

VIRGINIAN RAILWAY PASSENGER STATION PHASE II – RESTORATION  
STATE PROJECT # EN05-128-325, C502  
TEA-5128(319)  
VDOT UPC# 103592  
Project No. 12138

## **ADDENDUM NO. 1**

June 17, 2015

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated May 31, 2015.

Acknowledge receipt of this Addendum in the space provided on the BID FORM. Failure to do so may subject the Bidder to disqualification.

This Addendum consists of 15 pages including the prebid agenda and attendance list, Drawings L100, L101, L102.

The following items clarify, modify, change, delete from or add to the Contract Documents. When any paragraph, subparagraph, or sub-subparagraph thereof is modified or deleted by this Addendum, the unaltered provisions of that paragraph, subparagraph or sub-subparagraph shall remain in effect.

### **DRAWINGS**

1. C301 – ADDITIVE BID ITEMS:
  - A. Add General Note #10: "REFERENCE TO SIGNS ON SITE TO BE REVIEWED UNDER SEPARATE PERMIT."
2. L100 - L102 LANDSCAPE AND PLANTING:
  - A. Additional shrub planting and no mow seed area added to plans. Plant quantities adjusted on plan and in plant schedule to accommodate. Re-issued drawings attached.
3. P101 – EQUIPMENT SCHEDULES, NOTES & FLOOR PLANS:
  - A. Provide Watts #LF7 backflow preventer. Install above slab on the 3/4" Cold water piping within room 100 of the baggage building which supplies cold water to two yard hydrants.

### **END OF ADDENDUM**



**VIRGINIAN RAILWAY  
PASSENGER STATION  
PHASE II - RESTORATION**  
**STATE PROJECT # EN05-128-325,  
C502 TEA-5128(319)  
VDOT UPC# 103592**

Non-mandatory Pre-bid Conference  
**June 4, 2015**, at 10:00 a.m.  
Spectrum Design  
10 Church Ave SE

Site Visit following:  
Virginian Railway Passenger Station  
1401 Jefferson Street S.E.

Type of meeting:	PreBid Conference	Facilitator:	Chris Venable, Project Manager
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Attendees:	See Sign-In Attendance List
	Non-Mandatory

## Agenda

- |                                |   |
|--------------------------------|---|
| 1. Introduction                | Chris Venable - Spectrum Design, PC<br>James Cosby - Roanoke Chapter, NRHS  |
| 2. Project Synopsis            | The work of this contract consists of the general construction to complete the interior, exterior (including windows, soffits, gables and brickwork) landscaping and parking lot of the Virginian Railway passenger station.  |
| 3. Bid Receipt Date & Location | Sealed bids will be received by the Roanoke Chapter, NRHS by James Cosby, Renovation Committee Chair, c/o Spectrum Design, PC, 10 Church Avenue SE, Plaza Suite 1, Roanoke, Virginia 24011, Tel. 540-342-6001, <u>at or before</u> 2:00 p.m., local time, on <b>Wednesday June 24, 2015</b> . Bids received after 2:00 p.m. will not be accepted or considered. |
| 4. Bid Procedures              | Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Invitation to Bidders.. The Owner reserves the right to reject any and all bids. Please use the Bid form in the specifications.  |
| 5. Contract                    | Contract award will be based ONLY on the TOTAL BASE BID AMOUNT shown above (including any properly submitted bid modifications). Additive Bid Items shall be taken in ANY sequence as the Owner in its discretion decides to award.   |
| 6. Plans & Specifications      | Copies of the documents may be downloaded from the Roanoke Chapter, NRHS's website at<br><a href="http://www.roanokenrhs.org/vgncontractors.html">http://www.roanokenrhs.org/vgncontractors.html</a>  |
| 7. Technical Questions         | Direct to Chris Venable, Project Manager <a href="mailto:cvenable@spectrumpc.com">cvenable@spectrumpc.com</a> and Sonya Guilliams, Assist Project Manager <a href="mailto:sguilliams@spectrumpc.com">sguilliams@spectrumpc.com</a><br><br>All clarifications or requests for substitutions must be submitted in writing by <u>June 17, 2015</u> .               |

