

PURCHASE ORDER

VENDOR DETAILS:

Vendor Name: ABC Supplies, Inc.
Phone Number: (123) 456-7890
Email: contact@abcsupplies.com
Vendor Address: 123 Industrial Road, Cityville,
State 45678

CUSTOMER DETAILS:

Customer Name: XYZ Corporation
Phone Number: (987) 654-3210
Email: procurement@xyzcorporation.com
Vendor Address: 789 Business Ave,
Townsville, State 98765

BPO #	ORDER DATE	CONTRACT PERIOD
BPO-2024-12345	July 26, 2024	August 1, 2024 - December 31, 2024

ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL VALUE
Item A (Office Supplies)	10	\$5.00	\$50.00
Item B (Paper Products)	5	\$2.50	\$12.00
Item C (Cleaning Supplies)	3	\$8.00	\$24.00
Item A (Office Supplies)	2	\$5.00	\$10.00
Item B (Paper Products)	1	\$2.00	\$2.50
Item C (Cleaning Supplies)	4	\$8.00	\$32.00
Item A (Office Supplies)	6	\$5.00	\$30.00
TOTAL ESTIMATED VALUE:			\$161.00

TERMS & CONDITIONS:

This Purchase Order is valid from August 1, 2024, to
December 31, 2024.

