

**QHSE MANAGEMENT SYSTEM RESOURCE  
SITE SAFETY MANAGER APPOINTMENT  
FORM**

DOCUMENT NUMBER  
KIN-AOG-QHSE-FRM016-SSM  
APPOINTMENT FORM-V1.0

Kinetic recognise their obligation in regard to Operating Plant under the Petroleum and Gas (Production and Safety) Act 2004 and the requirement to manage said plant appropriately. As such, the relevant persons may be appointed as Site Safety Manager to assist in discharging this obligation.

As described in the Petroleum and Gas (Production and Safety) Act 2004, as Site Safety Manager, I have received the necessary training to fulfil my obligations and understand my duties for the Operating Plant I am in control of at a Petroleum & Gas site includes:

- i. Each person entering the site is given an appropriate induction that enables the person to comply with the Kinetic Safety Management Plan applicable to the operating plant (Section 693); and
- ii. Each person at the site complies with Standard Operating Procedures, Emergency Response Procedures and other measures necessary for the safety of the site and the person (Section 693); and
- iii. Each person working at the site performs their functions safely and follows standard operating procedures for the plant (Section 693); and
- iv. Necessary first aid, safety and other like equipment appropriate to the likely hazards of the site is :
  - Available for use; and
  - Adequately maintained; and
  - Reasonably available to anyone authorised to be on the site; and
- v. Relevant staff are trained in first aid, emergency and other general safety procedures (Section 693); and
- vi. Each person at an operating plant must, to the extent of the person's duties and responsibilities under this Act or the Kinetic Safety Management Plan for the plant, take all necessary and reasonable action to ensure no person or property is exposed to more than an acceptable level of risk (Section 699); and
- vii. As the operator of an operating plant, not carry out an activity if the activity creates an unacceptable level of risk to a person or plant at an adjacent or overlapping coal mining operation under the Coal Mining Safety and Health Act (Section 699A); and
- viii. Comply with safety procedures and other obligations under the Kinetic Safety Management Plan for the plant to the extent the procedures and obligations apply to the person (Section 702); and
- ix. Comply with lawful instructions given for the safety of persons by the operator of, or supervisor for the plant (Section 703); and
- x. Not wilfully or recklessly do an act or make an omission that might adversely affect the safety of anyone at the plant (Section 704)

**Appointment:**

I, Jon Hollingworth as, AOG General Manager (on behalf of the Operator & ESM)  
In accordance with the Queensland Petroleum and Gas (Production and Safety) Act 2004, formally request your appointment as Site Safety Manager in the safe control of Operating Plant. Your acceptance will commence upon completion of the Acceptance section below.

Signed: \_\_\_\_\_

Date: 28-MAY-2018

**Acceptance:**

I, Glen Humphreys as, Senior Technician  
Have undertaken the necessary training provided, accept and understand my responsibilities under the Queensland Petroleum and Gas (Production and Safety) Act 2004 and the Queensland Petroleum and Gas (Production and Safety) Regulation 2004 as Site Safety Manager.

Signed: \_\_\_\_\_

Date: 28-may-2018

- Original Form to be given to Worker. Copy must be available upon request to sight (electronic / hard)
- Copy of Form to be given to filed in Office



Previous Review Date

Next Review Date

Page Number

02/21

Page 1 of 1

To verify this copy is current refer to Information Management System.  
Printed copies of this document are not controlled.