

## Vehicle Inspection Weekly Checklist

What should I check before operating the vehicle	Yes	No
Oil level		
Brake fluid level		
Water level		
Windscreen washer level		
Adjust seat and controls		
Seat belts – check for operation (all)		
Parking brake – hold against slight acceleration		
Foot brake – holds, stops vehicle smoothly		
Clutch and gearshift – shifts smoothly without jumping or jerking		
Mirrors clean and adjusted		
Doors and door locks operate correctly		
Steering – moves smoothly		
Lights – clearance, headlights, tail, license plate, brake, indicator turn signals, hazard, reverse		
Dash control panel – all lights and gauges are operational		
Horn optional		
Vehicle reverse alarm		
Check spare tyre		
Check tow bar		
First aid kit		
Fire Extinguisher		

### REMBERMBER – What should I do before vehicle operation?

- Initially read, understand and follow the manufacturer's operating manual. This will provide a wide range of information relative to the vehicle.
- Know how to operate the vehicle and use and related equipment or attachments safely
- Be familiar with the location and function of all controls
- Develop a routine method of inspecting the vehicle
- Before moving off, adjust the seat and mirrors and fasten seat belt/s