INDIAN HEALTH CENTER OF SANTA CLARA VALLEY

(A California Nonprofit Organization)

INDEPENDENT AUDITOR'S REPORT AND AUDITED FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2014 AND 2013



INDIAN HEALTH CENTER OF SANTA CLARA VALLEY

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INDEPENDENT AUDITOR'S REPORT

The Board of Directors Indian Health Center of Santa Clara Valley San Jose, California

Report on the Financial Statements

We have audited the accompanying financial statements of Indian Health Center of Santa Clara Valley (a Non-Profit Organization), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Indian Health Center of Santa Clara Valley as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying *schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Report on Summarized Comparative Information

The financial statements for the year ended June 30, 2013 were audited by us and we expressed an unmodified opinion on them in our report dated September 25, 2013. However, we have not performed any auditing procedures with respect to the June 30, 2013 financial statements since that date.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2014, on our consideration of Indian Health Center of Santa Clara Valley's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Indian Health Center of Santa Clara Valley's internal control over financial reporting and compliance.

Oakland, California September 24, 2014

Palmi · Nowworks LLP

INDIAN HEALTH CENTER OF SANTA CLARA VALLEY STATEMENT OF FINANCIAL POSITION $\underline{\text{JUNE 30, 2014}}$

(Summarized totals for 2013)

	2014		2013
<u>ASSETS</u>			
Current assets Cash and cash equivalents (Note 3) Investments (Note 4) Accounts receivable, net (Note 5) Grants receivable, net (Note 6) Deposits and prepaid expenses	\$ 4,303,50 2,264,72 1,880,74 1,670,73 132,22	26 41 32	3,021,005 2,240,483 1,085,263 1,090,931 146,796
Total current assets	10,251,92	29	7,584,478
Property and equipment (Note 7) Property and equipment, net of accumulated depreciation Total assets LIABILITIES AND NET ASSETS	6,969,57 \$ 17,221,50		6,679,764 14,264,242
Current liabilities Accounts payable and accrued expenses	\$ 200,42	26 \$	207,137
Accrued salaries and fringe benefits Accrued personal time off (Note 8) Unearned income	378,98 536,79	33	342,308 482,990 11,519
Total current liabilities	1,116,20	00	1,043,954
Total liabilities	1,116,20	<u>)0</u>	1,043,954
Net assets:			40.000.000
Unrestricted	16,105,30)4	13,220,288
Total net assets	16,105,30)4	13,220,288
Total liabilities and net assets	\$17,221,50)4 \$	14,264,242

INDIAN HEALTH CENTER OF SANTA CLARA VALLEY STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2014

(Summarized totals for 2013)

				Total	1
	Unrestricte	d	2014		2013
Revenues, gains and support:					
Patient service fee (net of contractual allowances and discounts) (Note 15)	\$ 11,132,228	3 \$	11,132,228	\$	8,658,182
Provision for bad debts	(666,592	2)	(666,592)	,	(470,667)
Net patient service revenue less provision for bad debts	10,465,636	5	10,465,636		8,187,515
Capitation payments	442,076	5	442,076		391,878
Risk pool incentives	387,500	<u> </u>	387,506		149,320
Total patient service revenue	11,295,218	3	11,295,218		8,728,713
Grant revenues	6,002,029)	6,002,029		4,948,234
Donations and contributions	234,973	3	234,973		152,178
In-kind contributions	241,373	3	241,373		185,500
Other revenue (Note 16)	70,603	3	70,603		338,088
Fund raising revenue	56,084	1	56,084		1,855
Total revenues, gains and support	17,900,280)	17,900,280	·	14,354,568
Expenses:					
Medical services	8,380,378	3	8,380,378		8,175,081
Dental services	1,336,186	5	1,336,186		1,126,912
Nutrition services	970,918	3	970,918		936,732
Counseling services	2,228,532	2	2,228,532		1,825,428
Community wellness services	1,195,604	1	1,195,604		965,035
Management and general	882,850		882,850		738,887
Building and equipment	20,790	<u>5</u>	20,796	į	21,011
Total expenses (Note 18)	15,015,264	<u>1</u>	15,015,264		13,789,086
Change in net assets	2,885,010	5	2,885,016		565,483
Net assets at beginning of year	13,220,288	3_	13,220,288	·	12,654,805
Net assets at end of year	\$ 16,105,304	<u> </u>	16,105,304	\$	13,220,288

INDIAN HEALTH CENTER OF SANTA CLARA VALLEY STATEMENT OF CASH FLOWS **FOR THE YEAR ENDED JUNE 30, 2014**

(Summarized totals for 2013)

