**Student Progress Report**

The purpose of this form is to maintain a brief memo of student’s progress and supervisor reviews. The supervisor who monitors the student's performance during this period should fill out the form and mail this form to the UCSY supervisor or place it in a sealed enveloped and give it to the student to bring it back to the UCSY.

Company/Organization Name: BizLeap Technology

Student Name : Ma Ya Mone Zin

**Student’s daily activities Record**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Date** | **Assigned Tasks/ Description of work** | **Completion status** | **Remarks** |
| **1** | **15.07.2019** | **Holiday** | **Done** |  |
| **2** | **16.07.2019** | **Holiday** | **Done** |  |
| **3** | **17.07.2019** | **1.English Lecture**  **2.Job Assignment discussion**  **3.Team meeting**  **4.Write script for internship experience video** | **Done** |  |
| **4** | **18.07.2019** | **1.Job Assignment Discussion**  **2.User Guide Checking**  **3.Modified UI/UX design for small business web page** | **Done** |  |
| **5** | **19.07.2019** | **Holiday** | **Done** |  |
| **6** | **20.07.2019** | **1.Job Assignment Discussion**  **2. Modified UI/UX design for small business web page**  **3.Write script for Bizleap-hr video tutorial** | **Done** |  |
| **7** | **21.07.2019** | **Holiday** | **Done** |  |