

S/NO	Function	Activity	Sub Activity No	Task ID	Task definition (Original)
1	PPL MTC	1	1	PPL 11	Project Eng contact contractor for draft work method, HSE Plan and JHA
2	CONTRACTOR	1	2		Contractor prepare the draft method statement, JHA, etc
3	CLO	1	3		CLO Receives request for FTO
4	PPL OPS	1	4		Informs PPL Ops to isolate
5	CONTRACTOR	3	1		Contractor submits work method, HSE Plan and JHA
6	PPL MTC	4	1		Receives and reviews work method, HSE Plan and JHA
7	CLO	4	2		Advices PPL of FTO payment terms
8	PPL OPS	4	3		Prepares JHA, WMS, Mark-up PEPS
9	PPL	5	1		Deliver reviewed (WHS) & JHA to HSE Team
10	PPL	5	2		Advices Vendor of FTO payment terms and pay
11	PPL	5	3		Send e-copy of Security Plan to Security
12	HSE	6	1		Reviews with PE (WHS & JHA)
13	HSE	7	1		Sign off documents
14	SECURITY	7	2		Sign off documents
15	PPL Ops	7	3		Sign off documents
16	PPL	8	1		Send documents to Ops Mgr for approval
17	VENDOR	8	2		Contractor picks up Security Plan
18	PPL	9	1		Request for PTW (include HSE Plan, JHA, Security Plan, FTO, WHS)
19	HSE	10	1		HSE (PCC) checks all doc
20	SECURITY	10	2		Collect Mech 180 from HSE
21	HSE	11	1		Issue PTW
22	PPL	12	1		Sign off PTW
23	PPL	13	1		Travel time to site to perform activity
24	PPL	14	1		Secure AHSS & PH signature on site

Timing	Waste Category	Output	Customer	Comments
10 mins				
48hrs				
1hrs				
10mins				
1hr				
1 day				
1 day				
1 day				
1hr				
2 hrs				
1 day				
1 hr				
1 hr				
1 hr				
4-5 hrs				
4 hrs				