8.	Bonds, Insurance, Terms and Conditions Questions	Direct in writing to <a href="mailto:jimcosby@cox.net">jimcosby@cox.net</a>
9.	Time of Completion	Time of completion is 210 consecutive calendar days from Notice to Proceed. Awarded contract by within sixty (60) days after Bid Date, that all work under this contract shall be substantially completed and accepted by the Owner within 210 days after Notice to Proceed, 30 days after substantial completion for final completion, and 30 days following final completion for project closeout.
10.	Bid Form Documents	Numerous documents will form the basis of this contract and are bound in the specs for reference.
11.	Contractor	Directed to provide a competent superintendent to supervise all construction / subcontractors.
12.	Shop Drawing Requirements	Refer to Project Manual.
13.	Progress Payments	Must be submitted on AIA for G-702 and associated forms.
14.	Insurance Requirements	All bidders must be aware of the insurance requirements listed in the specifications. Bidders are responsible for all insurance costs including builders risk, railroad protective insurance and Performance and Material Payment Bonds.
15.	Special Inspections	Will be required.
16.	Temporary Utilities and Tap Fees	General Contractors are responsible for all temporary utilities and tap fees for permanent connections (electrical, lighting, heat, telephone, water, and sanitary). The General Contractor is also required to provide a trailer on site big enough for progress meetings and a project sign in accordance with specifications.
17.	Tour	A tour and inspection of the work in the building will be conducted immediately following the Pre-Bid Conference. Attendance shall be optional for those submitting a bid.

Notes:



SPECTRUM DESIGN  
architects | engineers

10 Church Avenue SE, Plaza Suite 1, Roanoke, Virginia 24011-2104  
540-342-6001 Phone 540-342-6055 Fax

## PREBID CONFERENCE ATTENDANCE LIST

### Virginian Railway Passenger Station Phase II - Restoration

Project No.: 12138 Project Manager: Chris Venable

June 4, 2015 at 10:00 am

Name	Firm	Phone	Fax	Email
1 Chris Venable	Spectrum Design	540.342.6001	540.342.6055	cvenable@spectrumpc.com
2 Sonya Guilliams	Spectrum Design	540.342.6001	540-342-6055	sguilliams@spectrumdesign.com
3 James Cosby	Roanoke Chapter, National Railway Historical Society	540.989.3198		jimcosby@cox.net
4 Chris Crain	VDOT - Civil Rights	540-387-5552		chris.crain@vdot.virginia.gov
5 Barry Rakes	Architect	540.529-0360		rakesarchitect@ymail.com
6 SKIP SALMON	ROA. CHAPT. NRHS	540-774-4228		SAHOLINE@COX.NET
7 Landon Gregory	ROA. CHAPT. NRHS	540-890-0467		LANDONGREGORY@COX.NET
8 BRIAN BOWER	THOR INC	540.563.0567	540.563.0577	bower@thorconstruction.com
9 Mark Jamison	City of Roanoke	540.853.5471		mark.jamison@roanokeva.gov
10 Brandon Lauer	Hill Studio			brandonlauer@gmail.com
11 Alison Blanton	Hill Studio	540-342-5263		ablanton@hillstudio.com
12 Laurie Ellsworth	Hill Studio	540-342-5263		llesworth@hillstudio.com
13 J. M. Cosby	RCNRHS	540-798-3917		Jin_Cosby@COX.NET
14 Jeff Sanders	RCNRHS	540-520-3668		nsxlv@conductor@yahoo.com
15 Cheryl Becker	VDOT - L&D	540-287-5399		cheryl.becker@vdot.virginia.gov

- Form C-111 is due by 10:00 AM the next business day after the receipt of bids
- Form C-111 – DBE credit for suppliers is 60% unless the supplier is also the manufacturer
- Form C-112 is due within three business days after the bids are received.
- Form C-112 revision includes multi-tier DBE subcontractors for participation credit
- DBE firms must be certified in the specific work listed for DBE contract goal credit
- Form C-48 is due within ten days after the bid opening
- Form C-49 must be used to show DBE Good Faith Efforts

 [www.dmbv.virginia.gov](http://www.dmbv.virginia.gov)

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We are the state agency dedicated to enhancing the participation of our small, women- and minority-owned businesses in Virginia's procurement process.

