



CAVITE STATE UNIVERSITY GENERAL TRIAS CITY CAMPUS



Bachelor of Science in Education



CAVITE STATE UNIVERSITY GENERAL TRIAS CITY CAMPUS

Town Proper, City of General Trias , Cavite

BACHELOR OF SCIENCE IN SECONDARY EDUCATION MAJOR IN ENGLISH

PRELIMINARY SURVEY VISIT

**AREA VII.
LIBRARY**



CAVITE STATE UNIVERSITY GENERAL TRIAS CITY CAMPUS

Town Proper, City of General Trias , Cavite

BACHELOR OF SCIENCE IN SECONDARY EDUCATION MAJOR IN ENGLISH

PRELIMINARY SURVEY VISIT

AREA VII. LIBRARY

**C. Collection Development,
Organization and Preservation.**

C.1 Policies on Collection Development

There is a written Collection Development Policy in Rule VI, of the CvSU Library Manual of Operations

Collection Development

Policy: Excerpt from

CvSU-Library Manual of

Operations

[Click this to see the file](#)



Republic of the Philippines

CAVITE STATE UNIVERSITY GENERAL TRIAS CITY CAMPUS

Town Proper, City of General Trias, Cavite, 4107

☎ (046) 509-4148

cvsugeneraltrias@cvsu.edu.ph



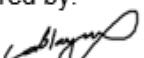
Quincentennial
Commemorations
in the Philippines

Victory and Humanity • 1521-2021

SUMMARY OF LIBRARY RESOURCES As of April 2022

Type of Manual	Number of Titles
1. Books (Print Books) <ul style="list-style-type: none">• Circulation• <u>Filipiniana</u>• Library Book Donations	697 337 407
2. Electronic Books (E-Books)	2860
3. Thesis Manuscripts	116
4. Periodicals	208
5. References	24
6. Manuscripts	32
7. Narrative	729
8. Portfolio	223
TOTAL:	5633

Prepared by:


Myla E. Sablavan, RL
Campus Librarian

Approved by:


Lauro B. Pascua, EdD
Campus Administrator

Click to view pdf file

CIRCULATION SECTION

FILIPINIANA SECTION

ELECTRONIC BOOKS (E-BOOKS)

THESES SECTION

SERIALS/PERIODICALS SECTION

REFERENCE SECTION



Republic of the Philippines
CAVITE STATE UNIVERSITY

Don Severino de las Alas Campus

Indang, Cavite

www.cvsu.edu.ph

UNIVERSITY LIBRARY

Summary of Online Electronic Books (E-Books) 2021

LCC Classification	Titles	Volumes	Library holdings copyrighted w/ in the last 10 Years	Library holdings copyrighted w/ in the last 5 Years
General Works (A-AZ)	20	20	20	19
Philisophy, Psychology Religion (B-BX)	208	208	205	198
Auxillary Sciences of History (C-CT)	27	27	27	25
History: General and Old World (D-DX)	187	187	187	172
History: America (E)	11	11	11	11
History: America (F)	27	27	27	27
Geography, Anthropology, Recreation (G-GV)	90	90	90	82
Social Sciences (H-HX)	694	694	692	628
Political Science (J-JZ)	150	150	150	141
Law (K-KZ)	115	115	115	104
Education (L-LT)	145	145	144	126
Music and Books on Music (M-MT)	26	26	26	24
Fine Arts (N-NX)	45	45	44	41
Language and Literature (P-PZ)	280	280	280	266
Science (Q-QZ)	304	304	303	284
Medicine (R-RT)	202	202	202	176
Agriculture (S-SK)	59	59	58	55
Technology (T-TX)	138	138	133	117
Military Science (U-UH)	101	101	101	73
Naval Science (V-VM)	1	1	1	0
Bibliography and Library Science (Z)	30	30	30	26
TOTAL:	2,860	2,860	2,846	2,595

Date retrieved:

05/04/2021

Percentage of Recency (10 Years): 99.51%

Percentage of Recency (5 Years): 90.73%

Prepared by:

(SGD)
PALOMA A. VIDA
Administrative Aide III

Certified correct by:

