

Educational Counselor Training Overview

TITI, Sanothimi, Bhaktapur, Nepal

Educational Counseling Program

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Educational Counseling Services - National Level

- **Key Components:**

- Registration requirements for counseling services
- Standard operating procedures
- Quality assurance mechanisms
- Reporting requirements

- **Language Teaching Directives:**

- Standardization of language programs
- Instructor qualifications
- Curriculum requirements
- Assessment standards

Provincial Level Services

- **Provincial Regulations:**

- Local registration process
- Regional compliance requirements
- Monitoring mechanisms
- Local coordination requirements

- **Language Teaching Guidelines:**

- Local language considerations
- Regional certification process
- Provincial monitoring system
- Resource allocation guidelines

Service Charter

- **Service Standards:**

- Quality of counseling services
- Response time commitments
- Documentation requirements
- Client privacy protection

- **Contract Elements:**

- Service scope definition
- Fee structures
- Duration of services
- Terms and conditions

NoC Requirements and Criteria

- **Purpose:**

- Official permission document
- Study abroad authorization
- Legal compliance requirement

- **Criteria:**

- Academic qualifications
- Financial requirements
- Documentation needs
- Processing timeline

Code of Conduct for Educational Counselors

- **Professional Ethics:**

- Honesty and integrity
- Confidentiality
- Professional competence
- Client-centered approach

- **Responsibilities:**

- Accurate information provision
- Fair representation
- Transparent communication
- Regular skill updates

Summary

- Understanding of national and provincial directives
- Clear service charter and contract implementation
- Proper NoC processing knowledge
- Adherence to professional code of conduct
- Commitment to quality counseling services