

INFO/CS 3300; INFO 5100 Team Contract

Names/netids: Nihar Sidhu (ns625) , Cameron Curtin (cpc63) , Billy Zhu (bz83)

We agree to the following policies for our team. Once agreed to, these policies cannot be changed for the duration of the project.

Team roles. Any specific roles within the group, their responsibilities, and how those roles will be assigned or rotated.

- We will assign roles based on each team member's strong suit. For example, Billy and Nihar are more experienced with coding, rather than designing. Cam is more familiar with the svg components. However, we will all make sure to develop our coding and designing skills through this project by helping each other with any unfamiliar areas.

Decision making. For example: consensus, majority vote, or team captain.

- We will make our decisions based on consensus since it's a small enough group. We will talk out our differences and try to make compromises for one another.

Communication. Methods of communication, expectations for response times.

- Our method of communication will be through a GroupMe chat. We will expect a response within 6 hours for the day before and the day of a submission. Otherwise, we will expect a response time of 24 hours.

Meeting times. When and where you will meet, expectations for attendance.

- We will communicate with each other through our GroupMe chat on when and where to meet. We will come up with meeting times when all groups members are free for an hour or two.

Balance of responsibilities. Procedures for ensuring that everyone contributes.

- Everyone will be expected to contribute equally to the project, even if it is for different responsibilities. We will notify or call out a team member if he/she has not his/her expected part yet.

Conflict Resolution. What we will do when we identify problems, and how we will resolve them.

- If there is a conflict, we will be respectful and hear one another out. We will try to resolve our issues by being open with one another. We will also try to make compromises whenever we reach a deadlock. If any member should continue to not cooperate, we will talk to our Project TA.

Availability. When each member will *not* be available for any reason (coursework, travel, social events, etc), and how you will work around these absences.

- Billy: Available: Mondays after 2:30 pm, Wednesdays after 2:30 pm, Thursdays after 7:15 pm, Fridays after 3:45 pm, Saturdays whole day, Sundays after 1:00 pm.

- Cam: Not available: Mondays before class, 5:30-7:30, Tuesdays & Thursdays before 3, Wednesdays before class, Fridays before 2:30 and after 8, Saturday after 8, Sunday after 6
- Nihar: Not available: Mondays before 6:30, Tuesdays & Thursdays before 3, Wednesdays before 12, Fridays before 12

Team and TA Witness Signatures:



Billy Zhu



Nihar Sidhu



Cameron Curtin



Logan Drumm (TA)