



**The Shell Petroleum Development Company of Nigeria Limited (SPDC) and  
National Petroleum Investment Management Services (NAPIMS)  
MINUTES OF MEETING**



**Meeting with NAPIMS SCMD JV Team on PROVISION OF LOGISTICS SUPPORT SERVICES FOR  
GOVERNMENT SECURITY AGENCIES (GSA) AT SPDC LOCATIONS**

**Date:** Wednesday, 1<sup>st</sup> September 2021

**Venue:** Virtual (via Microsoft Teams)

**Time:** 15.00 p.m. – 16.00 p.m.

**Attendees:**

<b>S/N</b>	<b>Names</b>	<b>Company</b>
1.	Lawrence Amaechi	NAPIMS, Logistics and General Services Manager
2.	James Umukoro	NAPIMS, SCMD DM
3.	Patrick Nebo	NAPIMS, SCMD Officer
4.	Zubairu Ismaila	NAPIMS, SCMD Supervisor
5.	Pius Okeadinma	SPDC, PM CP Production & LMMM
6.	Letty Chukwueke	SPDC, Business & Government Relations
7.	Ben Greensmith	SPDC, Security Ops Mgr,
8.	Debo Ogunjimi	SPDC, CP Production & LMMM
9.	Francis Wilcox	SPDC, CP Production & LMMM
10.	Ayokunle Okanola-Biala	SPDC, CP Production & LMMM
11.	Gilda Chime	SPDC, Security Strategy and Planning
12.	Diki Omuku	SPDC, Security Strategy and Planning
13.	Agnes Odimarha	SPDC, CP Operations

<b>S/N</b>	<b>DISCUSSIONS</b>	<b>Action By:</b>
<b>1.</b>	<b>Objectives:</b>	
	The meeting is at SPDC instance initiated to debrief NAPIMS on current mode of providing the GSA services across the SPDC Locations as well as share update on the progress of replacement tender.	
<b>2.</b>	<b>Highlights/Discussion:</b>	
	<b>1. Current Mode/Mechanism of Provision of Logistics Support Services for Government Security Agencies (GSA) At SPDC Locations</b> <ul style="list-style-type: none"><li>SPDC shared the background and overview of how the Logistics Support Services for Government Security Agencies (GSA) are being deployed across SPDC Locations. This includes the key activities, rates and contractors providing the services.</li><li>NAPIMS expressed concerns about the timing of the meeting and cautioned that this should not be used to set precedence for the replacement tender.</li><li>SPDC explained that the services were required to protect lives and facilities/equipment in all SPDC production locations. The deployment of GSAs is a key element of the security architecture which has yielded the optimal protection outcome, mitigating security risks to ALARP within SPDC assets; enabling business continuity and/or increase in production output</li><li>SPDC clarified that based on the business exigencies, the services were deployed via Direct Payment mechanism but later migrated to SPDC Approved ACV Limit contracts to manage expenses and improved contractors' performances. As this spend increases over the years, a decision was made to set up a NAPIMS approved contract for visibility.</li></ul>	<div>Info</div> <div>Info</div> <div>Info</div> <div>Info</div> <div>Info</div>

	<ul style="list-style-type: none"><li>• SPDC noted that over the years till 2019, the budget and spend on the services have always been supported by NAPIMS during performance with insistence on the replacement NNPC approved contracts by SPDC. The reported performance in 2020 was not supported when NAPIMS observed the slow pace of the replacement tender, lack of clarity on the vendors’ selection by SPDC and rejected the performances.</li><li>• On the replacement tender, SPDC noted that the ITT has been published and received with expectation to open bids from week commencing 6<sup>th</sup> September 2021.</li><li>• NAPIMS welcomed SPDC resolve for greater collaboration/transparency on the services and urged quick completion of the Call for Tender (CFT).</li><li>• NAPIMS requested SPDC to also provide the details on the vendors’ interim selection/nomination methodology, and service rates for its review and alignment.</li></ul>	Info  Info  Info  Info																
3.	Resolutions:																	
	<b>1. Current Mode/Mechanism of Provision of Logistics Support Services for Government Security Agencies (GSA) At SPDC Locations</b> <ul style="list-style-type: none"><li>• SPDC to share the details of its mechanism for the vendors’ interim selection and service rates for NAPIMS’s review, inputs, and alignment.</li></ul>	SPDC																
<table><tr><td colspan="2"><b>NAPIMS:</b></td><td colspan="2"><b>SPDC:</b></td></tr><tr><td>Name:</td><td><b>James Umukoro</b></td><td>Name:</td><td><b>Debo Ogunjimi</b></td></tr><tr><td>Signature:</td><td>_____</td><td>Signature:</td><td>_____</td></tr><tr><td>Date:</td><td>_____</td><td>Date:</td><td>_____</td></tr></table> <p style="text-align: center;">*All Resolutions reached are subject to NAPIMS and SPDC Management Approval*</p>			<b>NAPIMS:</b>		<b>SPDC:</b>		Name:	<b>James Umukoro</b>	Name:	<b>Debo Ogunjimi</b>	Signature:	_____	Signature:	_____	Date:	_____	Date:	_____
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