DAILY TIME RECORD

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Aaron Dela Cruz Morales

(NAME)

For the month of December 19-19, 2013

Official hours for arrival { Regular days and departure { Saturdays

ARRIVAL DEPARTU RE HOURS MINUTES 1	DAY	A.M.		P.1	M.	UNDER TIME		
2 3 4 5 5 6 6 7 7 8 8 9 9 10 10 11 1 12 12 13 14 15 16 16 17 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19		ARRIVAL		ARRIVAL				
3 4 5 5 6 6 7 7 8 8 9 9 10 10 11 1 1 1 1 1 1 1 1 1 1 1 1 1	1							
4	2							
5 6 7 8 9 10 10 11 1 12 13 14 15 16 16 17 18 18 19 19 20 21 12 22 23 24 25 26 27 28 29 30 1 30 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1	3							
6	4							
7 8 9 10 10 11 1 12 13 14 15 16 16 17 18 18 19 19 20 21 1 22 23 24 25 26 27 28 29 30 1 30 1 5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	5							
8 9 10 11 11 12 13 14 15 16 17 18 19 19 20 21 21 22 23 24 25 26 27 28 29 30	6							
9	7							
10	8							
11 12 13 14 15 16 17 18 19 19 20 11 21 122 23 12 24 12 25 12 26 12 27 12 28 12 30 10	9							
12	10							
13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	11							
14 15 16 17 18 19 20 21 21 22 23 24 25 26 27 28 29 30	12							
15	13							
16	14							
17 18 19 20 21 21 22 23 24 25 26 27 28 29 30	15							
18 19 20 21 22 23 24 25 26 27 28 29 30	16							
19	17							
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27 28 29 30	25							
28 29 30	26							
29 30	27							
30	28							
	29							
31	30							
	31							

	I CERTI	FY on	my	honor	that	the	above	is a	true	and	correct
report	of the	hours	of	work	per	form	ed, rec	ord	of 1	vhich	was
made	daily at	the tir	ne o	f arrive	ıl an	d de	parture	from	off	ice.	

VERIFIED as to the prescribed office hours.

TOTAL:

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

1st week:

2nd week:

3rd week:

4th week:

CIVIL SERVICE FORM NO. 48

DAILY TIME RECORD

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Aaron Dela Cruz Morales

(NAME)

For the month of December 19-19, 2013

Official hours for arrival { Regular days and departure { Saturdays

DAY	A.M.		P.1	M.	UNDER TIME		
	ARRIVAL	DEPARTU RE	ARRIVAL	DEPARTU RE	HOURS	MINUTES	
1							
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31							

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

In Charge

(SEE INSTRUCTION ON BACK)

Tardiness: (0x)

Under time: (0x)

The system allow the 40 hrs a week

TOTAL:

1st week:

2nd week:

3rd week:

4th week: