

KATIE MACDONALD

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EDUCATION

Gifted and Talented Education Supplemental Certification

June 2016 - Current

Early Childhood - 12th Grade GT Education

Received additional training in the instruction and provision of services to students identified as gifted and talented

Maintained this certification with a minimum of 6 hours of continued progress education annually

Texas Teacher Certification

May 2011 - Current

Early Childhood - 12th Grade Classroom Music

Maintained this certification with a minimum of 12 hours of continued progress education annually

Dallas Baptist University

Aug. 2007 - May 2011

BMEd Music Education 2011

Texas Teacher Certification Early Childhood - 12th Grade Classroom Music

KCS v6 Fundamentals Certification

Aug. 2022 - Current

Trained and certified to understand the principles, core concepts, and practices of Knowledge-Centered Service (KCS), including how to integrate KCS into the workflow, including a deep understanding of the double-loop process and the roles and activities involved in both the Solve and Evolve loops.

EMPLOYMENT

Mansfield Independent School District, *Elementary Music Teacher*, Innovative Learning Academy at Elizabeth Smith Elementary

Aug. 2013 - Current

Knowledge Management

- Conduct ongoing visual and auditory review of educational content to measure its effectiveness with regards to student success, knowledge retention, content understanding, and presentation style
- Independently prioritize, plan, produce, and document instructional content in accordance with our content strategy and the regulations laid out by both the state and district's curriculum requirements,
- Develop educational content with a particular focus on ensuring that complex learning material could be understood by students across a broad array of learning styles, grade levels, and developmental abilities
- Compile, maintain, and file all reporting, records, data, and other documentation required to account for every student enrolled at the school
- Assist in the selection and acquisition of additional resources -- such as instruments, books, equipment, and other instructional materials -- in order to maximize the impact of our content strategy.

Content Strategy

- Partner with a team of enrichment teachers to create interdisciplinary activities that benefitted the cultural awareness of students and enhanced campus culture and student engagement
- Review content cross-organizationally with subject matter experts in special education to ensure planned content meets accessibility and accommodation standards in accordance with our student's Individual Education Plans
- Engage other educators on-campus to support general education learning and vertical alignment across grade levels and through enrichment class content
- Work closely with other fine arts staff across the district to ensure the scope and sequence of our content strategy was aligned district-wide

Communication

- Present 6 hours of daily, differentiated, and engaging in-person educational content to an audience of varying ages and aptitudes, ranging from Kindergarten (5-6 years old) to 4th grade (9-10 years old)
- Schedule and facilitate conferences with parents, students, and other key stakeholders of student success with a focus on empathizing with any concerns and improving student outcomes
- Produce high-quality audio and video resources to provide asynchronous learning opportunities

Project Management

- Manage and facilitate the professional development and accomplishments of my direct reports, including student teachers, teacher's aide(s), and school volunteers
- Serve on various, specialized campus committees to take a data-driven approach to school-wide culture, policies and procedures

SKILLS

TOOLS: Zendesk, Google Workspace, Microsoft Office, Figma, Atlassian Jira, Atlassian Confluence, GitHub, Salesforce CRM

TECHNOLOGIES: HTML, CSS, JavaScript, DNS, HTTP, Git

PROJECTS

Educational Excursion Organization

Aug. 2011 - Mar. 2020

- Plan, coordinate and execute three to four educational excursions annually with the goals of enhancing student enrichment and improving learning outcomes
- Coordinate and facilitate communication, legally required documentation, and operational requirements with all key district stakeholders including campus staff, Fine Arts department staff, campus administration, campus teachers, medical professionals, and parents
- Integrate topics explored during excursions with foundational content knowledge received through preliminary instruction

Digital Media Production

Apr. 2017 - Current

- Conceptualize, plan, organize, and execute three to 5 annual digital media projects featuring a student body performance pieces
- Select repertoire and manage student rehearsals to ensure excellence
- Independently direct, record, and edit audio/visual content together to create a cohesive project
- Coordinate with other campus staff to include cross-curricular and inter-disciplinary content, ensuring a deliverable that accurately reflects the student's growth and effort
- Plan the timely publishing and distribution of finished projects to the public in concert with leadership

Live Performance Production

Aug. 2011 - Mar. 2020

- Plan, organize, and execute three to five live programs annually with the to enrich our campus community and expose students to the challenges and rewards of performing for an audience
- Oversee teacher and parent volunteers, and market the performance to both parents and our community to generate interest and attendance

Choir Director

Aug. 2011 - Mar. 2020

- Audition and select highly-qualified and motivated candidates
- Manage, direct, and co-ordinate a choir of students from varying grade levels
- Handle marketing and promotion for all events
- Run a weekly meeting and practice time, with duties including planning our repertoire, ensuring focus, and directing the rehearsal
- Managed all external communication with parents, campus administrators, and district leaders to ensure student safety and success.
- Produce, plan, direct, and conduct three to five annual performances