

Catering

Land Scape

Servis Cleaning

Anti Bugs

Window Cleaning

Supplies



ELAMIN
Facility Management



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WHO WE ARE

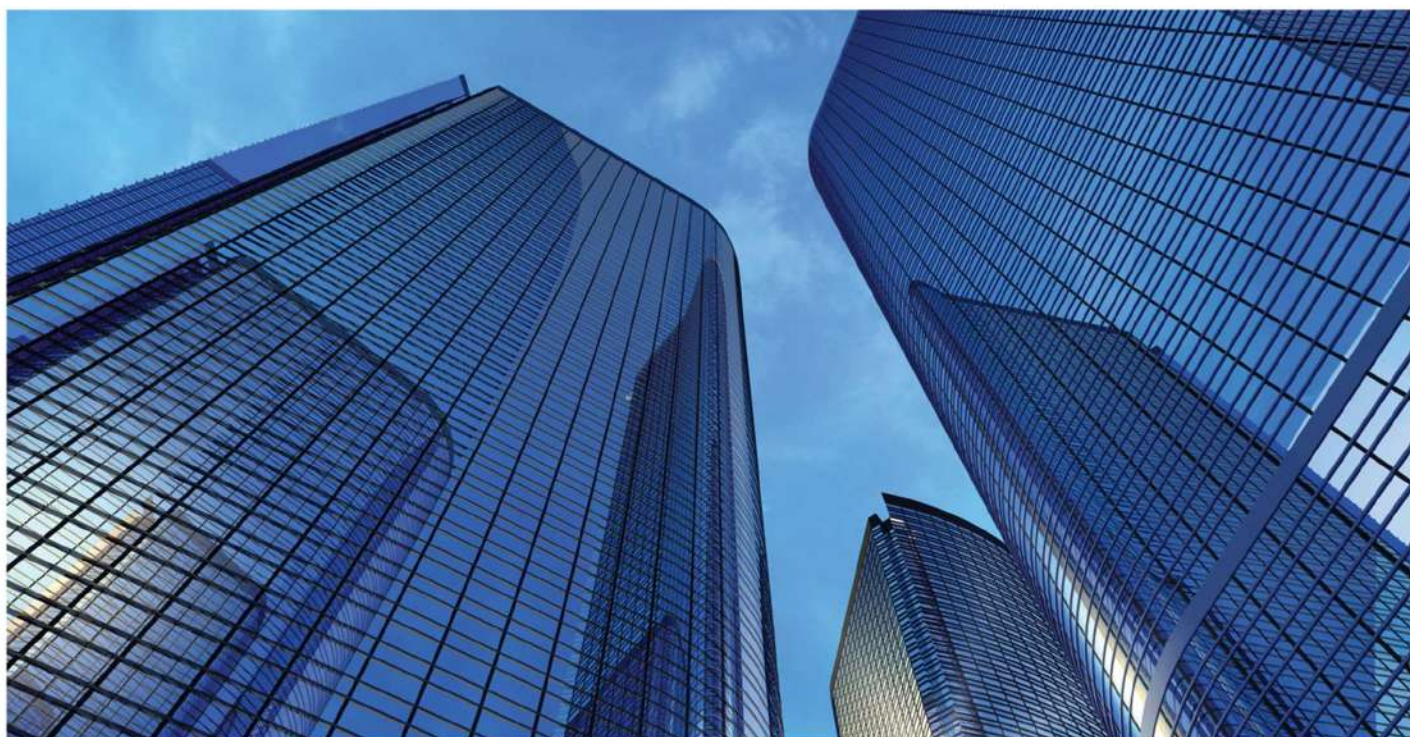
El-Amin is a leading organization in delivering integrated facilities management services across Egypt El-Amin has been accredited for over 3 years in providing quality FM services to some of the biggest regional names including leading multinationals in the region. Our FM portfolio comprises of prominent and prestigious clients.

Our facilities management strategy is focused on Operational Excellence, Commercial Prudence and Sustainability whilst adhering to fundamental principles of discipline, attitude and commitment.

