

THE PROJECT CANVAS

PROJECT TITLE:

CREATED BY: _____

WHERE/WHEN: _____

PURPOSE

What is the cause of the project? (also: motivation, reason)
Why is the project important and meaningful – and for whom?
How will the project change the future – and for whom?



BUDGET

How much money is available?
How flexible is the budget?

How much money is needed for

- ... the TEAM (internal/external)?
- ... the necessary RESOURCES?



TEAM

Who should be on it?

Who is

- ... in the core team?
- ... in the extended team?
- ... an external partner?
- ... the project manager?



ENVIRONS

Which known forces
(events, conditions, people)
affect the project

- ... as tailwind?
- ... as headwind?



WAYPOINTS

Which stages of progress would
be a good reason to celebrate?

Are there dates for

- ... partial and interim results?
- ... visible and measurable successes?
- ... steering decisions?



QUALITY

What makes the CUSTOMER really happy with regard to

- ... the RESULT of the project?
- ... the WAYPOINTS along the way within the project?

How do the CUSTOMERS in the project want
to be informed and brought in?



RESOURCES

What is needed for

- ... work tools (including software)?
- ... materials?
- ... methods and models?
- ... project work spaces?
- ... meeting spaces (on-site/virtual)?



RISKS + CHANCES

Which uncertain events would
(if they occurred)

- ... endanger the project?
- ... stimulate the project?

Events that can be influenced as well as cer-
tain events should be regarded as ENVIRONS.



RESULT

What exactly is to be delivered
to the CUSTOMER at the end of the project?

Is it most likely to be

- ... a new product?
- ... a new service?
- ... new knowledge (findings)?



CUSTOMER

Who is the actual customer of the
project, that is, who are the people that

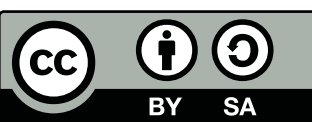
- ... start & end the project (owners)?
- ... get the project results (recipients)?
- ... finance the project (sponsors)?

When there are several people:
Are there known conflicts?



TIME

When does the project actually start? What will be required (i.e. preparations, documents)?
When is the project really closed? What will be required (i.e. documents, approvals)?
How flexible is the start date of the project? How flexible is the end date of the project?




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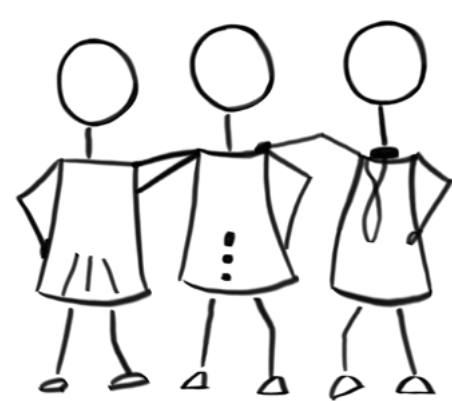
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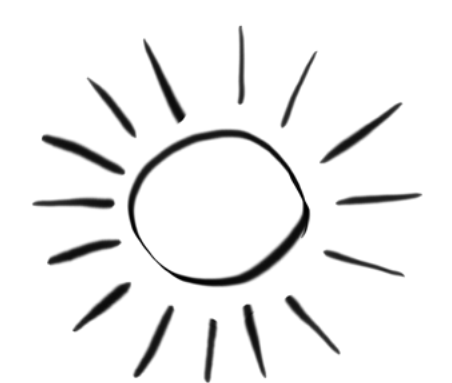



BUDGET


TEAM


ENVIRONS


WAYPOINTS


QUALITY

RESULT

CUSTOMER

RESOURCES

RISKS + CHANCES

TIME

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I WANT TO WORK ONLINE?

👉 [PowerPoint Template](#)

👉 [Google Slides Template](#)

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