

CW502377: Provision of Logistics Support Services for Government Security Agencies (GSA) at SPDC Locations
TECHNICAL EVALUATION CRITERIA

S/N	CRITERIA							
A	MANDATORY BUSINESS TESTS	SCORING SCHEME	MAXIMUM SCORE (%)	TENDERER 1	TENDERER 2	TENDERER 3	TENDERER 4	
1	Incorporation In Nigeria - Evidence of Incorporation in Nigeria: Certificate of Incorporation from Corporate Affairs Commission/Memorandum & Articles of Association /Form CO2/Form CO7	These are non-scoring items but where they are NOT submitted/NOTavailable , the bidder should be disqualified AND HIS BID EVALUATION DISCONTINUED.	Mandatory					
2	DPR Permit - Current (2020/2021) Department of Petroleum Resources (DPR) Permit (Permit to reflect the Scope of Work: Catering, Accomodation, Logistics, Onshore/Swamp & Land locations) *Receipt of Payment to be Validated by presentation of current DPR receipt of payment.*		Mandatory					
3	Tax Clearance - Three-Years Tax Certificate [Commencing from 2018, 2019, 2020] * 2019 acceptable as latest BUT MUST PRESENT THE TWO OTHER SUBSISTING YEARS		Mandatory					
B	CORPORATE STRUCTURE - 10		MAXIMUM SCORE (%)	TENDERER 1	TENDERER 2	TENDERER 3	TENDERER 4	
1	Corporate Formation		2.5					
	Evidence of independent status OR legally binding Joint Venture Partnership or agreements with well-defined financial or operational roles	1) Tenderer provides documented evidence of Joint Venture/Partnership status with clearly defined financial and operational roles or Tenderer provides documented evidence of independent status and evidence of relevant operating experience in the area of work being tendered - Score 50 . 2) Tenderer provides documented evidence of Joint Venture/Partnership status without clearly defined financial and operational roles - Score 30 . 3) Tenderer provides no evidence- Score 0	2.5					
2	Organizational Structure/Strength		2.5					
	Clear Management structure with well defined lines of authority. Qualifications and numbers of top Management staff and other personnel adequate to execute the services for each phase of Work.	1) Tenderer provides documented evidence of clear Management structure with well-defined lines of authority, qualifications and numbers of Top Management staff and other personnel adequate to execute the work - Score 50 . 2) Tenderer provides evidence of Management structure with no evidence of defined roles, but provides qualifications and numbers of of Top Management and other staff adequate to do the work - Score 40 3) Tenderer provides evidence of clear Management structure with well-defined lines of authority, qualifications and numbers of Top Management staff but no indication of qualifications and numbers of other personnel - Score 30 . 4) Tenderer provides No evidence- Score 0	1.3					
	Provide the chart(s) showing names of all Key Personnel and is accompanied by job descriptions detailing accountabilities, proposed chains of authority and lines of communication to amplify the chart(s).	1) Tenderer provides documented evidence of Organisational Charts showing names of all Key Personnel and is accompanied by Job Descriptions detailing accountabilities, proposed chains of Authority and Lines of Lines Communication to amplify the charts (s) - Score 50 . 2) Tenderer provides evidence of Organisational Charts showing names of all Key Personnel but provides evidence of Job Descriptions detailing accountabilities, proposed chains of Authority and Lines of Lines Communication to amplify the charts(s) adequate to do the work - Score 40 . 3) Tenderer provides evidence of Organisational Charts showing names of all Key Personnel but without evidence of Job Descriptions detailing accountabilities, proposed chains of Authority and Lines of Lines Communication to amplify the charts (s) - Score 30 .	1.3					
3	Management Structure		2.5					

