DAILY TIME RECORD

Jun Albutan MatoceÑos

(NAME)

C					
For the month of December 19-19, 201	3	the month of	Docombor	10_10	2013

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.	M.	UNDER TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES
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4						
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27						
28						
29						
30						
31						
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	I CERTI	FY on my	honor	that	the a	ıbove	is a t	rue and	correct
		hours of							was
made	daily at	the time	of arriv	al and	depa	ırture .	from	office.	

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week:

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

Jun Albutan MatoceÑos

(NAME)

For the month of December 19-19, 2013

Official hours for arrival { Regular days and departure

{ Saturdays

DAY	A.M.		P.1	M.	UNDER TIME		
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1							
2							
3							
4							
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6						,	
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30							
31							

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness:

(0x)

Under time:

(0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week: