

Resume of Md. Sakibur Rahman Shad



Mailing Address:

House # 07^(3rd Floor), Road # 11, Nikunja-2,
Khilkhet, Dhaka-1229
Contact no: +880 1725032059
E-mail: mdsakib81@gmail.com

Career Objective:

Looking for hard and challenging job where I will have the scope to utilize my potentiality, adaptability and skill to do something innovative and from where I will be able to enhance my knowledge.

Employment History:

Total Year of Experience: 1.33 Year(s)

- Customer Service Executive** (December 1, 2018 - March 31, 2020)
Dutch Bangla Bank Limited
Department: Call Center

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Passing Year
MBA	Finance	EastWest University	CGPA:3.12 out of 4	2018
BBA	Finance	Presidency University	CGPA:3.44 out of 4	2016
HSC	Business Studies	Narikelbaria College	GPA:4.4 out of 5	2011
SSC	Business Studies	NarikelBaria High School	GPA:3.94 out of 5	2009

Computer Skills:

- Operating system :** Windows XP, 7, 8, 10
- Software:** Microsoft office package, Basic knowledge in Microsoft Excel.
- Well in Internet Browsing

Language Proficiency:

Language	Reading	Writing	Speaking
English	Excellent	Good	Good
Bengali	Excellent	Excellent	Excellent

Personal Qualities:

- Disciplined and responsible attitude to work.

- Can work with people of all level.
- Take pride in work and always achieve tasks to high quality.
- Ability to work under pressure & manage multiple tasks.
- Very Quick learner at any new technology.
- Goal oriented and self-motivated.

Personal Details :

Name : Md. Sakibur Rahman Shad
 Father's Name : Md. Jahidur Rahman
 Mother's Name : Mst. Rojina Rahman
 Date of Birth : July 29, 1994
 Nationality : Bangladeshi
 NID No : 19944110976000109
 Religion : Islam
 Marital Status : Married
 Sex : Male
 Blood Group : A+
 Present Address : House: 07(3rd floor), Road: 11, Nikunja-2, Khilket, Dhaka-1229.
 Permanent Address : Vill:NarikelBaria, Post:NarikelBaria, P/S:Bagherpara, Dist: Jessore.

Reference:

1. Shahanara Khatun

Joint Secretary
 Ministry of Public Administration
 Government of the People's Republic of
 Bangladesh.
 Phone: +8801712522220
 E-mail: shahana_67@yahoo.com

2. Dr. Nurur Rahman

Professor and Dean
 School of business
 Presidency University
 11/A, Road 92, Gulshan-2, Dhaka-1212.
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I confirm that the information on this form and attachment is correct and complete. I understand that my information later discovered to be incorrect may result in the termination of agreements made.



MD. SAKIBUR RAHMAN SHAD
 December 23, 2020