		2014		2013	
Cash flows from operating activities:					
Change in net assets \$		2,885,016	\$	565,	483
Adjustments to reconcile change in net assets to net cash					
provided by operating activities:					
Depreciation and amortization		437,932		438,	
Provision for doubtful accounts		666,592		470,	667
Changes in operating assets and liabilities:					
(Increase)/Decrease in:					
Accounts receivable		(1,462,070)		(920,	,
Grants receivable		(579,801)		573,	
Deposits and prepaid expenses		14,567		(54,	416)
Increase/(Decrease) in:					
Accounts payable and accrued expenses		(6,711)		(515,	,
Accrued salaries and fringe benefits		36,675		312,	
Accrued personal time off		53,801		45,.	
Unearned revenue	_	(11,519)		11,:	519
Net cash provided by operating activities		2,034,482		927,	192
Cash flows from investing activities:					
Purchase of property and equipment		(727,743)		(406,	004)
Purchase of investments		(24,243)		(152,	186)
Net cash used by investing activities		(751,986)		(558,	190)
Cash flows from financing activities:					
Principal payments on long-term note payable				(131,	401)
Net cash used by financing activities				(131,	401)
Net increase in cash and cash equivalents		1,282,496		237,	601
Cash and cash equivalents at beginning of year		3,021,005		2,783,	404
Cash and cash equivalents at end of year	\$	4,303,501	\$	3,021,	005
Supplemental disclosures:					
**	\$		\$	16,4	136
Cash paid for interest	—		φ	10,	730

NOTE 1: ORGANIZATION

Indian Health Center of Santa Clara Valley ("IHCSCV") is a California nonprofit community-based organization that helps ensure the survival of American Indian Families and local community by providing quality health care, by supporting the healing process, by encouraging, educating, and empowering their clients in seeking and maintaining wellness and enhancing their quality of life, and by facilitating the equity and accessibility of comprehensive health care for the American Indian community. The services IHCSCV provides include medical, dental, counseling, community health services, and women, infant and children (WIC) nutrition programs. The majority of IHCSCV's funding is from Federal, California and County of Santa Clara grants and programs.

IHCSCV provides the following comprehensive, culturally competent services:

<u>Medical Services</u>: A full range of primary health services for low-income children, families and adults including general medical care, immunization, comprehensive prenatal and postnatal care, cancer prevention ad screening, chronic disease management, and geriatric health services.

Dental Services: A full range of restorative, preventive, and general dentistry services.

<u>Nutrition –WIC (Women-Infant-Children)</u>: Food vouchers, nutrition counseling, and breastfeeding support for low-income women and their children.

<u>Counseling Services</u>: Individual and group mental health counseling, psychiatric care, a state-certified outpatient substance abuse program, and traditional American Indian ceremonies and gatherings.

<u>Community Wellness</u>: Health education, an award-winning and evidence-based diabetes prevention program, fitness in a state-of-the-art facility, nutrition counseling, case management, community outreach, and integrated wellness and medical services.

NOTE 2: SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Accounting

IHCSCV prepares its financial statements on the accrual basis of accounting recognizing revenues when earned and expenses when incurred.

B. Financial Statement Presentation

The accompanying financial statements are presented on the basis of unrestricted, temporarily restricted, and permanently restricted net assets.

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of IHCSCV and changes therein are classified and reported as follows:

<u>Unrestricted net assets</u> - Net assets that are not subject to donor-imposed restrictions.

<u>Temporarily restricted net assets</u> - Net assets subject to donor-imposed restrictions that may or will be met, either by actions of IHCSCV and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. There were no temporarily restricted net assets at June 30, 2014 and 2013.

<u>Permanently restricted net assets</u> - Net assets subject to donor-imposed restrictions that they be maintained permanently by IHCSCV. Generally, the donors of these assets permit IHCSCV to use all or part of the income earned on any related investments for general or specific purposes. There were no permanently restricted net assets at June 30, 2014 and 2013.

Recent Accounting Guidance

IHCSCV follows the FASB guidance for Health Care Entities Presentation and Disclosure of Patient Service Revenue, Provision for Bad debts, and the Allowance for Doubtful Accounts for Certain Health Care Entities. The amendments in this update require certain healthcare entities to change the presentation to their statement of operations by reclassifying the provision for bad debts associated with patient service revenue from an operating expense to a deduction from patient service revenue (net of contractual allowances and discounts). Additionally, those healthcare entities are required to provide enhanced disclosure about their policies for recognizing revenue and assessing bad debts. The amendments also require disclosures of patient service revenue (net of contractual allowances and discounts), as well as qualitative and quantitative information about changes in the allowance for doubtful accounts.

C. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require the use of management estimates and assumptions that affect certain reported amounts of assets and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the accounting period. Actual results could differ from those estimates and disclosures in these financial statements. The most significant estimates relate to depreciation and allowance for doubtful accounts on accounts receivable and grants receivable.

D. Concentration of Credit Risk

Financial instruments that potentially subject IHCSCV to concentrations of credit risk is primarily cash and cash equivalents, investments, accounts and grants receivable.

IHCSCV deposits its cash accounts with several financial institutions, which are insured by the Federal Deposit Insurance Corporation (FDIC) up to legal limits. IHCSCV places its cash deposits with high-credit, quality financial institutions and has certificate of deposit placement programs with two financial institutions which, by policy, limit its credit exposure. IHCSCV has not experienced any losses in such amounts and believes it is not exposed to significant credit risk.

E. Fund Accounting

To ensure observance of certain constraints and restrictions placed on the use of resources by the grantors, the accounts are maintained internally in accordance with the principles of fund accounting.

F. Cash and cash equivalents

IHCSCV considers all highly liquid instruments with an original maturity of three months or less at the date of acquisition to be cash equivalents.

G. Investments

Investments consist of certificates of time deposit with maturities of more than three months at the date of acquisition.

H. Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. IHCSCV provides for losses on accounts receivable using the allowance method. Receivables are considered impaired if full principal payments are not received in accordance with the contractual terms.

Accounts receivable are reduced by an allowance for doubtful accounts. In evaluating the collectibility of accounts receivable, IHCSCV analyzes its past history and identifies trends for each of its major payor sources of revenue to estimate the appropriate allowance for doubtful accounts and provision for bad debts.

Management regularly reviews data about these major payor sources of revenue in evaluating the sufficiency of the allowance for doubtful accounts. For receivables associated with services provided to patients who have third-party coverage, IHCSCV analyzes contractually due amounts and provides an allowance for doubtful accounts

and a provision for bad debts, if necessary (for example, for expected uncollectible deductibles and copayments on accounts for which the third-party payor has not yet paid, or for payors who are known to be having financial difficulties that make the realization of amounts due unlikely).

For receivables associated with self-pay patients (which includes both patients without insurance and patients with deductible and copayment balances due for which third-party coverage exists for part of the bill), IHCSCV records a significant provision for bad debts in the period of service on the basis of its past experience, which indicates that many patients are unable or unwilling to pay the portion of their bill for which they are financially responsible. The difference between the standard rates (or the discounted rates if negotiated) and the amounts actually collected after all reasonable collection efforts have been exhausted is charged off against the allowance for doubtful accounts.

I. Allowance for Doubtful Accounts

The allowance for doubtful accounts is maintained at a level believed adequate by management to absorb probable losses in the accounts receivable and grants receivable. Management's determination of the adequacy of the allowance is based on periodic evaluations of its receivables, its composition, past loss experience, current economic conditions, and other relevant factors and circumstances, which may affect the ability of patients to meet their obligations. At June 30, 2014 and 2013, management determined that allowances for doubtful accounts are adequate to reduce receivables at its net realizable value.

J. Property and Equipment

Property and equipment are stated at cost at the date of acquisition less accumulated depreciation and amortization. Depreciation and amortization is computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 20 years. Leasehold improvements are amortized over the shorter of the term of the lease or useful life of the improvement usually over 7 years. Repairs and maintenance are expenses as incurred while major improvements that extend the useful life of an asset are capitalized.

Upon sale or retirement of property and equipment, the costs and related accumulated depreciation and amortization from the accounts. Any resulting gains and losses are included in the determination of changes in net assets. Items received by donation, gift or bequest are stated at fair market value at the date of donation.

IHCSCV capitalizes items with costs greater than or equal to \$5,000. Assets purchased with government grants are expended in accordance with government program guidelines.

K. Accrued Personal Time Off

Unpaid vacation benefits are recognized as liabilities of IHCSCV in the unrestricted general program.

L. Revenues and Support

Government Grant revenue is funded primarily by Federal, State, and County grants which generally restrict the use of such funds to cover the operating expenses directly related to providing primary care services under contracts and grants. IHCSCV recognizes revenues from grant and contracts to the extent of expenditures incurred but not exceeding the actual grant and contract awards. These grants are recognized as revenues over the periods specified in the related grant award agreements or as earned.

Service revenues are recorded during the period in which services are rendered.