We establish and nurture relationships with our clients based on Transparency, Trust and Mutual Respect that are integral to our core value system.

We are in business to create and deliver real value for clients, shareholders and our own people in a complex world that is constantly changing.

In response to changing client expectations and market conditions, we assemble teams of experts who deliver integrated services built on market insight and foresight, sound research and relevant market knowledge We attract, develop and reward the best, and most diverse people in our industry, challenging them to develop enduring client relationships built on quality service, collaboration and trust.





EL-Amin : To be a leader in the Facilities Management industry by providing enhanced services, relationship and profitability.

Vision : To provide quality services that exceeds the expectations of our esteemed customers.

Mission statement : To build long term relationships with our customers and provide exceptional customer services by pursuing business through innovation and advanced technology.

Core values : We believe in treating our customers with respect, faith and Transparency. We grow through creativity, invention and innovation. We integrate honesty, integrity and business ethics into all aspects of our business functioning.

Goals : Regional expansion in the field of Facilities management and develop a strong base of key customers. Increase the assets and investments of the company to support the development of services. To build good reputation in the field of Facilities Management to become a key player in the industry.

Financial Considerations : The company expects to reach the desired profits and does not anticipate serious cash flow problems.

CLEANING AND PEST SERVICES

El Amin cleaning and pest control services has been added to El Amin services portfolio in Mar 2018. We identified an opportunity to introduce new innovative technology to the cleaning industry. Our approach is based on tested Processes, Methods and skilled team. Although it was started with a modest amount of capital but today El-Amin FM is growing fast in every aspect in order to meet the demand of the fast-growing industry. We are supported by a strong management team comprising people with relevant technical experience. We, At El-Amin FM believe that a good health is conducive to the productivity and the quality of our surrounding.

"We Strive To Provide Luxury, High Standard And Attention For Detail Cleaning Service Challenging Need Of Our Customers"

OUR SERVICES

To keep your organization/ home at its best, El-Amin Cleaning Unit provide Commercial Personalized cleaning services of the highest standards backed by our local experts who understand your unique needs. Using the latest technologies and procedures, we help provide a clean, healthy environment for you, your loved ones and your employees that is done to your complete satisfaction.

GENERAL & DEEP CLEANING

El Amin FM are specialized in General and Deep Cleaning. We do post construction deep cleaning, Move In/Move Out cleaning. We also deep clean Offices, Showrooms and other Commercial and Residential spaces. Our General Cleaning includes cleaning of Bedrooms, Bathrooms, Kitchen and Living Room are washed and wiped with the help of basic cleaning products, like detergent, water, disinfectant and toilet cleaners. Furniture is wiped and dusted, and floors are vacuumed.

Our Deep Cleaning for Bedrooms Include:

All electrical installations, Stains on walls, Dust removal from Curtains, Dust removal from Window Grills, Glass Cleaning, Shelves cleaning, Cabinets and Furniture Cleaning, Vacuumed and Dust removal from Carpets.

Our Deep Cleaning for Bathrooms Include:

Walls Cleaning, Mirror Cleaning, Floor Cleaning, All Bathroom Fitting (tiles, basins and bathtubs, Stains Removal.

Our Deep Cleaning for Kitchen Include:

Cabinets and Shelves wiping and dusting, Sink and Drying Counters cleaning with anti bacterial solution, cleaning of stove and chimneys, Refrigerator cleaning, Microwave cleaning, Floor Cleaning.

All Types Of Residential Cleaning

El-Amin Cleaning unit provides complete solution for Residential Cleaning. We help you in making your home a clean and sparkling place to live in. We provide cleaning services for all types of residential such as villas and apartments. With our latest and improved equipment and well experience team will provide you with a thorough cleaning service at every corner of the house and villa El Amin team is fully trained to take extra care while cleaning around the house and while dealing with fragile objects. Our Residential Cleaning Service includes Bedroom Cleaning, Bathroom Cleaning, Living Room Cleaning, Kitchen Cleaning, Garden Cleaning, Garage Cleaning.