The Department of Minority Business Enterprise (**DMBE**) administers three certification programs:

1. **SWaM: The Small, Women-owned, and Minority-owned Business (SWaM)** certification program is a state program of the Commonwealth of Virginia. The purpose is to enhance procurement opportunities for SWaM businesses participating in state-funded projects.
2. **DBE: The Disadvantaged Business Enterprise** certification program is a Federal program. The purpose is to increase the participation of certified DBEs in projects funded by the US Department of Transportation and other federal sectors.
3. **ESO: "Employment services organization"** means an organization that provides community-based employment services to individuals with disabilities that is an approved Commission on Accreditation of Rehabilitation Facilities (CARF) accredited vendor of the Department for Aging and Rehabilitative Services.

### Apply for SWaM

(apply for initial certification) (apply for re-certification)

*Important Notice: If you are a non-Virginia based business, you might not be eligible for participation in the Virginia Small, Women- and Minority-owned Business Program. Please review the "DMBE Certification Policy of Applications from Non-Virginia Based Businesses" before applying online for SWaM certification or recertification. ([Click here](#))*

**Apply for DBE**  
(apply)

**Apply for ESO**  
Application Form (PDF) | (Word)

Virginia Certified Employment Service Organizations

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**VDOT Civil Rights Contact:**

**Chris Crain, PHR**

District Civil Rights Manager

PO Box 3071, 731 Harrison Ave  
Salem, VA 24153

Email: [Chris.Crain@VDOT.Virginia.gov](mailto:Chris.Crain@VDOT.Virginia.gov)

Phone: (540) 387-5552

Fax: (540) 387-5327



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The Virginia Unified Certification Program includes two certifying agencies: Department of Minority Business Enterprise (DMBE) and the Metropolitan Washington Airport Authority (MWAA). Federal DBE certification by either agency is fully accepted throughout Virginia.

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<u>Federal Type</u>	<u>Certifying Agency</u>	<u>Cert #</u>	<u>Company Name, Mailing Address and Contact</u>	<u>Description of Service</u>	<u>DBE/ACDBE</u>
<b>DBE/MBE</b>	DMBE	672059	ATLANTIC CONSTRUCTION COMPANY, LLC 516 JACK ENDERS BOULEVARD, UNIT A BERRYVILLE VA 22611 Contact: <a href="#">STEPHEN GUNTANG</a> Phone: (540)955-2575 Fax: (540)868-1199	<b>NAICS Code and Description</b> <b>237110:</b> UTILITY LINE (I.E., SEWER, WATER), CONSTRUCTION <b>237130:</b> UTILITY LINE (I.E., COMMUNICATION, ELECTRIC POWER), CONSTRUCTION <b>237120:</b> PIPELINE, GAS AND OIL, CONSTRUCTION	DBE
DBE/MBE	DMBE	000766	BUSINESS PROMOTION CONSULTANTS INC DOING BUSINESS AS: BUSINESS PROMOTION CONSULTANTS INC 8730 GEORGIA AVE, SUITE, 312 SILVER SPRING MD 20910 Contact: <a href="#">MR. BILL BYRD</a> Phone: (301)589-0942 Fax: (301)589-0946	<b>NAICS Code and Description</b> <b>327332:</b> PRESTRESSED CONCRETE PIPES MANUFACTURING	DBE
DBE/MBE	DMBE	000638	CONCORR, INC. 45710 OAKBROOK COURT, SUITE 160 STERLING VA 20166 Contact: <a href="#">ALI AKBAR S. SOHANGHPURWALA</a> Phone: (571)434-1852 Fax: (571)434-1851	<b>NAICS Code and Description</b> <b>541330:</b> ENGINEERING SERVICES <b>237120:</b> CORROSION PROTECTION, UNDERGROUND PIPELINE AND OIL	DBE