IHCSCV receives revenues from third-party payors and patients. IHCSCV has agreements with third-party payors that provide for payments at amounts different from its established rates. Payment arrangements include prospectively determined rates per discharge, reimbursed costs and discounted charges. Net patient service revenue is reported at the estimated net realizable amounts from patients, third-party payors, and others for services rendered. Since the net realizable amounts are estimates, the ultimate settlement may be more or less than the amount included in the financial statements. The methods of establishing the estimates are continually analyzed, updated and reviewed and the difference between the estimated net realizable amounts and the related actual settlements are recognized in the period the revenues are settled.

While actual revenues could differ from those estimates, management does not expect the variances, if any, to have a material effect, on the financial statements.

IHCSCV's FQHC is reimbursed on interim basis for the difference between its tentative PPS rate and its Medi-Cal Managed Care reimbursement. The estimated amount reimbursed may differ from the actual amount when the final settlement determined by California Department of Health Service after submission of annual cost reports by IHCSCV. Annual reconciliation is required for the total interim reimbursements against the calculated amount of the actual number of encounter visits furnished by IHCSCV multiplied by the adjusted PPS rate. IHCSCV does not recognize the resulted adjustments as they cannot be reliably estimated or assured to be collected. Instead, IHCSCV recognizes the actual settlement payments when received.

IHCSCV participates in the Medicare program as a Federally Qualified Health Center (FQHC), which provides for cost reimbursement as an all-inclusive provider. This program provides reimbursement at a single rate for all types of services provided by IHCSCV on an encounter-reporting basis. IHCSCV also provides discounted medical services to self-pay patients on a sliding fee scale based on the patient's gross income. Sliding fee discounts are included in net service revenues in the accompanying statements of activities.

Donations and contributions that have been received for a specified purpose but have not yet been spent are recognized as temporarily restricted net assets. When the services are rendered, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. In-kind contributions are recognized as revenues at the amount that IHCSCV would have to pay for similar items, which approximates its fair market value. For the years 2014 and 2013, IHCSCV received in-kind donation in the form of vaccines amounting to approximately \$241,373 and \$185,500, respectively, from the State of California which was included in donations and contributions in the statements of activities.

IHCSCV received contributed services from unpaid volunteers performing a variety of tasks that assist IHCSCV with specific assistance programs and various committee assignments. The value of the contributed time is not reflected in the financial statements since it does not meet the criteria for recognition.

M. Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted support that increases those net asset classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

N. Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities by program. Accordingly, certain costs and expenses have been allocated based on direct expenditures incurred among the programs and supporting services benefited.

O. Advertising Costs

Advertising costs are reported in operating expenses and include costs of advertising and other marketing activities. IHCSCV accounts for advertising costs as non-direct response advertising. Accordingly, advertising costs are expensed as incurred.

P. Tax Exempt Status

IHCSCV is exempt from Federal income taxes under Section 501C (3) of the Internal Revenue Code and from California franchise taxes under Section 23701 (d) of the Revenue and Taxation Code. It is only required to submit annual federal and state information returns and no provision for Federal and State income taxes is required.

IHCSCV has adopted the accounting guidance related to uncertain tax positions, and has evaluated its tax positions and believes that all of the positions taken by IHCSCV in its federal and state exempt organization tax returns are more likely than not to be sustained upon examination. IHCSCV' returns are subject to examination by federal and state taxing authorities generally for three years and four years after they are filed.

Q. Reclassifications

Certain reclassifications of prior years amounts have been made to conform to the current year presentation.

R. Prior Year Summarized Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class to facilitate financial analysis. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with IHCSCV's financial statements for the year ended June 30, 2013, from which the summarized information was derived.

NOTE 3: CASH AND CASH EQUIVALENTS

Bank balance at June 30, 2014 and June 30, 2013 amounted to \$4,535,372 and \$3,397,236 respectively, of which \$2,106,262 and \$2,154,831 respectively, is not covered by FDIC. It is the opinion of the management that the solvency of the financial institutions is not of a particular concern at this time.

NOTE 4: INVESTMENTS

Investments represent money market and certificate of deposit (CD) accounts at local US banks with maturities of more than three months at the date of their origination. The maturity distribution of investments is as follows:

	_	2014	2013
Less than twelve months	\$_	2,264,726	\$ 2,240,483

NOTE 5: <u>ACCOUNTS RECEIVABLE</u>

Accounts receivable consists of the following:

	_	2014	-	2013
Medical	\$	1,236,081	\$	54,257
Medicare		397,877		108,670
Child Health and Disability Prevention (CHDP)		231,930		181,438
Santa Clara Family Health Plan (SCFHP)		350,298		434,038
Third Party and Other Health Plans		145,103		191,833
Sliding Scale	_	55,157		70,018
Total accounts receivable		2,416,446		1,440,254
Less: Allowance for doubtful accounts	_	(535,705)	_	(354,991)
Accounts receivable, net	\$ _	1,880,741	\$	1,085,263

