

Lathan Birmingham

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Employed at Epiq Global in Charlotte, NC as a Document Services Specialist. Bellevue University student pursuing a Bachelors in Cybersecurity with a graduation date of June 2023.

Education

Bellevue University

Bachelor of Science - Cybersecurity

2018 – June 2023

GPA 3.0

Introduction to Programming (Python), Network Security, Securing Access Control, Assessments and Audits, Operational Security, Operating Systems and Mobile Device Security, Web Commerce and Application Security, Data/Database Security, Cyber Investigation and Forensics, Criminal Justice – Cybersecurity & Cybercrime

Stuart W. Cramer High School

2014 - 2018

Graduated magna cum laude

Marching band drum major

John Philips Sousa Music Award

NC Governor's School West

2017

Skills

- Written and Verbal Communication
- Microsoft Office 365 Suite
- Windows, Mac OS, Linux
- HTML, CSS, Python, Microsoft VBA
- Auditing and Compliance
- Log & Data Analysis
- Risk Assessments and Mitigation
- Bash & PowerShell
- Network Traffic Analysis
- Open-Source Intelligence

Certifications

IT Fundamentals / CompTIA

December 2022

Demonstrates fundamental understanding of IT concepts and terminology, infrastructure, applications & software, software development, database fundamentals, and IT security.

Experience

Epiq Global – Document Services Specialist

February 2022 – PRESENT

- Utilizes a ticketing software to log requests from clients.
- Troubleshoots document corruption and document management system software issues for clients.
- Creates VBA macro code to generate automated monthly reports and automate manual document cleaning processes.
- Performs document control by creating, formatting, revising, and converting documents prior to them being sent to clients.
- Maintains a high level of confidentiality of all records and files.

Walmart – Stocking Associate

2020-2021

Holiday Inn – Housekeeper

2019 – 2020