# BIPLOP GHIMIRE

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## Education

**Carnegie Mellon University** - Pittsburgh, Pennsylvania
- Pursuing a major in Information Systems with minors in Computer Science and Business Administration.

**Whitney M. Young Magnet High School** - Chicago, Illinois
- GPA: Unweighted- 4.0; Weighted-5.11

## Work Experience

**Enterprise Technology People Engagement Intern** - *Accenture* - Chicago, Illinois          Sep 2022-July 2023
- Worked with Microsoft Power Automate to create and modify automations for Accenture CIO Onboarding process.
- Utilized Power FX to optimize run time for Automations integrated with data sources in the SharePoint infrastructure.
- Worked with Microsoft Excel and Power BI to provide reports for team leads in different service areas.
    - Utilized Conditional Formatting, Excel Pivot Tables, and Excel Functions (VLOOKUP, SUMIF, FILTER)
- Collaborated with the R.O.R.O. team in maintaining data resources and troubleshooting automations.

**Young Professional** - *Genesys Works Chicago* - Chicago, Illinois          June 2022-July 2023
- Developed and established a professional brand to showcase one's personality and ability.
- Mastered Information Technology essentials to sharpen and build one's credentials.
    - Verified with the Cisco Networking Academy IT Essentials Certification.
- Expanded programming background knowledge by learning different coding languages.

**Business Manager** - *B&B Supermarket LLC* – Chicago, Illinois          Sep 2018- May 2022
- Prepared, examined, and analyzed financial statements ranging from direct sales to services.
- Developed, implemented, and documented recordkeeping and accounting systems, making use of computer technology.
- Created designs with the knowledge of layout principles and esthetic design concepts to attract customers.
- Uploaded digital media, such as photos, videos, documents to online storefronts, web-order sites, or online sites.

## Extra-Curricular Activities

**Club Member** - *Norwood Life Society*          Jul 2021-Present
- Stocked and organized display shelves with products.
- Placed prices or descriptive signs on fixtures and merchandise.

**Program Founder and Leader** - *Brother 2 Brother Mentoring Program*          Jul 2021-May 2023
- Prepared students for later educational experiences by encouraging them to explore learning opportunities.
- Contacted community leaders to spread awareness of a current issue and discuss means to mitigate these issues.
- Planned group conferences to promote the adjustment of individuals to new life experiences such as starting college.

**Member** - *Computer Science Honor Society + National Honor Society*          Jan 2022-May 2023
- Provided equity, service, and excellence to the community specifically regarding the technological world.
- Bronze in Computer Science Honor Society Service.
    - 41 Computer Science Service hours

## Courses Taken

• 15-112: Fundamentals of Programming • 05-333 Gadgets, Sensors and Activity Recognition in HCI •
• 67-250 The Information Systems MilieUX • 21-127 Concepts of Mathematics • 70-100 Global Business •
• 73-102 Principles of Microeconomics • 85-102 Introduction to Psychology •

## Skillset

Microsoft Excel • Microsoft Power Tools • Exceptional Management • Fluent in English and Nepali • Python • JavaScript