Changes in the allowance for doubtful accounts were as follows:

	_	2014	2013
Balance, beginning of year	\$	354,991	\$ 362,779
Allowance charged for the year		666,592	470,667
Write-offs		(485,878)	(478,455)
Balance, end of year	\$	535,705	\$ 354,991

IHCSCV's allowance for doubtful accounts at June 30, 2014 are 94% and 6% for third part insurance payors and self-pay patients respectively. IHCSCV's allowance for doubtful accounts for third party insurance payors decreased from 25% of total third party insurance payor accounts receivable at June 30, 2013 to 22% of third party insurance payor accounts receivable at June 30, 2014. In addition, IHCSCV's self-pay write-offs increased \$7,423 from \$478,455 for fiscal year 2013 to \$485,878 for fiscal year 2014. This increase was the result of negative trends experienced in the collection of amounts from self-pay patients in fiscal year 2014. IHCSCV has not changed its charity care or uninsured discount policies during fiscal years 2014 or 2013. IHCSCV does not maintain a material allowance for doubtful accounts from third-party payors, nor did it have significant write-offs from third-party payors.

NOTE 6: GRANTS RECEIVABLE

IHCSCV's grants receivable are as follows:

	_	2014	_	2013
County of Santa Clara	\$	605,862	\$	521,401
Federal - Indian Health Services		381,798		231,359
Federal – Section 330 Grant		333,711		26,962
Federal – Women, Infants and Children Program		225,524		228,520
City of San Jose				84,788
Others	_	138,276		165,651
Total grants receivable Less: Allowance for Doubtful accounts	_	1,685,171 (14,439)		1,258,681 (167,750)
Grants receivable, net	\$	1,670,732	\$	1,090,931

Changes in the allowance for doubtful accounts were as follows:

	 2014	2012
Balance, beginning of year Write-offs	\$ 167,750 (153,311)	\$ 175,000 (7,250)
Balance, end of year	\$ 14,439	\$ 167,750

NOTE 7: PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

	 2014	2013
Land	\$ 2,254,126	\$ 2,254,126
Buildings and improvements	5,427,917	5,427,917
Furniture and equipment	117,777	42,286
Vehicles	54,434	54,434
Leasehold improvements	 1,758,689	1,106,436
Total	9,612,943	8,885,199
Accumulated Depreciation and Amortization	 (2,643,368)	(2,205,435)
Net Book Value	\$ 6,969,575	\$ 6,679,764

Depreciation expense for the years ended June 30, 2014 and 2013 amounted to \$437,932 and \$438,591, respectively.

NOTE 8: <u>COMPENSATED ABSENCES</u>

Accumulated unpaid personal time off are recognized as liabilities of IHCSCV. The liability is recognized in the program to which the liability relates. The total liability for personal time off as of June 30, 2014 and 2013 amounted to \$536,791 and \$482,990 respectively.

IHCSCV operates a Personal Time off (PTO) System where the employee gained hours for unused vacation and sick leave is accounted. The accrued personal time are paid out at separation or severance of employment of the employee from IHCSCV. Vacation and sick leave charged to salaries during the years ended June 30, 2014 and 2013 amounted to \$53,801 and \$45,332, respectively.

NOTE 9: <u>LEASE COMMITMENTS</u>

IHCSCV leases its four satellite program sites in Santa Clara County, California under operating leases expiring in various years through 2017. These leases provide for annual escalation charges and renewal options.

Aggregate future minimum lease commitments for the non-cancelable facility leases having remaining terms in excess of one year as of June 30, 2014, for each of the next three years and in the aggregate are:

Year ended June 30,		
2015	\$	597,690
2016		328,749
2017		301,896
	_	
Total minimum future rental payments	\$_	1,228,335

IHCSCV has other month-to-month operating leases and equipment rentals. Total rent expense for the years ended June 30, 2014 and 2013 amounted to \$699,363 and \$826,228 respectively.

NOTE 10: PENSION PLAN

IHCSCV maintains a 401(k) pension plan covering all employees who are eligible to participate in the plan. An employee is eligible for the 401(K) plan upon the first day of the month following the date of hire. An eligible employee may contribute up to a maximum of 100% of compensation subject to the maximum dollar limit determined by Internal Revenue Service each year. Upon attainment of age 21 and completion of a year of service, the 401(K) plan provides for a Center match of up to 2.5% of the participants' compensation. IHCSCV contributed \$83,432 and \$75,100 during the years ended June 30, 2014 and 2013, respectively, accounted for in employee benefits. The match has a 4-year graduated vesting provision.