Sofa & Carpet Shampooing

We offer complete professional sofa and carpet shampooing service to residential and commercial cleaning your upholstery, cushions, fabric, leather couch.

Our service helps to remove all stains and marks and also improves its durability while restoring the fabric brightness. With almost no drying time, your sofa or carpet will regain its original look. And at the same time hygiene is our top most priority.

El-Amin offers professional Sofa & Carpets cleaning service which will restore the fresh look and extend the life. We have experienced team that cleans sofa and carpets so effectively without having any damage. El Amin provides a clean and healthy environment in your office and home. We deliver the highest quality sofa and carpet cleaning and shampooing service. Our wide range of service suite your residential and commercial cleaning needs. Our focus is to deliver best cleaning service in Egypt with our experienced and trained team.

Move in / Move Out

El-Amin Provide best and cost-effective Move In/ Move Out cleaning service in Egypt. We have latest equipment and highly trained and experienced team who well understand all your cleaning needs Our cleaning services includes everything in a routine cleaning including deep cleaning from ceiling to floor, inside cabinets/ drawers, door frames, light fixtures and electric plates, vacuuming and cleaning everything that has dust on, cleaning and sanitizing of bathrooms and kitchen. We help you clean your office, house, or apartment when you leave or moving to a new place. Our high cleaning standards are designed in a way that, they meet the imaginations and hopes of real estate agencies, landlords and tenants. Our services are designed to make sure that clients save their money and time.

Sofa & Carpet Shampooing

El Amin are specializing in After Party cleaning at your Office or Home. You need not to do anything just sit and relax, we do everything from scrubbing, scouring and spraying. We also take clean ups from festivals, weddings, birthdays, sporting events, conventions, office or private parties.

With the lowest prices in Egypt, we deliver you the best results. Our experienced and trained team and latest cleaning equipment is available to carry out the service on weekdays and even on weekends.

We make sure that our team cleans all the garbage items like bottles, cans and cleans the floor as well. We also make sure that all your dishes are washed, the bathroom is polished, sanitized and the kitchen is clean as well. You give your home to our safe hands to clean and our professionally experienced team will perform all the cleaning services as per the requirements. There are many things one may take into consideration when it comes for an after-party cleaning service in Egypt.

All Types Of Commercial Cleaning

El -Amin provide complete range of Commercial Cleaning. Our latest equipment and well experienced and trained Team are specialized in giving the best dleaning service for commercial and industrial buildings such as hospitals, banks, restaurants, cafes, hotels, shopping malls, boutiques, warehouses, factories, supermarkets, schools, colleges, government buildings and many more. We work at every level of cleaning service starting from cleaning the windows or any glass panels to vacuuming the area and so forth. Our Commercial Cleaning Services includes Office Cleaning, Office Carpet Cleaning, Hospital/Clinic Cleaning, Warehouse Cleaning, Furniture and Curtains Cleaning, Events Cleaning, Building Cleaning. School/College Cleaning, Renovation Cleaning, Construction Area Cleaning, Shopping Mall Cleaning and Nursery Cleaning.

Steam Cleaning

El-Amin provide professional Steam cleaning in Egypt. Our latest equipment and trained team use the steam cleaning in removing all dust and grease that build up. We also use it to clean kitchen units, floors and tiles. It is proven that steam cleaning is more hygienic than using harsh chemical sprays The steam equipment can remove mold build up from grout in tiles. However, over time, grout can be damaged, cracked and begin to crumble. This can make it difficult to clean the grout properly and we would strongly recommend you re-grout the tiles. Our steam cleaning equipment leaves no residue marks and is very environmentally friendly. A growing number of clients in Egypt are enjoying the benefits of sing our method of deep cleaning.

All Types Of Floor Polishing

El Amin Offers all types of Floor Polishing in Egypt. Removing dirt, waxes and grit from the core of all types of floors. Floor buffing and floor polishing are done in order to smoothen the surface and bring out its actual glow and shine so that you are satisfied and happy. With our latest equipment and well-trained team will provide you with quality floor polishing services so that you get neat and clean floor same as before. Our highly customized flicor cleaning and polishing machines and tools make it possible for us to remove the traces of dirt and dust from the floors.

