

University of Lincoln Assessment Framework

Assessment Briefing Template 2021-2022

Module Code & Title: CMP3753M Project
Contribution to Final Module Mark: 15%
Description of Assessment Task and Purpose: <p>This is Assignment 2 and is an individual assessment.</p> <p>This assignment takes the form of a 'Project Interim Review' document. The emphasis for both this, as with the other assessments in this module, is on working independently with the support of a supervisor.</p> <p>The interim review is made up of three main sections:</p> <ul style="list-style-type: none">• Literature review• Supervisor meeting logs• Project progress review <p>The interim review template is based upon the LNCS submission template (it is refactored in places to University standards), and as such, proposes a format which is commonly used for submissions at academic conferences and journals.</p> <p>The format and required sections for the proposal are outlined below.</p> <p>Templates for the interim review are supplied in Latex and Word formats. If you wish to use other document formats, then fine, but the document must conform to the standard outlined in the above document formats.</p> <p>Please see the Criterion Reference Grid for details of how the presentation will be graded.</p>
Learning Outcomes Assessed: <p>[LO2] Construct a comprehensive review and critical appraisal of relevant academic literature as justification and context for the identified goals and methods of a project</p>
Knowledge & Skills Assessed: <p><u>Subject Specific Knowledge, Skills and Understanding:</u></p> <p>Objective and milestone formulation, literature search methods, research and data gathering methods.</p>

Professional Graduate Skills:

Presentation/communication skills, writing skills

Emotional Intelligence:

Motivation, self-confidence.

Career-focused Skills:

Proposal formulation and feasibility.

Assessment Submission Instructions:

The deadline for submission of this work is included in the School Submission dates on Blackboard.

An electronic submission is required for this assignment. The project interim review document should be submitted through the **CMP3753M Assignment 2** submission area.

This module is graded using a criterion reference grid. You should be clear in your understanding of the grading principles; if you are not, please seek the advice of your supervisor.

Date for Return of Feedback:

Please see the School assessment dates spreadsheet.

Format for Assessment:

Written project interim report document in LNCS-based format. Templates (Word and Latex) are provided.

Feedback Format:

Blackboard written feedback, supervisor face-to-face feedback.

Additional Information for Completion of Assessment:

In this assignment, you should produce:

A **project interim review**, specifying the objectives for the project (these will be the same as you described in your Project Proposal). In addition, this document should include a literature review which addresses the context and background of the project, and informs the implementation of the artefact or research. The literature review should look at:

The literature review is an essential requirement of any academic project. A comprehensive review of the literature will provide background to the project. This section establishes what you intend to do and shows the reader that what you intend to do is the result of academic study, rather than an unfounded whim. The literature review is where you contextualise your project with respect to existing published literature. This literature review will form a chapter in the final project report.

If you are undertaking an external project, you should also describe the client and outline the nature of their work or business and explain how the artefact will address the client's needs.

This interim review should also provide a log of meetings with your supervisor:

When did they happen?

What tasks were agreed?

Were previous tasks achieved?

It should also provide a brief review of progress to date.

The project interim report document will take the form of a written document submitted electronically to Blackboard. The project interim report must include the following sections:

1. **Introduction** An introduction, which explains the background and nature for carrying out the project and sets out an overview of the rest of the interim report.
2. **Background and Academic Literature Review** This section should provide background for the project and should provide a literature review which establishes the context and rationale for the project. This section should be approximately 1500 words and needs to be a coherent, single body of work rather than a collection of individual reviews. The sources should be referenced with the Harvard referencing system (details are in the Library).
3. **Supervisor Meeting Logs**
4. **Project Progress**
5. **References** A list of references, in accordance with the University of Lincoln Harvard Referencing Guide.
6. **Word Count** The total number of words (including references etc) of your interim review document.

As a **guideline**, the total word count for this assignment should be around 2200 words (+/- 10%).

Assessment Support Information:

More information on research methods: <https://bit.ly/2YeBErt>

Important Information on Dishonesty & Plagiarism:

University of Lincoln Regulations define plagiarism as 'the passing off of another person's thoughts, ideas, writings or images as one's own...Examples of plagiarism include the unacknowledged use of another person's material whether in original or summary form. Plagiarism also includes the copying of another student's work'.

Plagiarism is a serious offence and is treated by the University as a form of academic dishonesty. Students are directed to the University Regulations for details of the procedures and penalties involved.

For further information, see www.plagiarism.org