NOTE 11: INSURANCE COVERAGE

At June 30, 2014, IHCSCV carried the following insurance coverage: (a) professional liability insurance and health care general liability insurance of \$2 million per occurrence and \$4 million aggregate, in which premiums were paid through April 1, 2014; (b) employee benefits program insurance of \$1 million per employee, per accident and in aggregate, in which premiums were paid through April 1, 2014; (c) directors' and officers' liability insurance of \$2 million, in which premiums were paid through March 22, 2014; (d) workers compensation and employer's liability insurance of \$1 million per employee, per accident and in aggregate, in which premiums were paid through April 1, 2014; and (e) automobile insurance coverage of \$1 million and property insurance coverage of \$6,137,883, premiums of which were paid through July 1, 2013.

NOTE 12: MALPRACTICE INSURANCE

IHCSCV as an eligible Federally Qualified Health Center (FQHC) is covered under the Federal Tort Claims Act (FTCA) through submission of an annual renewal deeming application to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care. The health center, their employees, and eligible contractors are considered federal employees for medical malpractice claims while acting within the scope of their employment. In addition to coverage under the FTCA, IHCSCV insures privately for professional liability coverage for any claims that may not be covered under FTCA. Under the policy, insurance premiums cover those claims asserted within policy limits. Management does not believe there are any material uninsured malpractice costs at June 30, 2014 and 2013.

NOTE 13: CONTINGENCIES

Future funding for IHCSCV's program is contingent upon the availability of funds from Federal, State, County and other sources, as well as the operating performance of the programs.

IHCSCV has received Federal, State and County funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, the management does not anticipate any material questioned costs for the contracts and grants administered during the period.

The health care industry is subject to numerous laws and regulations of federal, state, and local governments. Compliance with such laws and regulations can be subject to future government review and interpretation, as well as regulatory actions unknown or unasserted at this time. These laws and regulations include, but are not limited to, accreditation, licensure, and government health care program participation requirements, reimbursement for patient services, and Medicare and Medicaid fraud and abuse. Recently, government activity has increased with respect to investigations and allegations concerning possible violations of fraud and abuse statutes and regulations by health care providers. Violations of these laws and regulations could result in exclusion from government health care program participation, together with the imposition of significant fines and penalties, as well as significant repayment for past reimbursement for patient services received. While IHCSCV is subject to similar regulatory reviews, there are no reviews currently underway, and management believes that the outcome of any potential regulatory review will not have a material adverse effect on IHCSCV's financial position.

NOTE 14: CONTINGENT GRANT EXPENDITURE ADJUSTMENTS

Grants and contracts require the fulfillment of conditions, as set forth in the terms of the grant or contract agreements, and are subject to audit by the grantor. Failure to comply with these conditions could result in the return of funds to the grantor. Although this is a possibility, IHCSCV believes that it has complied with the conditions of the grants and no significant liabilities are expected to result from an audit.

NOTE 15: PATIENT SERVICE REVENUES

IHCSCV has agreements with third-party payors that provide payments to IHCSCV at amounts different from its established rates. A summary of the payment arrangements with third-party payors follows:

Medicare: Medical services rendered to Medicare program beneficiaries are paid the lower of cost-based reimbursement or the FQHC cap per visit. IHCSCV is reimbursed at a tentative ("interim") rate, with final settlement determined after submission of annual cost report by IHCSCV and audit thereof by the fiscal intermediary. In the opinion of management, any final settlement of the associated cost reports will not materially affect the financial statements of IHCSCV.

Medi-Cal: Medical, dental and behavioral health services rendered to Medi-Cal beneficiaries are paid under a Prospective Payment System, using rates established by IHCSCV's "Base Years" cost reports filed under the previous cost-based reimbursement system. These rates are adjusted annually according to changes in the Medicare Economic Index and any approved changes in IHCSCV's scope of service. IHCSCV is required to file a payment reconciliation report with the state.

