

# **Job Advertisement: 2<sup>nd</sup> Year BIT Student Wanted**

## **Communication Consultant**

bitPro is an IT consulting firm specialising in communication. As a consultant specialising in client relationships and communications, you will confer with your team manager and will be responsible for a wide range of tasks related to communicating with individuals from all backgrounds, and ensuring technical work produced by the team is polished and of the highest standard.

Your main focus will be on the linguistic and visual elements of communication. This will require some knowledge of both IT and communications conventions as well as the ability to seek out and implement information to fill any gaps in your own experience. Learning new forms of communication and implementing these new methods will be necessary.

Personal qualities which will allow you to succeed in this role include:

- self-motivation
- attention to detail
- creativity
- problem solving ability
- high standards
- planning and strategizing
- active listening

Useful skills to be built on with professional development:

- follow instructions carefully
- document composition and layout
- multimedia creation
- proof reading
- time management
- written communication
- research
- project Management
- critical thinking

This is a creative role which will require you to use your technical expertise together with communications skills to contribute strategies and planning for business outcomes.

Apply today by asking your Path of Study Advisor about Vocational Skills for IT.