



Sreelakshmi P

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Bangalore India

SKILLS

- HTML/CSS
- Content Management
- Microsoft word
- Microsoft excel
- Quick learner
- Time management
- Windows
- Teamwork
- Social Media Content Creation
- Social Ad Campaigns

LANGUAGES

Malayalam

■■■■■■■■■■
Bilingual or Proficient
(C2)

English

■■■■■■■■■
Advanced (C1)

Tamil

■■■■■■■■
Beginner (A1)

PROFESSIONAL SUMMARY

Content Moderator To work in a progressive organization where I can enhance my skills and learning to contribute to the success of the organization

WORK HISTORY

February 2020 - Current

Content Moderator, Accenture solutions Pvt Ltd

- As a content moderator,I helped in improving the quality and safety of online content, while gaining hands-on job experience
- Attend calls and meetings with Customer to understand the policies and the impact of violation on end users.
- Ability to work with a tool and technologies to review,Remove content that violates community guidelines.
- Identifying all content currently live on website
- Monitor all the work and assist to make required changes. Strong understanding of online user behavior and experience with identifying and mitigating potential risk and issues. Maintain knowledge on all complex policies
- Generated invigorating social media content.
- Completed documents and work requests according to company standards.

EDUCATION

June 2018

Bachelor Of Engineering, Electronics and Communication Engineering
College Of Engineering And Technology Payyanur, Payyanur, Kannur, Kerala

March 2014

Biology

HSE Govt Town Higher Secondary School, Kannur, Kerala

PERSONAL PROJECTS

- **Android Based Braille Machine** (12/2017 - 03/2018)
In this project we aimed to achieve a low cost braille machine for blind people.
A text to braille converter

is intended to aid the blind people to interact with computer at work place and home.

- **Biomedical Fitness Tracker** (01/2017 - 03/2017)

The project aims at developing a device that can monitor the heart rate abnormalities, blood pressure and amount of calories burned.

ADDITIONAL INFORMATION

- ACHIEVEMENTS , Consistent Performer Award (2021) Accenture