



BIDDING & QUOTATION FORM

SALES DEPARTMENT

☐ HOT MEALS ☐ TRANSPOR ☐ SUPPLIES ☐ LOAD ☐ ALLOWANCE ☐ OTHERS _____

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|---|--|--|------|--|--------------|
| REQUESTED BY | | REFERENCE # | | | |
| DEPARTMENT | | DATE REQUESTED | | DATE RELEASED | |
| ACCOUNT | | ACTIVITY | | | |
| DESCRIPTION | | QTY | UNIT | UNIT COST | TOTAL AMOUNT |
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| GRAND TOTAL | | | | | |
| PREPARED BY | | ENDORSED BY | | APPROVED BY | |
| <p>Employee's Signature <i>(Signature over Printed Name)</i></p> <p>DATE SIGNED:</p> | | <p>Bidding Team Leader <i>(Signature over Printed Name)</i></p> <p>DATE SIGNED:</p> | | <p>President/VP/National Sales Manager <i>(Signature over Printed Name)</i></p> <p>DATE SIGNED:</p> | |

BMI-FORM-SLS-009



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