|-------|------|

Official hours for arrival { Regular days and departure { Saturdays

| DAY ARRIVAL BEPARTU RE HOURS MINUTES HOURS ARRIVAL ARRIVAL ARRIVAL BOUNDER TIME HOURS MINUTES ARRIVAL ARRIVAL ARRIVAL ARRIVAL ARRIVAL ARRIVAL BOUNDER TIME HOURS MINUTES ARRIVAL ARRIVAL ARRIVAL ARRIVAL ARRIVAL BOUNDER TIME HOURS MINUTES MINU | | | | | | | |
|--|------|----------|----------|---------|-----|--|--|
| ARRIVAL DEPARTU RE ARRIVAL DEPARTU HOURS MINUTES 1 | | | M. | P.M. | | | |
| 2 | DITT | ARRIVAL | | ARRIVAL | | | |
| 3 | 1 | | | | | | |
| 4 | 2 | | | | | | |
| 5 | 3 | | | | | | |
| 6 | 4 | | | | | | |
| 7 8 9 10 11 12 13 14 15 16 17 18 19 Official Business Cebu City 20 21 22 23 24 25 26 27 28 29 30 | 5 | | | | | | |
| 8 9 10 10 11 1 12 13 14 15 16 16 17 18 19 Official Business Cebu City 19 19 19 19 19 19 19 19 19 19 19 19 19 | 6 | | | | | | |
| 9 | 7 | | | | | | |
| 10 | 8 | | | | | | |
| 11 | 9 | | | | | | |
| 12 | 10 | | | | | | |
| 13 14 15 16 17 18 19 Official Business Cebu City 20 21 22 23 24 25 26 27 28 29 30 | 11 | | | | | | |
| 14 | 12 | | | | | | |
| 15 | 13 | | | | | | |
| 16 | 14 | | | | | | |
| 17 18 19 Official Business Cebu City 20 21 22 23 24 25 26 27 28 29 30 | 15 | | | | | | |
| 18 | 16 | | | | | | |
| 19 Official Business Cebu City 20 21 22 23 24 25 26 27 28 29 30 | 17 | | | | | | |
| 20 | 18 | | | | | | |
| 20 | 19 | Official | Business | Cebu C | itv | | |
| 22 | 20 | | | | | | |
| 23 | 21 | | | | | | |
| 24 | 22 | | | | | | |
| 25 26 27 28 29 30 | 23 | | | | | | |
| 26 | 24 | | | | | | |
| 27 28 29 30 | 25 | | | | | | |
| 28 29 30 | 26 | | | | | | |
| 29 30 | 27 | | | | | | |
| 30 | 28 | | | | | | |
| | 29 | | | | | | |
| | 30 | | | | | | |
| | | | | | | | |

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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<u>Adelaida Alan AbaÑo</u>

(NAME)

For the month of December 19-19, 2013

Official hours for arrival { Regular days and departure { Saturdays

| DAY | A.M. | | P.M. | | UNDER TIME | |
|-----|----------|---------------|---------|---------------|---------------|---------|
| | ARRIVAL | DEPARTU RE | ARRIVAL | DEPARTU RE | HOURS | MINUTES |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
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| 14 | | | | | | |
| 15 | | | | | | |
| 16 | | | | | | |
| 17 | | | | | | |
| 18 | | | | | | |
| 19 | Official | Business | Cebu C | ity | | |
| 20 | | | | | | |
| 21 | | | | | | |
| 22 | | | | | | |
| 23 | | | | | | |
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| 27 | | | | | | |
| 28 | | | | | | |
| 29 | | | | | | |
| 30 | | | | | | |
| 31 | | | | | | |

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)