



PROVISION OF MEPSS TENDER – JV & PSC

MINUTES OF MEETING (NAPIMS ASSET GROUP [PSC AND JV] and SHELL (SNEPCo/SPDC)

Date: 17th December 2021

Venue: Virtual via Teams

Time: 1300hrs – 1500hrs

Attendees:

#	Names	Company
1	Solomon Ohia	NAPIMS (PSC & JV)
2	Gbenga Owolabi	NAPIMS (PSC & JV)
3	Godday Odo	NAPIMS (PSC & JV)
4	Simplicity Ohallem	NAPIMS (PSC & JV)
5	Benjamin Ogwuche	NAPIMS (PSC & JV)
6	Musa Ismaila	NAPIMS (PSC & JV)
7	Oluwafemi Fajemisin	NAPIMS (PSC & JV)

#	Names	Company
8	Pius Okeadinma	SHELL
9	Ochuko Owede	SHELL
10	Ambrose Omigie	SHELL
11	Emmanuel Adesanya	SHELL
12	Victory Eyiye	SHELL
13	Ugonma Iroaganachi	SHELL
14	Oyetomi Jaiyesimi	SHELL
15	Debo Ogunjimi	SHELL

Meeting Objective

- Align and agree Basis of Award to mitigate low bids
- Jointly review the MEPSS (PSC & JV) tender plan

Meeting Highlights

Basis of Award to mitigate Low Bids

SHELL sought NAPIMS alignment and support for the following:

- For all Maintenance and Project Management packages, Commercial Evaluation of technically qualified bidders **MUST** be limited to bids that are more than 50% of Company Estimate threshold.
- For Operations Production packages, tenderers shall quote for mark-ups only (i.e., on advertised base rates)

In principle, NAPIMS expressed alignment with SHELL's request above considering the peculiarity of the packages and increased number of potential tenderers. NAPIMS however committed to revert formally via email by 22nd Dec 2021.

MEPSS Tender Plan

NAPIMS expressed concern at the one-year timeline tender plan presented by SHELL for the MEPSS (JV & PSC) tender considering the criticality of the contract vis-à-vis key activities planned in 2022. NAPIMS however presented a revised tender plan with mid-year 2022 completion date.

SHELL and NAPIMS jointly reviewed the revised timeline.

During the review, SHELL proposed that there will be no physical site visit during tender evaluations to avoid schedule delays. NAPIMS however responded that a virtual site visit can be considered but the approach to take shall be jointly discussed and agreed during the evaluation of the MEPSS tender.



SHELL pointed few areas where NAPIMS' support would be required to realize the agreed timeline. It was agreed that a weekly cadence meeting be set-up to review tendering activities jointly (NAPIMS and SHELL and resolve issues/concerns as applicable. The importance of having NCDMB rep in the

review meetings was emphasized to aid expediting of NCDMB related activities. SHELL to test the revised tender plan with NCDMB and revert before 23rd Dec 2021.

After the review, there was an alignment to ensure that RTA (Recommendation to Award) letter is issued to NAPIMS for approval by mid-June 2022.

Actions/Resolutions

#	Action Description	When
1	Following the joint review of the tender plan with NAPIMS, SHELL to update the MEPSS (JV & PSC) tender plan and share the spreadsheet version with applicable details	21 Dec21
2	NAPIMS to revert formally on the following: <ul style="list-style-type: none"> For all Maintenance and Project Management packages, Commercial Evaluation of technically qualified bidders MUST be limited to bids that are more than 50% of Company Estimate threshold. For Operations Production packages, tenderers shall quote for mark-ups only (i.e., on advertised base rates) 	22 Dec21
3	SHELL to test the revised tender plan with NCDMB for alignment and revert on their views	23 Dec21
4	SHELL to set-up a weekly cadence meeting for NAPIMS, SHELL and NCDMB to jointly review /tract tendering activities	ASAP

NAPIMS	SHELL
Name: <u>Okia Solomon</u>	Name: <u>Omigie Ambrose</u>
Signature/Date: <u></u> 03-02-22	Signature/Date: <u></u> 03-Feb-2022

All Resolutions are subject to NAPIMS and SHELL Management approval