

Change Completion Date

1. Customer decides they want to change the completion date of the cake they ordered.
2. Customer visits website to observe other available times on the calendar widget.
3. Customer chooses desired date/time they want to change the completion date to.
4. Customer notifies Karoline Gardner of the desired change by phone or email.
5. Karoline goes into scheduling system software on her laptop
6. Karoline clicks "Reschedule" to edit the customer's appointment.
7. Karoline replaces the current date and time on the appointment with the revised date and time.
8. Scheduling system sends a receipt to the customer notifying them of the completed change to their order time and date.
9. Scheduling system alerts Karoline Gardner of a new appointment being made.