Patient service revenues by payor source for the years ended June 30, 2014 and 2013 are as follows:

	_			2014	
		Patient Fees		Contractual Adjustments	Net
Medi-Cal	\$	7,946,783	\$	(119,721)	\$ 7,827,062
Medicare		466,678		222,630	689,308
Santa Clara Family Health Plan (SCFHP) Child Health and Disability Prevention		2,067,768		(1,295,551)	772,217
(CHDP)		715,906		(154,121)	561,785
Third Party and Other Health Plans		1,491,843		(1,026,919)	464,924
Self Pay		678,387		(256,127)	422,260
FQHC PPS Settlement		394,672			 394,672
	\$	13,762,037	\$	(2,629,809)	\$ 11,132,228
	_			2013	
				Contractual	
		Patient Fees		<u>Adjustments</u>	<u>Net</u>
Medi-Cal	\$	6,507,738	\$	(566,728)	\$ 5,941,010
Medicare		351,569		311,975	663,544
Santa Clara Family Health Plan					
(SCFHP)		1,640,697		(912,513)	728,184
Child Health and Disability Prevention		624,597		(229 622)	295.064
(CHDP) Third Party and Other Health Plans		1,287,254		(238,633) (824,101)	385,964 463,153
Self Pay		709,728		(313,776)	395,952
FQHC PPS Settlement	_	80,375	_	(313,770)	 80,375
	\$	11,201,958	\$	(2,543,776)	\$ 8,658,182

NOTE 16: MEANINGFUL USE INCENTIVE

Other revenue includes meaningful use incentive of \$43,892 and \$318,750 for the fiscal years ended June 30, 2014 and 2013 respectively.

NOTE 17: EVALUATION OF SUBSEQUENT EVENT

Management has evaluated subsequent events through September 24, 2014 the date at which the financial statements were available to be issued and have determined that no adjustments are necessary to the amounts reported in the accompanying financial statements nor have any subsequent events occurred, the nature of which would require disclosure.

NOTE 18: TOTAL EXPENSES

The total expenses incurred for the year are detailed as follows:

	_	Program Services					Support Services					Total				
		Medical Services	Dental Services		Nutrition Services	Counseling Services	(Community Wellness <u>Services</u>	Total Program <u>Services</u>		Management and <u>General</u>	Building and <u>Equipment</u>		Total Support Services	<u>2014</u>	<u>2013</u>
EXPENSES																
Salaries	\$	3,843,429 \$	761,762	\$	507,464 \$	1,210,248	\$	457,929 \$	6,780,832	\$	1,342,065	\$	\$	1,342,065 \$	8,122,897 \$	7,016,679
Employee benefits		564,782	75,453		86,338	226,927		67,271	1,020,771		55,844			55,844	1,076,615	857,411
Payroll taxes		284,532	60,302		39,798	82,745		38,386	505,763		104,888			104,888	610,651	491,147
Advertising											2,332			2,332	2,332	7,985
Allocated overhead		748,311	178,025		123,554	264,380		135,246	1,449,516		(1,449,516)			(1,449,516)		
Communications		103,082	13,250		21,615	37,640		15,946	191,533		25,500			25,500	217,033	189,358
Contractual services		1,124,997	12,851			30,491		270,747	1,439,086		85,806	9,615		95,421	1,534,507	1,662,580
Dental and laboratory fees		57,663	19,765						77,428						77,428	63,340
Depreciation and amortization		284,791	16,355			51,448		49,816	402,410		35,522			35,522	437,932	438,591
Dues and subscriptions		61,867	13,443		1,395	56,766		13,646	147,117		84,566	2,620		87,186	234,303	239,370
Food		6,328	828		400	3,479		4,435	15,470		19,854			19,854	35,324	18,990
Insurance		26,767	3,329		3,299	3,793		3,228	40,416		25,115			25,115	65,531	53,143
Interest																16,436
Legal						394			394		15,770			15,770	16,164	2,323
Miscellaneous		25	242		11	23,449		24,923	48,650		30,766			30,766	79,416	83,899
Occupancy		95,295	14,581		13,191	24,686		20,418	168,171		20,764			20,764	188,935	186,501
Postage		3,849			18			12	3,879		20,783			20,783	24,662	22,370
Printing		10,441	210		4,180	881		11,223	26,935		4,058			4,058	30,993	25,865
Professional fees		52,386	31,474		1,985	29,793		32,260	147,898		171,213			171,213	319,111	268,216
Recruitment and training		17,953	3,710		6,111	15,656		3,287	46,717		66,905			66,905	113,622	98,917
Rent and leases		413,471	1,043		115,536	92,031		2,437	624,518		74,845			74,845	699,363	826,228
Repairs and maintenance		62,385	25,976		2,006	18,157		12,459	120,983		54,823	8,561		63,384	184,367	154,386
Small equipment purchase		4,845	9,710						14,555						14,555	22,298
Supplies		602,498	89,712		39,038	32,746		22,683	786,677		83,715			83,715	870,392	972,163
Taxes, licenses and permits		8,445	3,170		166	3,285		1,084	16,150		211			211	16,361	21,476
Travel	_	2,236	995	_	4,813	19,537	_	8,168	35,749		7,021		_	7,021	42,770	49,414
Total expenses	\$_	8,380,378 \$	1,336,186	\$	970,918 \$	2,228,532	\$_	1,195,604 \$	14,111,618	\$	882,850	\$ 20,796	\$_	903,646 \$	15,015,264 \$	13,789,086