	Provide management system available and employed by the company in the management and placement of orders, overall project management, progress and reporting to clients.	1) Tenderer provides management system available and employed by the company in the management and placement of orders, overall project management, progress and reporting to clients - Score 50 . 2) Tenderer provides management system available and employed by the company but provides evidence of management and placement of orders, overall project management, progress and reporting to clients adequate to do the Work - Score 40 . 3) Tenderer provides management system available and employed by the company but without evidence of management and placement of orders, overall project management, progress and reporting to clients - Score 30 . 4) Tenderer provides No evidence- Score 0	2.5					
4	Subcontractor Management		2.5					
	Provide documentary evidence of Subcontractor management plans (or Contractor Owned Resource Management) to operate under this tender	1) Tenderer provides documented (previous work) evidence of Subcontractor Management (or Contractor Owned Resource Management) Plans to operate under this tender - Score 50 . 2) Tenderer provides subcontractor management (or Contractor Owned Resource Management) plans to operate under this tender and adequate to do the work - Score 40 3) Tenderer provides subcontractor management (or Contractor Owned Resource Management) plans but without documented evidence to operate under this tender - Score 30 . 4) Tenderer provides No evidence - Score 0	0.8					
	Provide detailed listings of the proposed Project Management Team and the listed Key Personnel with Curriculum Vitae	1) Tenderer provides detailed listings of the proposed Project Management Team and the listed Key Personnel with Curriculum Vitae - Score 50 . 2) Tenderer provides detailed listings of the proposed Project Management Team and the listed Key Personnel with Curriculum Vitae(s) adequate to do the work - Score 40 3) Tenderer provides detailed listings of the proposed Project Management Team but without the listed Key Personnel with Curriculum Vitae - Score 30 . 4) Tenderer provides No evidence - Score 0	0.8					
	Provide Manpower Histograms	1) Tenderer provides documented evidence of Manpower Histogram - Score 50 . 2) Tenderer provides evidence of Manpower Histogram adequate to do the work - Score 40 3) Tenderer provides evidence of Manpower Histogram but no documented evidence - Score 30 . 4) Tenderer provides No evidence - Score 0	0.8					
	SUB-TOTAL		10					
C	TECHNICAL CAPABILITIES - 55		MAXIMUM SCORE (%)	TENDERER 1	TENDERER 2	TENDERER 3	TENDERER 4	
1	Company Experience		10					
	Provide evidence of relevant operating experience in the area of Work (<i>Onshore-Land and Swamp Accommodation, Catering & Ancillary Services and Logistics Services</i>) being tendered. Provide evidence of understanding of tender requirements backed by Work Execution Plan	1) Tenderer provides documented evidence showing experience in area of tendered work backed by Work Execution Plan- Score 40 2) Tenderer provides documented evidence showing experience in area of tendered work but no Work Execution Plan - Score 30 3) Tenderer shows no documented evidence of experience in area of tendered work but submits acceptable Work Execution Plan - Score 20 4) None of the above evidence provided - Score 0	3.3					
	Provide reference of three (3) major customers that can be contacted for information with certificate of Performance or Commendation notes	1) Tenderer provides documented evidence showing reference of three (3) major customers that can be contacted for information with certificate of Performance or Commendation notes - Score 40 2) Tenderer provides documented evidence showing reference of two (2) major customers that can be contacted for information with certificate of Performance or Commendation notes - Score 30 3) Tenderer shows no documented evidence of referencing major customers that can be contacted for information with certificate of Performance or Commendation notes but list references to be contacted - Score 20 4) None of the above evidence provided - Score 0	3.3					
	Provide evidence of fully Equipped Operational base with warehouses to fully support and ensure continuity of supply	1) Tenderer provides documented evidence of fully Equipped Operational base with warehouses to support and ensure continuity of supply- Score 40 2) Tenderer provides evidence of fully Equipped Operational base with warehouses to support and ensure continuity of supply but no evidences attached to validate ownership - Score 30 3) Tenderer shows no documented evidence of fully Equipped Operational base with warehouses to support and ensure continuity of supply but described requirements and plan to acquire same - Score 20 4) None of the above evidence provided - Score 0	3.3					
2	Personnel		10					