## GOOD FAITH EFFORTS PANEL HEARINGS

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### Virginia Department of Transportation Good Faith Efforts (GFE) Guidelines

Good Faith efforts may be determined through use of the following list of the types of actions the bidder may make to obtain DBE participation. This is not intended to be a mandatory checklist, nor is it intended to be exclusive or exhaustive. Other factors or types of efforts of similar intent may be relevant in appropriate cases:

- ☐ Include the following completed forms:
  - ☐ Form C-111 - Minimum DBE Requirements
  - ☐ Form C-112 - Certification of Binding Agreement
  - ☐ Form C-48 - Contractor/Supplier Solicitation and Utilization Form
  - ☐ Form C-49 - Summary of GFE Documentation
  - ☐ Copy of the Request for Bid Solicitation to DBEs
- ☐ Solicit through reasonable and available means, such as but not limited to, attendance at pre-bid meetings, advertising, and written notices to certified DBEs who have the capability to perform the work of the contract. Examples include: advertising in at least one daily/weekly/monthly newspapers of general circulation as applicable; phone contact with a completely documented telephone log, including the date and time called, contact person, or voice mail status; and internet contacts with supporting documentation, including dates advertised.
- ☐ Solicit DBEs no less than five (5) business days before the bids are due so that the solicited DBEs have enough time to reasonably respond to the solicitation.
- ☐ Follow up initial solicitations as evidenced by documenting such efforts on Department standard DBE good faith documentation form, C-49.
- ☐ Select portions of the work to be performed by certified DBEs in order to increase the likelihood that the DBE goals will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation, even when the Contractor might otherwise prefer to perform these work items completely or with its own forces.
- ☐ Provide interested certified DBES with adequate information about the plans, specifications, and requirements of the contract in a timely manner, which will assist the DBEs in responding to a solicitation.
- ☐ Provide evidence of names, addresses, and telephone numbers of DBEs that were considered for the solicitation; dates DBEs were contacted, a description of the information provided regarding the plans, specifications, and requirements of the contract for the work selected for subcontracting, and, if insufficient DBE participation seems likely, evidence as to why additional agreements could not be reached for DBEs to perform the work.
- ☐ For DBE bids declared non-competitive, include copies of DBE and non-DBE bid quotes. DBE quotes may be rejected as non-competitive if the DBE sub's quote is more than 10% higher than the non-DBE's quote, as verified by supporting documentation. The prime must contract with the non-DBE sub when declaring a DBE firm non-competitive.

## GOOD FAITH EFFORTS PANEL HEARINGS

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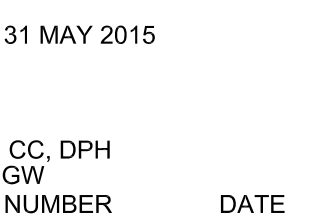
- ☐ Offer assistance to DBEs in obtaining bonding, lines of credit, or insurance.
- ☐ Offer assistance to DBEs with information about securing equipment, supplies, materials, or related assistance/services.
- ☐ Effectively utilize the services of appropriate personnel from VDOT, the Virginia Department of Minority Business Enterprise (VDMBE), the Metropolitan Washington Airports Authority (MWAA), and other organizations in the recruitment and utilization of qualified DBEs.