INDIAN HEALTH CENTER OF SANTA CLARA VALLEY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2014

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying <u>Number</u>	Fed Expend	
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:				
Direct Programs:				
Health Center Cluster	93.224		\$ 4	22,461
Health Center Cluster	93.527		4	97,363
			9	19,824
Capital Development	93.526		4	34,581
Urban Indian Health 4-in-1 Program	93.193		7	86,386
Special Diabetes Programs for Indians	93.237		2	49,248
Special Diabetes Programs for Indian Competitive Grant	93.442		3	55,451
Total direct programs			2,7	45,490
Pass-through from University of Colorado Denver:				
Policy, Environmental and Systems Improvements for				
Preventing Diabetes and CVD AM (Reach)	93.738			86,010
Total U.S. Department of Health and Human Services			2,8	31,500
U.S. DEPARTMENT OF AGRICULTURE				
Pass-through from the State Department of Health and Human Services:				
Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	10.557		8	66,596
Total U.S. Department of Agriculture			8	66,596
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 3,6	98,096

Note 1: Basis of Presentation

The above schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Indian Health Center of Santa Clara Valley (IHCSCV) under programs of the federal government for the year ended June 30, 2014. The information in this schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Government, and Non-Profit Organizations. Because the schedule presents only a selected portion of the operations of IHCSCV, it is not intended to and does not present the financial position, changes in net assets or cash flows of IHCSCV.

Note 2: Summary of Significant Accounting

Expenditures reported on the schedule are reported on the accrual basis of accounting. Pass-through entity identifying numbers are presented where available.



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors Indian Health Center of Santa Clara Valley San Jose, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Indian Health Center of Santa Clara Valley (a nonprofit organization), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 24, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Indian Health Center of Santa Clara Valley's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Indian Health Center of Santa Clara Valley's internal control. Accordingly, we do not express an opinion on the effectiveness of Indian Health Center of Santa Clara Valley's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Indian Health Center of Santa Clara Valley's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Oakland, California

PAMi · Nowworks LLP

September 24, 2014



Oakland, California 94612-4124

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE **REQUIRED BY OMB CIRCULAR A-133**

The Board of Directors Indian Health Center of Santa Clara Valley San Jose, California

Report on Compliance for Each Major Federal Program

We have audited Indian Health Center of Santa Clara Valley's compliance with the types of compliance requirements described in the OMB Circular A-133 compliance Supplement that could have a direct and material effect on each of Indian Health Center of Santa Clara Valley's major federal programs for the year ended June 30, 2014. Indian Health Center of Santa Clara Valley's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Indian Health Center of Santa Clara Valley's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Indian Health Center of Santa Clara Valley's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Indian Health Center of Santa Clara Valley's compliance.

Opinion on Each Major Federal Program

In our opinion, Indian Health Center of Santa Clara Valley complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Report on Internal Control Over Compliance

Management of Indian Health Center of Santa Clara Valley is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Indian Health Center of Santa Clara Valley's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Indian Health Center of Santa Clara Valley's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weakness or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Oakland, California September 24, 2014

PAMi · Assuration LLP

INDIAN HEALTH CENTER OF SANTA CLARA VALLEY SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2014

SECTION 1 - SUMMARY OF AUDITOR'S RESULTS

Auditee qualified as low-risk auditee?

Financial Statements							
Type of auditor's	Unmodified						
Internal control over financial reporting:							
Material weak	No						
• Significant de weaknesses?	None reported						
Noncompliance m	No						
Federal Awards							
Internal control over major programs:							
Material weak	No						
• Significant de weaknesses?	No						
Type of auditor's	Unmodified						
Any audit findings with section 510(a	No						
Identification of major programs:							
<u>CFDA Number</u>	Name of Federal Program						
93.224 93.527 93.526 93.442	Health Center Cluster Health Center Cluster Capital Development Special Diabetes Programs for Indian Competitive Grant						
Dollar threshold used to distinguish between type A and type B programs: \$300,000							

Yes

INDIAN HEALTH CENTER OF SANTA CLARA VALLEY SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2014

SECTION II - FINANCIAL STATEMENT FINDINGS

No matters were reported.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

INDIAN HEALTH CENTER OF SANTA CLARA VALLEY STATUS OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED JUNE 30, 2014

There were no findings reported in the prior year.