(SGD)
PRINCESS N. RODERNO, RL
Head, University Library



Republic of the Philippines
CAVITE STATE UNIVERSITY

Don Severino de las Alas Campus

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UNIVERSITY LIBRARY

Summary of Online Electronic Books (E-Books) 2020

LCC Classification	Titles	Volumes	Library holdings copyrighted w/ In the last 10 Years	Library holdings copyrighted w/ In the last 5 Years
General Works (A-AZ)	20	20	20	19
Philisophy, Psychology Religion (B-BX)	208	208	206	203
Auxillary Sciences of History (C-CT)	27	27	27	27
History: General and Old World (D-DX)	187	187	187	187
History: America (E)	11	11	11	11
History: America (F)	27	27	27	27
Geography, Anthropology, Recreation (G-GV)	90	90	90	88
Social Sciences (H-HX)	694	694	692	680
Political Science (J-JZ)	150	150	150	150
Law (K-KZ)	115	115	115	113
Education (L-LT)	145	145	145	144
Music and Books on Music (M-MT)	26	26	26	26
Fine Arts (N-NX)	45	45	44	44
Language and Literature (P-PZ)	280	280	280	280
Science (Q-QZ)	304	304	303	300
Medicine (R-RT)	202	202	202	202
Agriculture (S-SK)	59	59	58	56
Technology (T-TX)	138	138	133	130
Military Science (U-UH)	101	101	101	101
Naval Science (V-VM)	1	1	1	1
Bibliography and Library Science (Z)	30	30	30	30
TOTAL:	2,860	2,860	2,848	2,819

Percentage of Recency (10 Years): 99.58%

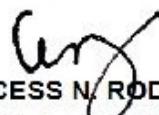
Percentage of Recency (5 Years): 98.57%

Prepared by:


PALOMA A. VIDA

Administrative Aide III

Certified correct by:


PRINCESS N. RODERNO, RL

Head, University Library

C.2 Inventory of core collection.

SUMMARY OF LIBRARY CORE COLLECTION



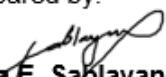
Republic of the Philippines
CAVITE STATE UNIVERSITY
GENERAL TRIAS CITY CAMPUS
Town Proper, City of General Trias, Cavite, 4107
☎ (046) 509-4148
cvsugeneraltrias@cvsu.edu.ph



SUMMARY OF LIBRARY CORE COLLECTION As of April 2022

Section	No. of Book Volumes	No. of Book Volumes	
		Copyrighted within 10 years	Copyrighted within 5 years
Circulation	697	397	266
Filipiniana	337	337	0
Electronic Books (E-Books)	2,860	2,395	2217
Total:	3,894	3,129	2,483

Prepared by:


Myla E. Sablayan, RL
Campus Librarian

Approved by:


Lauro B. Pascua, EdD
Campus Administrator

- On process purchasing of Print books and E-books
- Currently utilizing the main campus E-Journal Subscription

C.3 Evidence of the provision for non-print, digital and electronic resources.

The Non-print, digital and electronic resources are available.

ELECTRONIC E-BOOKS

Click to view pdf file



Republic of the Philippines
CAVITE STATE UNIVERSITY

Don Severino de las Alas Campus

Indang, Cavite

www.cvsu.edu.ph

UNIVERSITY LIBRARY

Summary of Online Electronic Books (E-Books) 2021

LCC Classification	Titles	Volumes	Library holdings copyrighted w/ in the last 10 Years	Library holdings copyrighted w/ in the last 5 Years
General Works (A-AZ)	20	20	20	19
Philisophy, Psychology Religion (B-BX)	208	208	205	198
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05/04/2021

Percentage of Recency (10 Years): 99.51%

Percentage of Recency (5 Years): 90.73%

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(SGD)
PALOMA A. VIDA
Administrative Aide III

Certified correct by:

(SGD)
PRINCESS N. RODERNO, RL
Head, University Library

There is an integrated library system.

INFOLIB USER INSTRUCTION GUIDE

[Click to view file](#)



