

ByeongJun Moon

Student

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Education

Walnut Grove Secondary
Dogwood Diploma, GPA 3.9

Langley, BC
Sep 2017 — Jun 2022

Organized **6 annual school events**
Led **4 student body clubs**
Involved with **2 music programs**
Received **2 academic excellence awards**

Experience

Executive Assistant to the CEO
Social Diversity for Children

Vancouver, BC
Feb 2020 — Present

Increased web traffic utilizing **Search Engine Optimization**
Designed and prototyped an iOS and Android application using **Sketch** and **Figma**

Director of IT and Media
Prosper Foundation

Langley, BC
Feb 2020 — Present

Increased web traffic by **15%** through **Search Engine Optimization**
Created **20+** marketing resources using **Photoshop** and **Premiere Pro**
Designed conference website using **HTML, CSS and JS**

Regional Executive
Wish Youth Network Society

Langley, BC
Aug 2019 — Dec 2019

Fundraised **\$1,000+** in only **one month**
Managed **70+ members** and **3 clubs** at **3 schools** throughout the year
Communicated internal and external agendas via **Slack**

Director of Media and Design
CYDCMUN

Langley, BC
Jun 2019 — Present

Created **20+ social media posts** using **Photoshop**
Created **6 delegate resource packages** using **Indesign**
Created Sponsorship packages using **Photoshop**
Generated **appx. \$500** in cost savings (printing and sponsorships) through **package redesigns**

Translations Project Manager
Telegram

Sep 2017 — Present

Translated **10,000+** strings in **Korean** and **Mandarin**
Reduced project development time by **5%** through **streamlined translation process**

Awards and Certificates

First Place Video Award
Seaspan & WorkSafeBC

Langley, BC
May 2019

Level 5
HSK (Chinese Proficiency Test)

Vancouver, BC
December 2019

Skills and Interests

Photoshop
Premiere Pro
After Effects
3ds Max

Adobe XD
Sketch
Figma
Invision

HTML
CSS
Javascript
Principle

Korean
English
Chinese
French

Debate
Model UN
Business Case
Hackathons

References

Tim Stephenson, Walnut Grove Secondary | tstephenson@sd35.bc.ca
Debbie Block, Walnut Grove Secondary | dblock@sd35.bc.ca
Uytay Lee, About Here and CBC | uytaylor@gmail.com