DAILY TIME RECORD

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Danilo, Jr. Sotomayor Deriquito (NAME)

CIVIL SERVICE I	FORM NO. 48
	DAILY

A.M.

ARRIVAL

DAILY TIME RECORD

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Danilo, Jr. Sotomayor Deriquito

P.M.

UNDER TIME

MINUTES

HOURS

(NA)	M	E)

ARRIVAL

For the month of	December 19-19, 2013	For the month of	December 19-19, 2013
Official hours for a	rrival { Regular days	Official hours for a	arrival { Regular days
and departure	{ Saturdays		e

DAY

	A.M.		P.M.		UNDER		
DAY						TIME	
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							

T	OTAL:		

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

VERIFIED as to the prescribed office hours.

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week: