

**TERMS OF NEW LEASE—TO BE COMPLETED BY PROPERTY MANAGER**

Address of Unit: 15127 Glenwood Ave, Overland Park KS 66223 Phone: 816-388-0588

E-mail: KCHome@live.com

Owner: Mike & Emily

Rent: \$1,250/month

Refundable Deposit: TBD after background check

**APPLICATION FOR LEASE  
AND CREDIT CHECK AUTHORIZATION**

*(Please fill out one form per adult applicant. A \$30 fee per applicant will apply.)*

**APPLICANT**

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_ DOB: \_\_\_\_\_

SSN: \_\_\_\_\_ Drivers Lic # and State: \_\_\_\_\_

Present Address: \_\_\_\_\_

Present Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Present Rent: \_\_\_\_\_

Number of years at present address: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Previous Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Previous Rent: \_\_\_\_\_

Number of years at previous address: \_\_\_\_\_

**EMPLOYMENT**

Employer: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Years: \_\_\_\_\_ Income: \_\_\_\_\_ Supervisor: \_\_\_\_\_

If less than two (2) years at current employment, please provide the following for previous employer:

Employer: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Years: \_\_\_\_\_ Income: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Checking Account(s): Institution: \_\_\_\_\_ Account No.: \_\_\_\_\_

Institution: \_\_\_\_\_ Account No.: \_\_\_\_\_

Savings Account(s): Institution: \_\_\_\_\_ Account No.: \_\_\_\_\_

Institution: \_\_\_\_\_ Account No.: \_\_\_\_\_

All Credit Accounts (use bottom of second page if more space required):

Location/Company _____	Balance Due	Monthly Payment
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**OTHER INCOME**

Source: \_\_\_\_\_ Amount: \_\_\_\_\_ When Rec'd: \_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_ When Rec'd: \_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_ When Rec'd: \_\_\_\_\_

**OCCUPANT INFORMATION**

Number of Occupants: Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Names of All Occupants: \_\_\_\_\_

Pets (species, breed and size for each): \_\_\_\_\_

Nearest Relative: Name: \_\_\_\_\_ Relation to Applicant \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Have you ever been evicted? If "yes", provide details:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of any criminal charges? If “yes”, provide details:

---

---

---

Have you ever been involved in any other litigation (bankruptcies, foreclosures, or any other claims or lawsuits of any kind)? If “yes”, provide details:

---

---

---

\$30.00 has been paid for this credit check; **THIS SUM IS NON-REFUNDABLE.**

*I certify that I have read the above application; and that the information contained therein is true and correct. I understand that this application shall be incorporated in and become part of the lease of the premises sought and if incorrect or untrue shall be grounds for cancellation of the lease. I authorize a background investigation and credit check to be made whereby information is obtained through interviews with my landlord(s) or others with whom I am acquainted. This inquiry may request information as to my character, general reputation, and personal characteristics. I understand I have the right to make written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigation.*

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

#### **RENTAL CRITERIA**

- All prospective tenants must fill out a credit check application.
- All prospective tenants must have no prior evictions.
- All prospective tenants must have reasonably good credit
- All prospective tenants must have a bank/checking account.
- All prospective tenants must be employed in good standing and be willing to have their employment verified.
- All prospective tenants must have a monthly income greater than or equal to 3 times the monthly rent.
- All prospective tenants must sign a lease prior to move-in.
- All prospective tenants must agree not to smoke in the unit.