VIRGINIAN RAILWAY  
PASSENGER STATION  
PHASE II - RESTORATION  
VDOT UPC # 103592  
STATE PROJ# EN05-128-325, C502

SPECTRUM DESIGN PROJECT NO. 12138



LANDSCAPE PLAN

L100



FREESTANDING SIGN - ELEVATIONS (ADDITIVE BID ITEM #1)

Scale: 1/2" = 1'-0"

FREESTANDING SIGN - LAYOUT (ADDITIVE BID ITEM #1)

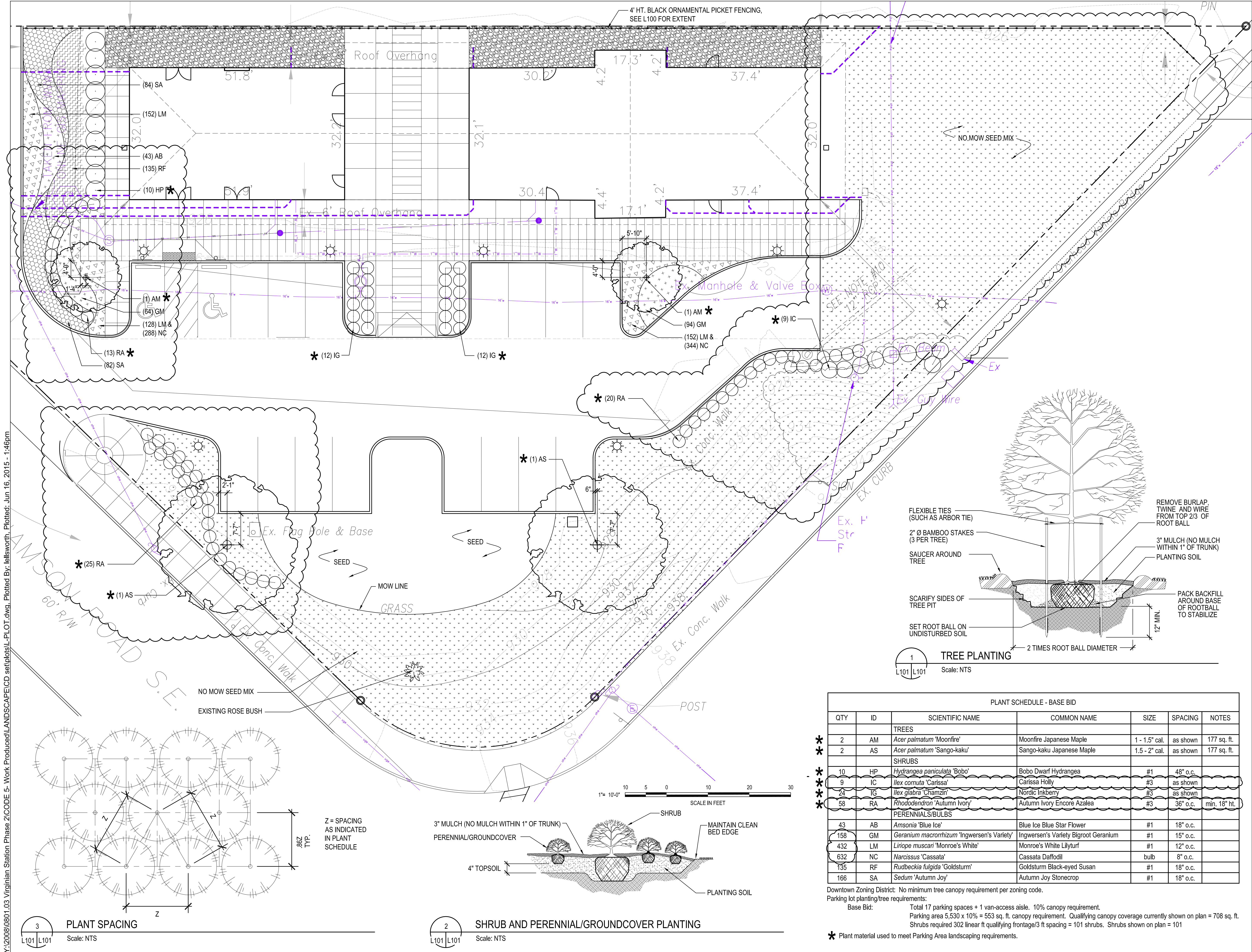
Scale: 1/8" = 1'-0"

