

**AMRENDRA SINGH**  
**3/852 Vastu Khand Gomti Nagar Lucknow 226010, India.**  
**+91-8004804008. E-mail: [amrendra911@gmail.com](mailto:amrendra911@gmail.com).**

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Date:

Dear, Sir/ Ma'am,

I am writing to express my interest of working with your organization as in Sales and Marketing, please accept my resume for your consideration. With over 12 years' experience in Sales and Marketing,

My achievements are:-

- **CANVERA DIGITAL TECHNOLOGIES PVT LTD**, got **KAL Samman Superstar Award** in **Aug & Sep** in **2016**, and also working as a one of the Higher Target Revenue Achiever **Relationship Executive** in whole **Uttar Pradesh**.
- Selected as a **Best Sales Executives** within Six Months from **Trend Marketing Lucknow** and get awarded in **76<sup>th</sup> Best Sales Executives** from all over INDIA of **Canon INDIA Pvt** in **2013**, event in **Delhi**.
- Promoted as a **Team Leader** within Seven months for **HDFC Bank Mohan Cooperative Branch** in **Delhi** in **2012**.

I am confident that my contributions would be a valuable asset.

I have considerable experience in all areas of Sales & Marketing, i consider myself to be professional, dependable, considerate and smart-working.

My resume, which i have enclosed for your review, contains additional detail about my professional expertise. I look forward to the opportunity to discuss the qualifications i would bring to your organization. Thank you for your consideration.

Sincerely,

Amrendra Singh

Enclosure: Resume

# CURRICULUM- VITAE

**AMRENDRA SINGH**



## CONTACT:

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Lucknow 226010, India.**

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## PROFILE:

### OBJECTIVE

To render my loyal services to your prestigious organization from all the experience and training i have gained throughout my academics in the college as well as in job.

## EXPERIENCE:

### **CANVERA DIGITAL TECHNOLOGIES PVT LTD**

**(03<sup>rd</sup> Oct 2013 – Present) in Lucknow.**

- **Working as Key Account Leader. (B2B,Channel sales)**
- **Working Areas: Lucknow, Sultanpur, Faizabad and Raebareli.**
- **COMPANY PROFILE:**(Online photography company providing mass customized printed products and e-commerce solutions to professional photographers)
- **DURATION :** (03<sup>rd</sup> Oct 2013 – 31<sup>st</sup> Oct 2023)
- **JOB DESCRIPTION:** To enhance the business of professional photographers and sales generation, giving presentations to clients, provide product knowledge & solving customer queries, collect customer information and provide reports to Sales Supervisor.

### **CANON INDIA (17<sup>th</sup> July 2012 – 30<sup>th</sup> Sep 2013) in Lucknow.**

- **Working as Sales Executive with channel partner Trend Marketing. (Corporate sales).**
- **COMPANY PROFILE:** Consumer Electronics. (OIS,Personal or business multi-function devices)
- **DURATION :** (17<sup>th</sup> July 2012 – 30<sup>th</sup> Sep 2013)
- **JOB DESCRIPTION:** Selling Multi-Function devices like Color and black & white printer and photocopiers, etc,(DGS&D tenders for Government sectors, Institutional sales, Corporate deals) Sales Generation, giving presentations to clients, collect customer information, provide product knowledge & solving customer queries and provide reports to Sales Manager.

### **HDFC BANK (20<sup>th</sup> Aug 2011 – 31<sup>st</sup> March 2012) in DELHI.**

- **Working as Senior Sales Officer. (Direct Sales .....Liability)**
- **COMPANY PROFILE:** Banking.
- **DURATION :** (20<sup>th</sup> Aug 2011 – 31<sup>st</sup> March 2012)
- **JOB DESCRIPTION:** Sales Generation, giving presentations to clients, collect customer information, provide product knowledge & solving customer queries and provide reports to Sales Manager.

### COMPUTER KNOWLEDGE:

- **SOFTWARE:** Ms-Office, Premier Pro, Final Cut Pro, Photoshop, Coral Draw.
- **LANGUAGES:** C, C++, Ms-Dos,
- **OPERATING SYSTEMS:** Dos, Microsoft Windows, Mac os.

### PROFESSIONAL QULIFICATIONS:

- **M.B.A IN (MARKETING) & PGPPE IN (HR) SPECIALIZATION**, from “rai business school” New Delhi. Which is affiliated to **MAHARISHI DAYANAND UNIVERSITY, ROHATAK HARAYANA 2008-2010**
- **B.B.A.** from Lucknow **University, Lucknow** in **2004 -07.**
- **DIPLOMA IN ADCA.** From Standard Multimedia Computer Centre, Lucknow in **2008-09.**
- **DIPLOMA IN D.T.P.** from Gaurav Computer Social & Economic Dev-Inst-India, Lucknow in **2002**

### ACADEMIC QUALIFICATION:

- **S.S.C (SCIENCE)** from Little Angles High School Indira Nagar, Lucknow up in **2001 -02.**
- **H.S.C (COMMERCE)** from Rasphil Academy Adil Nagar, Lucknow up in **2003 – 04.**

### PERSONAL DETAILS:

<b>DATE OF BIRTH</b>	:	25 <sup>th</sup> July 1985
<b>FATHER’S NAME</b>	:	Mr. Bhopal Singh
<b>MOTHER’S NAME</b>	:	Mrs. Suresh Bala
<b>SEX</b>	:	Male
<b>MARITAL STATUS</b>	:	Married

I hereby declare that the above information is true and genuine to the best of my knowledge.

**Date :**

**Place:**

**(Signature)**

**AMRENDRA SINGH**