



Bimalka Piyaaruwan Thalagala <bimalkapiyaaruwan1998322@gmail.com>

Requesting Leave to Sit for Exams During Industrial Training

1 message

Bimalka Piyaaruwan Thalagala <bimalkapiyaaruwan1998322@gmail.com>

Sun, Jan 16, 2022 at 9:39 AM

To: laknziej@lerobotics.lk

Cc: kapilaj@lerobotics.lk

Dear Madam/ Sir,

I, Bimalka Piyaaruwan, who is currently working as an engineering intern at LE Robotics (Pvt.) Ltd. have a few pending examinations to be completed as a part of my semester 5 (the semester immediately before the industrial training started) studies. The exams are scheduled to be held according to the timetable given in the attached document.

From the modules mentioned in that timetable, I have to sit only for the exams of "Applied statistics" and "Industrial management" modules which are scheduled for 20th January 2022 and 24th January 2022. Therefore, I'm kindly requesting you to grant me leave for the below dates.

19th January 2022 (Day before exam day)

20th January 2022 (Exam day)

24th January 2022 (Exam day)

Your kind consideration in this regard is highly appreciated. The official letter issued by the Dept. of Electronics and Telecommunication Engineering in the University of Moratuwa for requesting leave for the mentioned examinations is attached below.

Thank You.

Yours sincerely,

--

Bimalka Piyaaruwan Thalagala

Third-year Undergraduate | Student Representative

Dept. of Electronic and Telecommunication Engineering

University of Moratuwa, Sri Lanka

Phone: +94 75 029 6594 (Mobile) Email: bimalkapiyaaruwan1998322@gmail.com

LinkedIn: [linkedin.com/in/bimalka-piyaaruwan](https://www.linkedin.com/in/bimalka-piyaaruwan) Personal Website: <https://bimalka98.github.io/>



Request for Examination Leave for Interns.pdf

150K