NOTE:  
VERIFY LAYOUT IN-FIELD WITH  
LANDSCAPE ARCHITECT PRIOR  
TO CONSTRUCTION

STONE SIGN WALL - LAYOUT (ADDITIVE BID ITEM #1)

Scale: 3" = 1'-0"





KEY PLAN

PLAN NORTH

GENERAL NOTES

Landscape Architecture  
Architecture  
Community Planning  
Historic Preservation  
  
120 W. Campbell Ave. SW  
Roanoke, VA 24011  
tel: 540-342-5263 fax: 540-345-5625  
www.hillstudio.com

BARRY A. RAKES - ARCHITECT, PLLC  
910 WEST WIND ROAD  
FINCASTLE, VIRGINIA 24090  
(540) 473-1567

SPECTRUM DESIGN  
architects | engineers

10 CHURCH AVE SE, PLAZA SUITE 1 ROANOKE, VIRGINIA 24011 540.342.6001

VIRGINIAN RAILWAY  
PASSENGER STATION  
PHASE II - RESTORATION  
VDOT UPC # 103592  
STATE PROJ# EN05-128-325, C502

ROANOKE, VA  
SPECTRUM DESIGN PROJECT NO. 12138

DATE  
DESIGN ARCHITECT  
PROJECT ARCHITECT  
CHECKED BY  
DRAWN BY  
REVISIONS

31 MAY 2015  
CC, DPH  
GW  
NUMBER  
DATE

SHEET TITLE

PLANTING PLAN:  
BASE BID

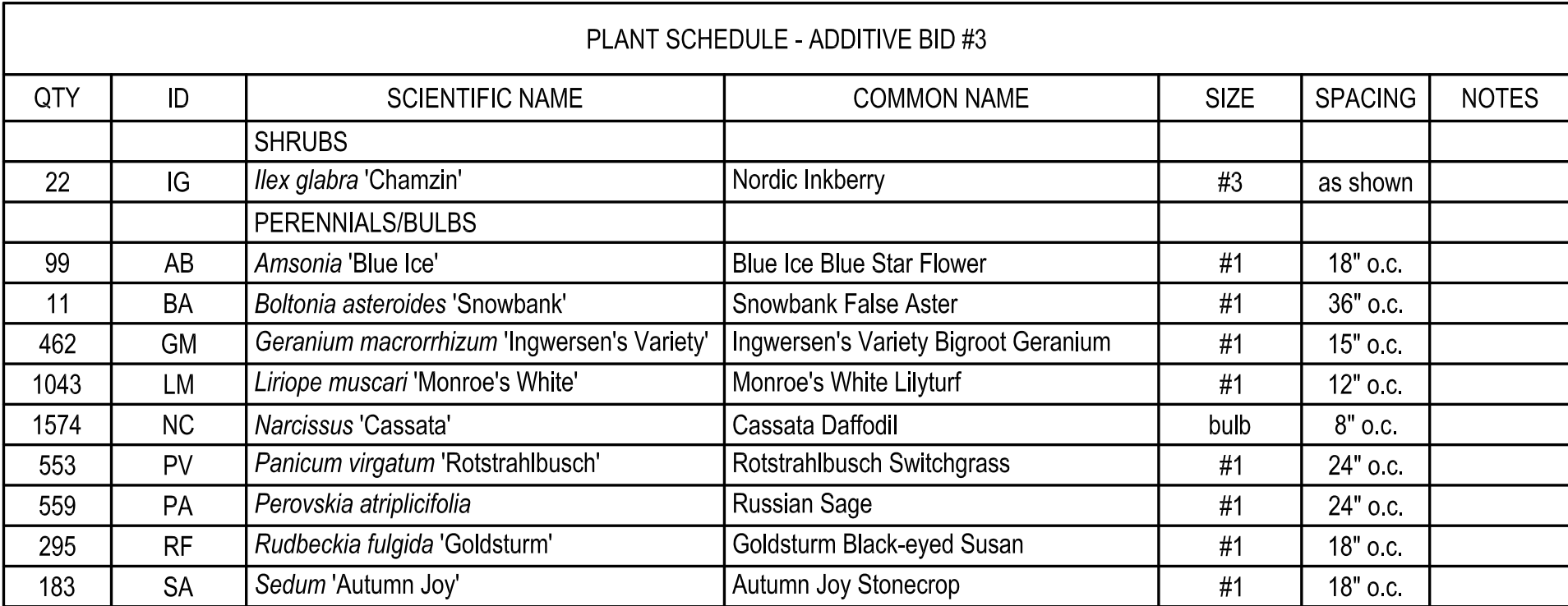
L101

PLANT SCHEDULE - BASE BID						
QTY	ID	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING	NOTES
TREES						
2	AM	<i>Acer palmatum</i> 'Moonfire'	Moonfire Japanese Maple	1 - 1.5" cal.	as shown	177 sq. ft.
2	AS	<i>Acer palmatum</i> 'Sango-kaku'	Sango-kaku Japanese Maple	1.5 - 2" cal.	as shown	177 sq. ft.
SHRUBS						
10	HP	<i>Hydrangea paniculata</i> 'Bobo'	Bobo Dwarf Hydrangea	#1	48" o.c.	
9	IC	<i>Ilex cornuta</i> 'Carissa'	Carissa Holly	#3	as shown	
24	IG	<i>Ilex glabra</i> 'Chamin'	Nordic Inkberry	#3	as shown	
