**Student Progress Report**

The purpose of this form is to maintain a brief memo of student’s progress and supervisor reviews. The supervisor who monitors the student's performance during this period should fill out the form and mail this form to the UCSY supervisor or place it in a sealed enveloped and give it to the student to bring it back to the UCSY.

Company/Organization Name: BizLeap Technology

Student Name : Khin Chanmyae Thu

**Student’s daily activities Record**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Date** | **Assigned Tasks/ Description of work** | **Completion status** | **Remarks** |
| **1** | **15.07.2019** | **Holiday** |  |  |
| **2** | **16.07.2019** | **Holiday** |  |  |
| **3** | **17.07.2019** | **1.Job Assignment Discussion**  **2.Team Meeting**  **3.English lecture**  **4.Plan for bizleap internship experience video**  **5.Script wirting for bizleap SND software promotion video** | **Done** |  |
| **4** | **18.07.2019** | **1.Job Assignment Discussion**  **2.Create Bizleap SND software promotion video**  **3.Test and suggest for Bizleap hr mobile app**  **4. Test Profit and Loss function of Bizleap SND web application** | **Done** |  |
| **5.** | **19.07.2019** | **Holiday** |  |  |
| **6.** | **20.07.2019** | **1.Job Assignment Discussion**  **2.Develop the bizleap small business web page** | **Done** |  |
| **7.** | **21.07.2019** | **Holiday** |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Supervisor’s Comment**

Please comment on the intern’s work during this period

Supervisor Name :

Signature :

Date :

Title and contact :