

Daily Report

Customer		Address			
Project		Date		Completed by	
Job No.		Start Time		Finish Time	

WORKS

[illegible]

SITE INSTRUCTIONS: Variations/ Corrector/ Handwork etc

[illegible]

SGA		Client	
Name	Sign	Name	Sign

<p align="center">ADDITIONAL COMMENTS</p>	
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[illegible]

PLANT/ EQUIPMENT					LABOUR		
Type	Supplier	Plant ID	Prestart	Comments	Full Name	Hours	Comments
Paver							
Steel 1							
Steel 2							
Multi							
Tack Truck							
Crew Truck							
Skidsteer							
Float/ Trailer							
Float/ Trailer							

Other Comments i.e. Wet Weather, breakdowns, client delays, time restrictions, subcontractors etc.
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[illegible]