**Connect**

Take some notes in your journal pages on the questions listed here. Then review these same questions with your manager, learning partner, mentor or peers. Ask for feedback and record their insights in your journal pages.

Document: *Right-sizing your goals*

***Click or tap each checkbox as you contact each person to schedule the meetings.***

* Is it clear what successful completion looks like for each goal and why the goal matters?
* How do your goals contribute to the goals of your team and the organization?
* What resources (time, equipment or tools, ability to delegate) do you need in order to achieve the goals?
* What is the overall work effort for each goal? Does it match the goal's importance in the big picture?
* Remember you have more than one or two goals on your plate. Do the goals you've written make sense along with your other goals as a whole?

| Journal ***Set Goals Week 2 Day 2 Connect*** DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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