

# NOVEMBER 2021 CSPOA NEWSLETTER

## **PROXY NOTE FROM THE BOARD** - Dear neighbors:

This is a reminder from the board to please complete your attached proxy and return it to [cspoabkpr@gmail.com](mailto:cspoabkpr@gmail.com) or mail to 3503 Blueridge St, Springfield, MO 65809. We were not able to hold our annual meeting this year because we failed to meet the required number of members present at the meeting to establish a quorum. If enough members do not attend in-person or by a proxy, we cannot conduct essential business. It takes significant time and planning on behalf of the board to prepare for the meeting. So, to insure we can have a meeting and conduct necessary business, we are asking that each member complete the attached proxy form and return it to us. To date, we have not received enough proxies to be able to hold our meeting. Please help us by returning your completed proxy. **Note that you can always revoke your proxy by sending a written revocation to the board or by simply attending the meeting in-person.** We need your proxies returned by the first week of November please. The proxy is a secondary attachment to this email.

**MONTHLY MEETING CHANGES** – Due to Board members scheduling conflicts, the following changes have been made:

November Meeting: Monday, November 8, 2021 at 5:30 pm at the pool

**ANNUAL MEETING: SUNDAY, NOVEMBER 14, 2021 at the pool**

**- Food truck arrives at 5:00 pm, Meeting begins at 5:30 pm**

December Meeting: Monday, December 13, 2021 at 5:30 pm at the pool

**TENNIS COURT EQUIPMENT** - The provided tennis racquets and balls will be stored for the winter on November 1. You're welcome to still use the courts but must provide your own equipment until the spring.

**GARAGE DOOR REMINDER** – There have been several recent complaints that garage doors are being left open. Per Article VIII; Section 23 of the covenants: the doors of all garages shall be kept closed at all times except when necessary for ingress and egress.

**SECURITY COMMITTEE** – We would like to remind you that most crimes in our area are crimes of opportunity. Please collect mail daily, lock your vehicles, remove garage door openers and valuables from your vehicle, always keep garage doors closed, and leave exterior lights on at night.

The committee is tracking all incidents in the CSPOA neighborhood; we ask that everyone report any incidents you experience or know about from the past 6 months, as well as any current issues to [cspoasecteam@gmail.com](mailto:cspoasecteam@gmail.com).

**HILL TENNIS COURTS** - When locking the lock on the Hill's tennis court, it must be on the right code (0621), it must be held closed -- while the numbers are spun off code, then released. Some people are unable to relock it because they don't know that process. **ALSO, DO NOT GIVE THE CODE TO ANYONE WHO IS NOT CSPOA RESIDENT.**

**ARCHITECTURAL COMMITTEE** – Prior to modifying or constructing any structures on your property, you are to submit a form to each member of the Architectural Committee in your neighborhood. Per Article VII of the CSPOA Amended Declaration of Restrictions, Covenants, and Conditions, any exterior alterations to structures must be approved in advance by the committee. The form is the last page of this newsletter.

**YARD WASTE** – If you need yard waste pick up, here is a website about the fellow who's been hauling yard waste for the neighborhood  
– <http://cronpost.wix.com/yardwaste>. Take pride in your yard and house and let's keep our neighborhood looking nice.

**TRASH CANS AND RECYCLING** – When putting your trash and recycling cans out, please leave at least 2-3 feet between them. When they are too close together, it makes it difficult for the arms on the truck to grab the cans. **DO NOT PARK CARS ON THE STREET WHERE IT BECOMES DIFFICULT FOR THE TRASH TRUCK TO GET TO THE CANS.** Trash cans need to be put up after the trash is picked up; do not leave them out on the street. Please remember to recycle when you can. Aim for zero waste! When recycling boxes, please try to break them down before you place them in your bin. Email [cspoabkpr@gmail.com](mailto:cspoabkpr@gmail.com) with any questions

**CSPOA FACEBOOK** - Request to join Cinnamon Square Property Owner's Association Facebook page for information on happenings in the neighborhood

**REMINDERS -**

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- Please add [cspoabkpr@gmail.com](mailto:cspoabkpr@gmail.com) to your address book along with [cspoanews@gmail.com](mailto:cspoanews@gmail.com).
- Whether it is a question about dues, trash service, garage sale dates, architectural committee or any other question related to CSPOA, email [cspoabkpr@gmail.com](mailto:cspoabkpr@gmail.com)
- Garage doors should be down when not in use

**CONNECT – NEXTDOOR:** Just a reminder that the CSPOA Yahoo group has been discontinued in favor of the Cinnamon Plus Nextdoor group for Neighborhood Watch and safety concerns.

Please join the Cinnamon Plus Nextdoor website. It appears to be very well designed and can be an asset to our neighborhood. All of the neighborhoods around us already have their own Nextdoor groups. Please click here to get started: <https://nextdoor.com/invite/dsfajkammpeyjfvsbcvf>

# Architectural Committee Submission Form

Homeowner Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

## Cinnamon Square Architectural Committee:

Zach Smith – 1246 E Greentree, zsmith23@hotmail.com

Jeff Wisecup – 1236 S Greentree, jeffwi@swbell.net

Joe Yassa – 1226 S Greentree, mjwizy@aol.com

## Cinnamon on the Hill Architectural Committee:

Jennifer Montgomery – 3839 E Linwood Ter, jpdavis07@yahoo.com

Kelly Burton – 3838 E Linwood Ter, kelly\_burton@live.com

Tyler York – 1425 S Summer Pl, Tylery@staminaproducts.com

## Instructions:

Prior to modifying or constructing any structures on your property, complete and submit a copy of this form to the appropriate emails listed above. Per Article VII of the CSPOA Amended Declaration of Restrictions, Covenants and Conditions, any exterior alterations to structures must be approved in advance by the Architectural Committee. See pages 21-22 of the Declaration for details.

Note: If you plan to change the exterior color of your home, the Architectural Committee may request that a 2' x 2' area of a wall be painted with the proposed color prior to final approval.

## Modification Type (check all that apply):

- ☐ Paint Color
- ☐ Roofing
- ☐ Siding
- ☐ Exterior doors (entry or garage)
- ☐ Fencing
- ☐ Driveway or sidewalk
- ☐ Patio
- ☐ Building addition (e.g., porch, deck)
- ☐ Detached construction (e.g., gazebo, storage shed)
- ☐ Landscaping and/or drainage
- ☐ Exterior lighting
- ☐ Other

1. Will you be using a contractor and if so, are they licensed and insured?

2. Do you have proper city permits for your addition or modification?

## Describe the scope of the work to be done. Include diagrams as needed for clarification:

(Please write on the back of this or attach a separate page.)

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