All Types Of Floor Polishing

continue..

For floor restoration we use diamond abrasives since it is the most durable method of floor polishing. Our process of quality floor polishing doesn't end here as we take it to the next level i.e. Floor Crystallization and its where the we polish the marble floor to such an extent that it starts sparkling like a crystal thus making it more durable yet solid which preserves its brightness and shine.

Hospitals, Clinics & Hotels Cleaning

El-Amin provides one of the best cleaning services to Hospital, Hotels & Clinics in Egypt. Our offer environmental services like (housekeeping, bio-cleaning of patient rooms, operation rooms and hotels rooms) which will contribute to enhancing the reliability, hygiene, safety and comfort of healthcare and hotel environments, ultimately leading to wider health and hospitality outcomes. Our Cleaning Service focus on client-specific and measurable outcomes, which directly participate in the improvement of dient's performance, reputation and competitiveness.

Pest Control Services

These services include but not limited to: Elimination of Bed bugs, flies, Digging and removal of Knockdown on cockroaches' cricket, bees and other insects termites, Rodents elimination, Integrated pest control such as snakes, bats.





CUSTOMER CARE

We believe in building value adding relationship with our costumers in the following ways.

To participate in the cleaning and environmental conservation of all kinds .

To create employment.

To preserve enviroment.

This is relatively young firm in its operation but the principal members have a wealth experience accumulated over several years of service delivery. The immediate objectives are as follows.

To be able to contribute to the corporate goals of our clients and their attainment thereof , in promoting the good work and betterment of the organization in view to enhance corporate satisfaction and efficiency. Our mission and commitment is therefore to provide reliable, efficient, personalized and satisfactory cleaning and pest control services .

To gear operations, and present a professional, serious, growth-oriented image from the outset that will set the stage for reasoned, planned expansion, mirroring growth rates projected for the first year of operations, and that will enable our business to extend its regional scope and, in future years, to transition from its initial regional status into a larger Middle East and Africa.

To identify and develop key business alliances, cooperation's, associations, and partnerships with other larger, more established, and highly regarded companies both within and beyond the target region.

Relationship

**We have a deliberate policy of building a long term value added relationship with our clients
We ensure that we**

1-Understand our clients, their businesses and vision.

2-Work with the client in reviewing and improving their processes to ensure we are able to achieve our mutual objectives.

3-Our organization is deliberately small so as to ensure that we nimble and responsive to our clients needs and aspirations.

4-We have chosen to specialize on our core competencies in Compressive Cleaning and pest control services.

ADVANAGE OF RETAINING OUR FIRM

Competitive costs

**Quality, reliable, efficient and
effective services.**

Fast and responsive to client's need.



Cross contamination is a real danger in cleaning operations. The danger lies in bacteria and germs being transferred via cleaning cloths and other materials between washroom areas kitchens and offices.

Unless proactive measures are taken this cross contamination leads to Health & Safety being compromised in all areas of the work place.

In order to prevent this cross contamination El Amin implements a strict colour coding of cleaning equipment and materials.

This includes cloths, mops and buckets which are colour coded as follows.

Offices, Receptions, Common Areas- Blue.

Kitchens - Green

Toilets and bathrooms - Red

Laboratories - White

Managers, Supervisors and Cleaning Operatives are fully conversant with this policy and are trained to use materials accordingly.

To reduce our chemical usage, we only uses Microfibre cloths and Mops. The use of these synthetic materials eliminates the 'cleaning cupboard smell' that is usually found with cotton products.

Colour Coding Essentials

Cross Contamination and Infection Control are fast becoming an essential part of a cleaning contract.

We at El-Amin cleaning Services not only look at consistent high standards throughout the site but also in the organisation and maintenance of cleaning materials and machinery within the cleaning cupboard.

We have gone one step further in Colour Coding, storing all mops and cloths on their relevant coloured hooks and clips. This ensures that the cloths and mops do not contaminate each other adhering to our Health and Safety policy.