58	RA	<i>Rhododendron</i> 'Autumn Ivory'	Autumn Ivory Encore Azalea	#3	36" o.c. min. 18" ht.	
PERENNIALS/BULBS						
43	AB	<i>Amsonia</i> 'Blue Ice'	Blue Ice Blue Star Flower	#1	18" o.c.	
158	GM	<i>Geranium macrorrhizum</i> 'Ingwersen's Variety'	Ingwersen's Variety Bigroot Geranium	#1	15" o.c.	
432	LM	<i>Liriope muscari</i> 'Monroe's White'	Monroe's White Lilyturf	#1	12" o.c.	
632	NC	<i>Narcissus</i> 'Cassata'	Cassata Daffodil	bulb	8" o.c.	
135	RF	<i>Rudbeckia fulgida</i> 'Goldsturm'	Goldsturm Black-eyed Susan	#1	18" o.c.	
166	SA	<i>Sedum</i> 'Autumn Joy'	Autumn Joy Stonecrop	#1	18" o.c.	

Downtown Zoning District: No minimum tree canopy requirement per zoning code.  
Parking lot planting/tree requirements:  
Base Bid: Total 17 parking spaces + 1 van-access aisle. 10% canopy requirement.  
Parking area 5,530 x 10% = 553 sq. ft. canopy requirement. Qualifying canopy coverage currently shown on plan = 708 sq. ft.  
Shrubs required 302 linear ft qualifying frontage/3 ft spacing = 101 shrubs. Shrubs shown on plan = 101

\* Plant material used to meet Parking Area landscaping requirements.





GENERAL NOTES



BARRY A. RAKES - ARCHITECT, PLLC  
910 WEST WIND ROAD  
FINCASTLE, VIRGINIA 24090  
(540) 473-1567



10 CHURCH AVE SE, PLAZA SUITE 1 ROANOKE, VIRGINIA 24011 540.342.6001

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ROANOKE, VA  
SPECTRUM DESIGN PROJECT NO. 12138



31 MAY 2015

CC, DPH GW NUMBER	DATE
-------------------------	------

SHEET TITLE

## PLANTING PLAN: ADDITIVE BID ITEM #3

# L102