

Byeongjun Moon

Student

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bjmoon.io
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Education

Walnut Grove Secondary
High School/Dogwood Diploma

Langley, BC
Sep 2017 — Jun 2022

Activities and Events: Humanitarian and Gator Leadership Club (Junior Executive), Remembrance Day (Organizer), Grade 8 Leadership Conference (Organizer), Allies of Advocacy (Organizer), Pit Orchestra (Section Lead), Concert Choir, Indian Umbrella Club, Relay for Life Club

Experience

Director of IT and Media
Prosper Vancouver Foundation

Vancouver, BC
Jan 2020 — Present

Lower Mainland's largest business case competition
Written an officially published competition case
Created **20+** marketing resources using **InDesign**
Designed and modified conference website using **HTML, CSS and JavaScript**

Executive Assistant to the CEO
Social Diversity for Children

Vancouver, BC
Feb 2020 — May 2020

Empowering youth to empower children with disabilities
Raised over **\$217,000** to fund disability advocate programs
Increased web traffic by **30%** through **Search Engine Optimization**
Designed **10** event promotional materials using **Photoshop**

Regional Executive
Wish Youth Network Society

Langley, BC
Aug 2019 — Dec 2019

Charity donating funds to local hospitals
Fundraised **\$1,000+** in only **one** month
Managed **70+ members** at **3 schools** throughout the year
Enhanced team productivity by **15%** via frequent communication through Slack and Trello

Director of Media and Design
Canadian Youth Debate Council
Model United Nations

Surrey, BC
Jun 2019 — Apr 2020

Surrey's Newest Model United Nations Conference
Created **20+ social media posts** using **Photoshop**
Created **6 delegate resource packages** using **Indesign**
Generated **appx. \$500** in cost savings (printing and sponsorships) through **package redesigns**

Translations Project Manager
Telegram

Remote
Jan 2017 — June 2020

World's most secure messenger app
Translated **10,000+** strings in **Korean** and **Mandarin**
Reduced project development time by **15%** through **streamlined translation process**

Awards and Certificates

First Place Provincial Video Award
Seaspan & WorkSafeBC

Langley, BC
May 2019

Level 5
HSK (Chinese Proficiency Test)

Vancouver, BC
December 2019

Skills and Interests

Photoshop
Premiere Pro
After Effects
3ds Max

Adobe XD
Sketch
Figma
Invision

HTML
CSS
Java
JavaScript

Korean
English
Chinese
French

Leadership
Public Speaking
Communication
Management

References

Balan Moorthy, Principal, Walnut Grove Secondary | bmoorthy@sd35.bc.ca
Tim Stephenson, Science Teacher, Walnut Grove Secondary | tstephenson@sd35.bc.ca
Uytaye Lee, Videographer, About Here and CBC | uytayelee@gmail.com