

Parent Registration Checklist

In all instances, **ORIGINAL** documentation or officially certified true copies must be presented.

St	udent Currently Registered with the Peel District School Board ~ Required:
	Transfer form (Elementary) or Status Sheet (Secondary) from previous Peel District School Board school Proof of Address (see list below) Completed Registration Form
St	udent Not Currently Registered with the Peel District School Board ~ Required:
	 Proof of child's age and citizenship/eligibility (present one original document from the list below) Canadian Birth Certificate/Birth Registration Card Canadian Citizenship Card / Certificate / Passport Permanent Resident Card / Confirmation of Permanent Residence Work permit/Employment Authorization from Citizenship and Immigration Canada Study Permit issued to parent for a diploma or degree program from Citizenship and Immigration Canada Refugee/Convention Refugee Permit Visitor Permit for Missionary Work (only case type 13)
	 Proof of address (present one <u>original document from the list below)</u> Utility Bill (water, hydro, gas, phone, cable, cell phone) Bank Statement/Letter from Financial Institution Credit Card Statement Government forms (i.e. Service Canada, Ontario Works or Canada Post change of address) Purchase Agreement Other Government Identification (e.g. Ontario Photo Card) Please note that a driver's license cannot be accepted.
	 Students registering in an Ontario public school for the first time must provide proof of immunization/vaccination or valid Exemption from Peel Health. Parents are encouraged to report your child's immunization online at www.peelregion.ca/immunize and provide the reference number to your child's school on the student registration form. Students with an Ontario Education Number (shown on Ontario report cards or transcripts) do not need to provide proof of immunization
	Proof of custody – children must live with their parent(s) unless provided documentation supports an alternate living arrangement
	 Proof of education For Elementary students who are currently attending school in Ontario, please bring the most recent report card For Secondary students who are attending or have attended secondary school in Ontario, please bring the most recent transcript, report card or credit summary report (if available) Notify school at time of registration if your child is registered currently in a specialized program such as SHSM (include sector), IB, IBT, FI, EF, ELL or other programming Provide a copy of your child's most recent IEP, if applicable.
Ш	Completed Registration Form



STUDENT REGISTRATION FORM

SHADED AREAS FOR SCHOOL USE ONLY

STUDENT NUMBER (If Trans	fer)	ONT	ARIO EDUCA	CATION NUMBER (OEN) GRADE/HOME FORM			M ADMISSION DATE (yyyy-mm-dd)			GR 9 ENTRY DATE (yyyy-mm-dd)			
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USUAL LAST NAME PREFERRE				ED FIRST NAME			BIRTH DATE (yyyy-mm-dd)				☐ MALE ☐ FEMALE ☐ OTHER		
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Address if different from stu		() street number	, name, city	,	()			l					
If parent is deceased:	ıla				Parent: Date	of Dooth							

$\textbf{SIBLING INFORMATION} \hspace{0.1cm} \textbf{(Must be completed in full)}$

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Municipal Freedom of Information and Protection of Privacy Act: Personal information on this form is collected under the legal authority of the Education Act, R.S.O. 1990, c.E-2, as amended. This information will be used for the Ontario Student Record and for administrative purposes. Questions regarding this collection should be directed to the Principal or Freedom of Information Co-ordinator, Peel District School Board, 5650 Hurontario Street, Mississauga, Ontario, LSR 1C6. Tel: 905-890-1010, ext. 2019.

SCHOOL CHECKLIST FOR STUDENT REGISTRATION (to be completed by School Staff) Legal Legal Peel SIS # Last First OEN# Name Name In all instances, **ORIGINAL** documentation or officially certified true copies must be presented. **Proof of Age and Immigration Status** ☐ Work Permit/Parent Study Permit (for diploma or degree) ☐ Canadian Birth Certificate/Registration Card ☐ Visitor Permit for Missionary Work (only case type 13) ☐ Canadian Citizenship Card/Certificate/Passport ☐ Refugee Permit/Convention Refugee ☐ Canadian Permanent Resident Card/Confirmation of ☐ Expired Visitor Permit Permanent Residence ☐ Fee Paying (via Peel Schools for International Students) ☐ Application and Receipt for Sponsorship (Applicant ☐ Exchange Students (see OP—CISS 9 prior to registering) for Landing) Attach a copy of the Proof of Age and Immigration Status ☐ Stage 1 Confirmation Letter from CIC document to this Registration Form I certify that I have seen this document Proof of Address/Residence in Peel ☐ Government Issued Forms ☐ Utility Bill Date: ____ ☐ Bank Statement/Letter from Financial Institution Initial: □ Credit Card Statement □ Purchase Agreement **Immunization Records (only required for students** I certify that I have forwarded to Peel Health without an OEN #) Ontario Yellow Immunization Card Date: _____ ☐ Immunization Record from elsewhere ☐ Peel Health Reference Number or Peel Health Initial: **Exemption Reference Number from online reporting** I certify that I have checked this information Language Information (for funding and emergency purposes) ☐ Country of Birth ___ ☐ Province/Territory of Birth (if Canada) ☐ 1st Entry Date into Canada ☐ Parent speaks English ☐ Yes ☐ No ☐ Was English first language student learned at home ☐ Yes ☐ No I have reviewed and attached the **Proof of Custody** (where applicable) required documentation (if applicable) ☐ Living with custodial parent(s) Cdn. Custodial Court Order Date: _____ ☐ Peel Guardianship Agreement **Additional Documentation** ☐ Report Card ☐ Transcript and/or Credit Summary Report (secondary students) ☐ IEP (if applicable) ☐ Other Program Documentation ☐ Multicultural, Settlement & Education Partnership (MSEP) Consent – signed I verify that I have either seen all of the documents listed personally, or the validity of the documents that I did not see personally has been confirmed to me as required by Operating Procedure - LDSS 1 The Registration, Admission and Withdrawal of Students. I have attached to this form the Registration Form, copy of Proof of Age and Immigration Status and the custody order (if applicable). I have ensured that all information on the registration form is complete and entered all fields on SIS. Certified by: ___

Signature

Date

Print name