	Provide evidence showing number of personnel, years of experience, and skills which includes but not limited to the services listed for each specific Scope of Work group, e.g., Provision of Catering and Ancillary Services to Onshore-Land and Swamp locations; Provision of Logistics Services (Escort/Patrol Services for Land & Marine); Supply Chain Management, etc., in the Oil and Gas Industry	1) Tenderer provides documented evidence of numbers, experience and skills of proposed personnel adequate to support the work - Score 40 . 2) Tenderer provides documented evidence of experience and skills of proposed personnel but numbers inadequate to support the work - Score 30 . 3) Tenderer provides documented evidence on requisite numbers of personnel to support the work but no convincing evidence of personnel experience and skills - Score 20 . 4) No evidence - Score 0	10					
3	Equipment, Hardware & Accessories		25					
	Site visit/verification (via VIRTUAL TOUR) WILL be required to validate evidences provided by the Bidders.							
	Provide evidence of ownership or partnership (MOA) and availability of the under listed Equipment, Hardware & Accessories and Compliant with minimum requirements: a)40- and 60-man capacity Houseboats b)20, 30, 40- and 60-man capacity Portacabins c)Sentry Post d)Observation Tower e)4-Wheel Drive Pick-Up (Regular and Specially Fitted) f)Patrol Boats (Regular and Intensive Inter-field Movement) g)Tugboats	1) Tenderer provides documented evidence of equipment availability, compliance with minimum standard, routine inspection and maintenance log, availability of back-up spares and OEM relationship where required - Score 40 . 2) Tenderer provides evidence of equipment availability, compliance with minimum standard, routine inspection and maintenance log but no back-up spares or OEM relationship where required - Score 20 . 3) Tenderer provides documented evidence of equipment availability, routine inspection and maintenance log, availability of back-up spares and OEM relationship but equipment not compliant with minimum standard - Score 10 . 4) None of the above evidence provided - Score 0	25					
4	Quality Assurance/Quality Control (QA/QC) Plan		10					
	QA/QC Plan submitted by Tenderer. Evidence of ISSO certification (where requested). Description of audit programme and evidence of previous audits on previous projects. Evidence of procedure/systems used by Tenderer for performance management	1) Tenderer submits QA/QC Plan, provides evidence of ISSO certification (where required), provides evidence of previous audits on previous projects, and procedure/systems used for performance management- Score 10 . 2) Tenderer submits QA/QC Plan, provides evidence of ISSO certification (where required) but no evidence of either previous audits on previous projects, or procedure/systems used for performance management - Score 6 . 3) Tenderer submits QA/QC Plan, evidence of either previous audits on previous projects, or procedure/systems used for performance but no evidence of ISSO certification (where required) - Score 4 . 4) None of the above evidence provided - Score 0	10					
	SUB-TOTAL		55					
D	FINANCIAL CAPABILITIES -30		MAXIMUM SCORE (%)	TENDERER 1	TENDERER 2	TENDERER 3	Example from LMO 2009 Audited Account	
							Details	Score
1	Provide Three (3) years (2018, 2019 and 2020) accounts audited by a licensed accountancy firm which shall be a member of the institute of Chartered Accountants of Nigeria with a public practice license evidenced by the presence of the ICAN PPS stamp on the certificate and Three (3) years accounts audited by any other accredited/verifiable local/international accountancy firm.	Mandatory	Mandatory				Documentary evidence	Okay
2	Status of the latest audit certificate. Most recent accounts should not have an end of year date more than 18 months before time of tendering.	Unqualified opinion - Score 15 Qualified opinion - Score 10 (refer to Finance SME on decision to proceed or stop evaluation) Adverse opinion/Disclaimer or more than 18 months old - Disqualified	15				Refer to the audit opinion stated in the report of the independent Auditors	15
3	Contract value ratio - Average annual turnover /the estimated annual contract value.	$2.5 > = x < 4.5$ – Score 15 < 2.5 – Score 5 $> = 2.0$ – Score 25	25				$=(9903/150)/10$ 6.602	25
4	Contract exposure -(Net current assets -/- maximum 3-month contract exposure) / maximum 3-month contract exposure.	$1.0 > = x < 2.0$ – Score 15 < 1.0 – Score 5 $> = 1.0$ – Score 15	25				$=(10002-7755)=2247$ $((2247/150)-2.5)/2.5$ 4.992	25
5	Acid (Cash) ratio for each of the past 3 years - (current assets-stock-debtors) / current liabilities.	$0.85 = x < 1.0$ – Score 10 $0.70 > = x < 0.85$ – Score 5 < 0.70 – Score 0	15				$=(10002-524-1519)/7755$ 1.026305609	15
6	Debt to equity ratio - (total liabilities - accounts payable)/ shareholders' equity.	$0.3 > x$ - Score 10 $1 > x > 0.3$ - Score 5 $x > 1$ - Score 1	10				$=(7755-374)/2647$ 2.666546243	5
7	Interest cover ratio - (profit before interest and tax) / interest payable.	$1.5 > = x < 3.5$ – Score 5 $x < 1.5$ – Score 1	10				$=(1188+6)/6$ 199	10
	SUB-TOTAL		100					95
	WEIGHTED SCORE FOR FINANCIAL SUB-CATEGORY:		30					

FOR INFORMATION & REVIEW

Please Note that Shell Business Principles and Ethical test will be applicable as prerequisite to Contract Award: -

- * Shell General Business Principles and Anti-Bribery & Corruption - Confirmation of understanding of the Shell General Business Principles and compliance with Anti-Bribery and Corruption Provisions evidenced by sign off of the Certificate for bidders by tenderer.
- * Ethical Status - Is Tenderer under sanction by Company for Fraud or breach of Anti-Bribery & Corruption provisions.
- * Other Labour issues – Confirmation of the Tenderer’s awareness and compliance with other Labour issues – viz - Child Labour & Young Workers law, Forced Labour and Human Trafficking, Working conditions for workers (Freedom of Association, Working hours, Grievance Mechanism, etc).

Signed:

SPDC

Name: Debo OGUNJIMI
Date: 26/08/2021
Signature:

NAPIMS

Name: Patrick U. Nebo
Date: 26/08/2021
Signature: 