

Flash Cheat Sheet

FL

THE USEFUL LIST

F5 - Add simple frame
F6 - Add new Keyframe
F7 - Add blank Keyframe
CTRL+ENTER - Test a Movie
F9 - Action Panel
F4 - Show/Hide All Panels
F10 - Keystroke Menu command mode

SELECTING TOOLS

V - Selection Tool
A - Sub Selection Tool
Q - Free Transform tool
F - Gradient Transform Tool
L - Lasso Tool
S - Ink Bottle
K - Paint Bucket
I - EyeDropper
D - Dropper
E - Eraser
P - Pen Tool
N - Line Tool
T - Text Tool
R - Rectangle Tool
O - Oval Tool
Y - Pencil Tool
B - Paint Brush
H - Hand Tool
M,Z - Magnifier (Zoom)

WINDOWS AND PANELS

F1 - Help
F4 - Show/Hide Panels
CTRL+K - Align Panel
CTRL+T - Transform
SHIFT+F9 - Color Mixer
CTRL+F9 - Color Swatches
CTRL+L - Show/Hide Library
F9 - Actions
CTRL+F3 - Properties Inspector
CTRL+F2 - Tools Panel
CTRL+ALT-T - Timeline
CTRL+M - Modify Movie Properties
CTRL+E - Toggle Edit Movie/Symbol Mode
CTRL+SHIFT+L - Show/Hide Timeline
CTRL+SHIFT+W - Show/Hide Work Area

FRAMES AND SYMBOLS

F5 - Add frame
SHIFT+F5 - Delete Frame
F6 - Add Key Frame
SHIFT-F6 - Clear Key Frame
F7 - Add Blank Key Frame
F8 - Turn into Symbol
CTRL+F8 - Make new Symbol
CLICK DRAG - Move keyframe (Select, release - then drag !)
CTRL-DRAG - Select several Frames

VIEW

CTRL+1 - View movie at 100% size
CTRL+2 - Show Frame
CTRL+3 - Show All

OTHER TRICKS

With the arrow cursor: Control + Click and Drag - Duplicates a shape By hitting the control key first (Macintosh & Windows) and THEN clicking and dragging on a selected shape or group of shapes, you will create a duplicate of those shapes at the spot where you release the mouse button.

CTRL+Clicking a keyframe to move frame: CTRL+clicking a frame in the timeline switches the cursor to a slider, and allows you to click and drag that frame to a new place in the timeline within that same layer. Useful if you want to stretch out tweens for example

With the magnifier tool:

Control + Click - Toggles to the opposite magnifier. If the + magnifier (zoom in) is active, and you hit Control while clicking, you will switch to the - magnifier and actually zoom OUT.

With the dropper tool:

Shift + Click - Select a color for both fill and outline tools Clicking a red fill will do the same, giving you the Bucket tool, and switching fill colors to red. But the outline tool colors are not changed. Clicking on text switches the text tool to that color, and gives you the text tool. Shift clicking with the dropper makes the color you click on active for ALL tools, and doesn't automatically switch you to any tool. It leaves the dropper active.

This is one of the least well known short cuts in Flash, and is the ONLY way to use the dropper on an outline for example, and then be able to switch to the fill tool and have that color automatically active already.

MODIFYING AND EDITING

CTRL+G - Group
CTRL+SHIFT-G - Ungroup
CTRL+B - Break Apart
CTRL+T - Modify Font
CTRL+SHIFT+T - Modify Paragraph
CTRL+left Arrow - narrower Letter Spacing
CTRL+right Arrow - wider Letter Spacing
CTRL+A - Select All
CTRL+SHIFT+A - Deselect All
CTRL+C - Copy
CTRL+V - Paste
CTRL+SHIFT+V - Paste in Place
CTRL+D - Duplicate
CTRL+SHIFT+O - Optimize Curves
CTRL+SHIFT+9 - Rotate 90° Clockwise
CTRL+SHIFT+7 - Rotate 90° Counter CW
CTRL+SHIFT+Z - Remove Transform
CTRL+ALT+S - Scale and Rotate
CTRL+SHIFT+Z - Remove Transform

ARRANGING

CTRL+ALT+1 - Left Align
CTRL+ALT+2 - Horizontal Center
CTRL+ALT+3 - Right Align
CTRL+ALT+4 - Top Align
CTRL+ALT+5 - Vertical Center
CTRL+ALT+6 - Bottom Align
CTRL+ALT+7 - Distribute Widths
CTRL+ALT+9 - Distribute Heights
CTRL+ALT+SHIFT+7 - Make Same Width
CTRL+ALT+SHIFT+9 - Make Same Height
CTRL+ALT+8 - Set "Align to stage"
CTRL+Up Arrow - Move Ahead
CTRL+Down Arrow - Move Behind
CTRL+SHIFT+Up Arrow - Bring to Front
CTRL+SHIFT+Down Arrow - Send to Back

TIMELINE

Enter - Play Movie
CTRL+0 (zero) - Rewind Movie
< - Previous Frame
> - Next Frame
CTRL+ENTER - Test Movie
CTRL+SHIFT+ENTER - Debug Movie
Home - Goto First Scene
End - Goto Last Scene
Page Up - Goto Previous Scene
Page Down - Goto Next Scene

FILES

CTRL+N - New File
CTRL+O - Open File
CTRL+S - Save File
SHIFT+F12 - Publish
CTRL+SHIFT+R - Export to .swf/.spl/etc...
CTRL+R - Import Image/Sound/etc...
CTRL+SHIFT+O - Open as Library