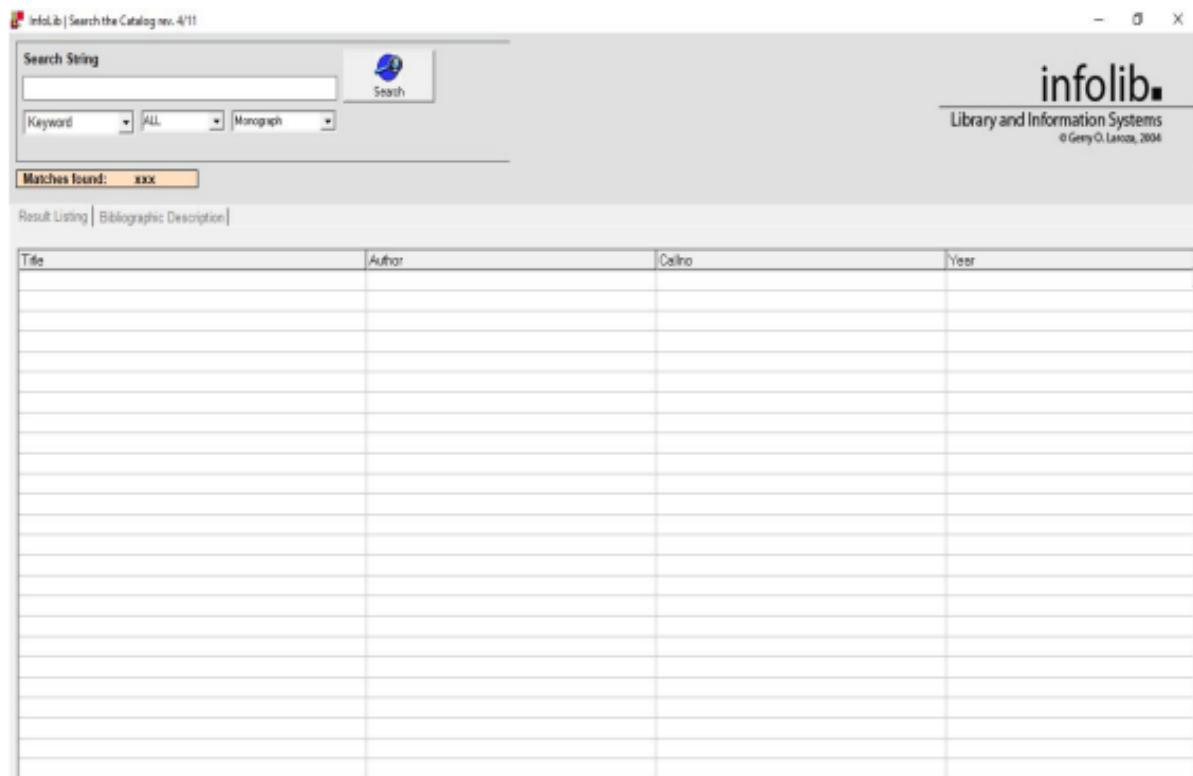
**Integrated Library System:
Infolib Features**

Integrated Library System: Infolib Features

Features:

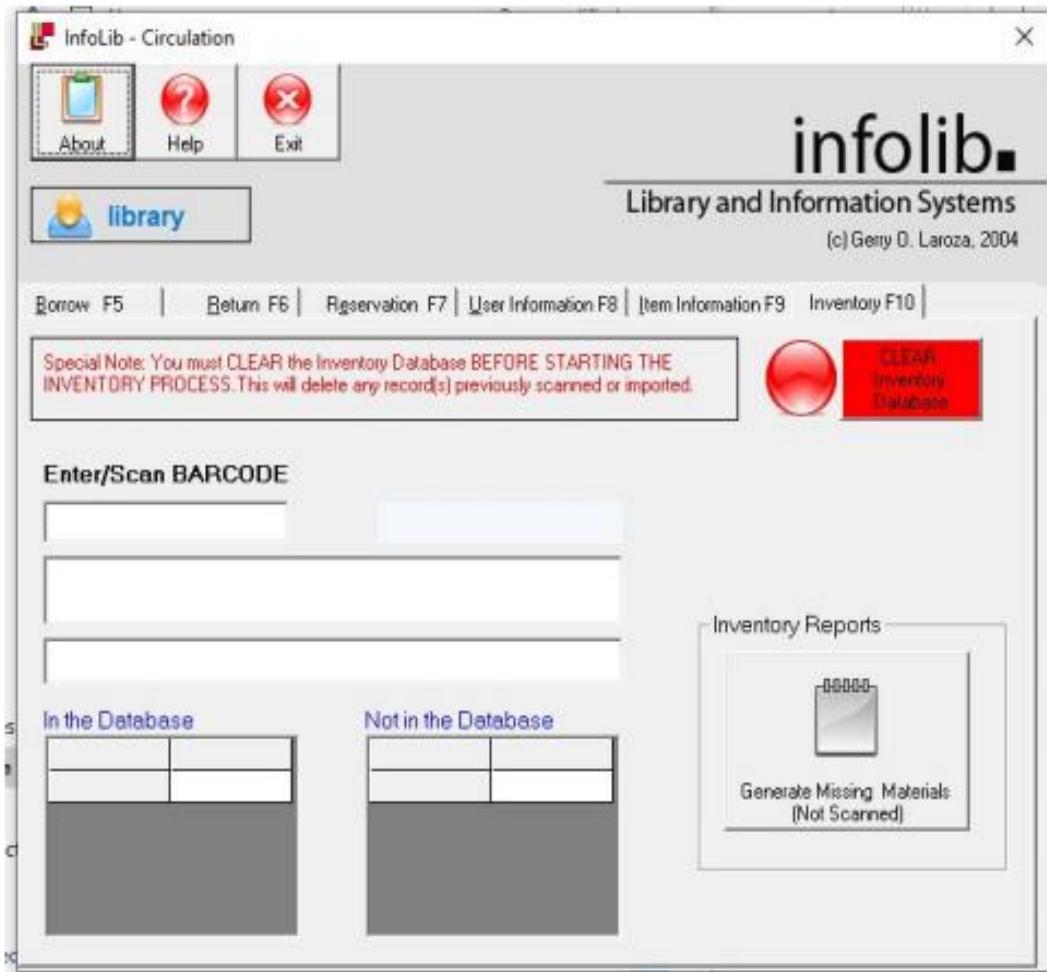
- ✓ **OPAC**
- ✓ **Circulation**
- ✓ **Computerized Cataloging**
- ✓ **Inventory Reporting**
- ✓ **Barcoding Features**
- ✓ **Serials Control**

