

Bima Dharma Yahya

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SUMMARY

As a student majoring in Information Systems with a focus on front-end development and data analysis at Gunadarma University, I am actively engaged in media organizations, social media management, and digital design. I am seeking opportunities to gain more **knowledge** and **practical experience** while **expanding my network**. I am strongly committed to learning in the fields of **front-end development, data analysis, and UI/UX**, and I am ready to contribute to industry projects. I want to learn from all the experiences of the experts so that it will be easier for me when making a career improvement.

EDUCATION

Information System, Gunadarma University Sep 2021 – Present
GPA Cumulative 3.81/4.00

Data Analytics & Software Engineering with AI, RevoU Feb 2024 – Jun 2024
Learn about Intro to Data Analytics, Intro to Software Engineering and Career Development as part of studi independen - Kampus Merdeka program by Ministry of Education.

EXPERIENCE

Lembaga Pengembangan Universitas Gunadarma | Administrative Assistant Aug 2023 – Present

Gunadarma University Development Institute is the institution that is responsible for improving services at Gunadarma University, including student workshops.

- Assisting Gunadarma University students in courses and workshop registration process.
- Provide information about courses and workshops to Gunadarma University students.
- Announcing information relating to courses and workshops through Social Media Instagram.
- Serving 35+ student complaints from Gunadarma University via direct messages on Instagram.
- Schedule 5+ courses and workshops a week.
- Create a virtual account number that is used as payment for courses and workshops.
- Collecting data of all Gunadarma University students who take courses and workshops using a spreadsheet.

ORGANIZATION

Staff of Media and Public Relations | Fajrul Islam Gunadarma Sep 2022 – Jul 2024

The Fajrul Islam Student Activity Unit (UKM) at Gunadarma University, formerly known as Rohani Islam, is an organization that holds the status of a Student Activity Unit.

- Manage both print and digital media for the Student Activity Unit (UKM) at Gunadarma University, an average of 3 infographics per month using corel draw and canva.
- Act as an internal and external liaison, fostering relationships within and outside the university community.

PROJECT EVENT ORGANIZATION

The committee for Public Relations, Publications, Design, and Documentation | Kurma Feb 2024 – Mar 2024

Organizing the "Kurma" event, which is an activity held during the month of Ramadan, involves hosting seminars and competitions. The committee is responsible for providing event designs.

Coordinator of Public Relations, Publication, Design, and Documentation | Tips N Tricks Nov 2022 – Jan 2023

I oversee the execution of tasks for each team member, ensuring smooth workflow and coordination. In addition to managing the team, I personally undertake the creation of designs for event materials such as banners, posters, and brochures for our seminars. Collaborating with 17 media partners, I have successfully organized events with over 120 participants, showcasing effective communication and design skills in event promotion and management.

COURSE AND TRAINING

- Data Analytics & Software Engineering | RevoU.
- DATA SCIENCE FUNDAMENTALS | DQLab.
- Kursus HTML & CSS | Progate.
- Workshop HTML 5 | Lepkom Universitas Gunadarma.
- Animation 3D | LepTek Universitas Gunadarma.

PROJECT PORTFOLIO

- [\(2024\): Data Analytics Capstone Project RevoU](#)
Increase the sales quantity percentage of the technology product category in the Home Office segment from 17.97% to 20% - 25% within one year using Looker Studio for data visualization.
- [\(2023\): Software Engineeing\(Course Project Mini Calculator\) | RevoU](#)
Triangle Calculator is a simple web application designed to help users calculate the area and perimeter of triangles. This application uses HTML, CSS, and JavaScript to provide an interactive interface that makes it easy for users to perform simple mathematical calculations.
- [\(2023\): Website absensi mahasiswa](#)
Development of a student attendance website using PHP and MySQL as a group assignment for the Web-based Programming course at Gunadarma University.
- [\(2023\): User Interface website pijar event music](#)
The creation of a website interface using Figma tools involves designing a prototype.

SKILLS

Exploratory Data Analysis, Data Cleaning, Looker Studio, Front-end, MySQL, Bigquery, Git/Github, Microsoft Office, Speardsheet, Administration, UI/UX, Graphic Design, Canva, Figma, Animation 3D (Blender), Social Media Specialist, Organizational skills, Teamwork, Communication, Leadership, Critical Thingking, Creative, Problem Solving, Public Speaking.