FIRE ACTION

Information for the staff of
Prosper Egypt

On Discovering a Fire

- Switch off unplug all machinery in use.
- Leave Premises immediately using nearest available fire exit.
- Evacuate Building to safe distance (minimum 20m).
- Do not re-enter building until advised.
- If you are with a visitor, ensure they a company you

- Your Fire Assembly Points:
- Your supervisor is:

- Ensure that fire brigade has been called
- To call fire brigade 123 and give the site address

Do not stop to collect personal belongings
Do not Run
Do not re-enter building until to do so by Fire Marshal

WORKING REGULATIONS

1. NO UNAUTHORISED PERSONS NOR MINORS ARE TO BE BROUGHT ON SITE
2. ID PASSES MUST BE WORN AT ALL TIMES
3. COMPANY UNIFORMS MUST BE WORN AT ALL TIMES
4. NO MOBILE PHONES TO BE USED ON SITE
5. NO SMOKING ON SITE
6. ALL SOLUTION BOTTLES MUST BE LABELLED
7. ALL ELECTRICAL CABLES MUST BE CHECKED BEFORE USE
8. REPORT ANY LOST KEYS TO YOUR SUPERVISOR
9. KEEP CLEANING CUPBOARDS TIDY AT ALL TIMES
10. LOCK CLEANING CUPBOARDS BEFORE LEAVING
FURTHER DEATILED INFORMATION CAN BE FOUND
IN YOUR STAFF HANDBOOK

APPROVED COLOUR CODING FOR HYGIENE



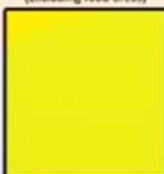
Sanitary Appliance
And Washroom Floor



General Lower Risk Areas
(Excluding food areas)



General Food And Bar Use



Wash basin And Other
Washroom Surfaces

AIM: To prevent **CROSS CONTAMINATION**
GOLDEN RULES

Keep colour coding simple
Work from "CLEAN to DIRTY"
Train staff (be ware of colour blindness)
Use two colours within washroom areas
Monitor system & re-train where necessary

GENERAL INFORMATION

THIS SITE NAME IS:

TELEPHONE NUMBERS:

WORKING TIME: FROM TO

IN THE EVENT OF AN ACCIDENT REPORT
TO YOUR SUPERVISOR IMMEDIATELY
THE SITE MANUAL IS HELD IN CLEANING
CUPBOARD

Our A3 Sheet gives the cleaning
staff all the required site details including:

- Fire Evacuation
- Colour coding
- Site working regulations
- Emergency contact details

General information including all
relevant telephone numbers.

Frequently Asked Questions

1 . Is El-Amin Services insured ?

Yes , we are fully insured with a professional liability policy .

2 . Is El-Amin Services bonded ?

Yes , all of our employees are fully bonded ,

3 . What days of the week is Prosper Egypt Services available to service my Company?

El-Amin Services is available to your company 24 hours 7 days a week

4 . How do you determine pricing for a job ?

No two jobs are the same , therefore , El-Amin will visually inspect every new job or account to determine the most efficient and cost - effective method to give you the best results possible ,

5 . What emergency services does El-Amin offer their clients and for what hours ?

Emergencies such as last - minute clean - ups can be attended to immediately . El-Amin offers their clients a 2 HOUR ONSITE RESPONSE TIME for such situations ,

6 . What languages do the employees of El-Amin speak ?

The primary language spoken among all of our employees is Arabic and many including supervisors and management speak English ,

7 . Are the crews of Prosper Egypt supervised ?

All of our cleaning crews have a working supervisor with them at all times . The working Supervisor then answers to a field supervisor , who is out there every night checking on their work .

8 . Why does El-Amin claim their employees are motivated ?

Our employees are highly motivated because we pay them a higher wage than the local industry standard . Ultimately , the higher salary encourages them to do higher quality work to satisfy our company ' standard .

9 . Is there a standard Uniform Worn by Prosper Egypt?

Yes , all of our employees are in uniform . Our company colors are Orange and black along with company logo and the uniforms reflect this .