Integrated Library System: Infolib Features



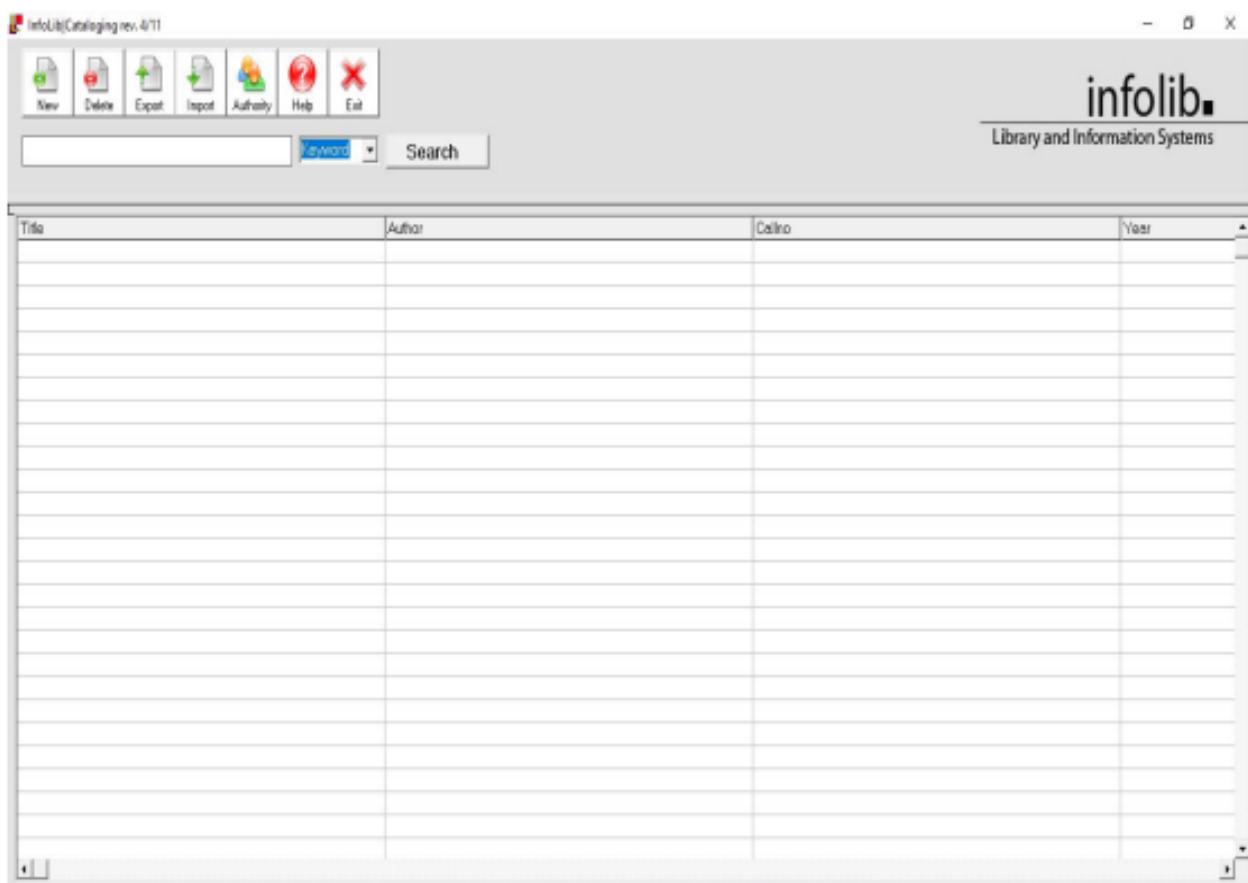
Online Public Access Catalog (OPAC)

Integrated Library System: Infolib Features



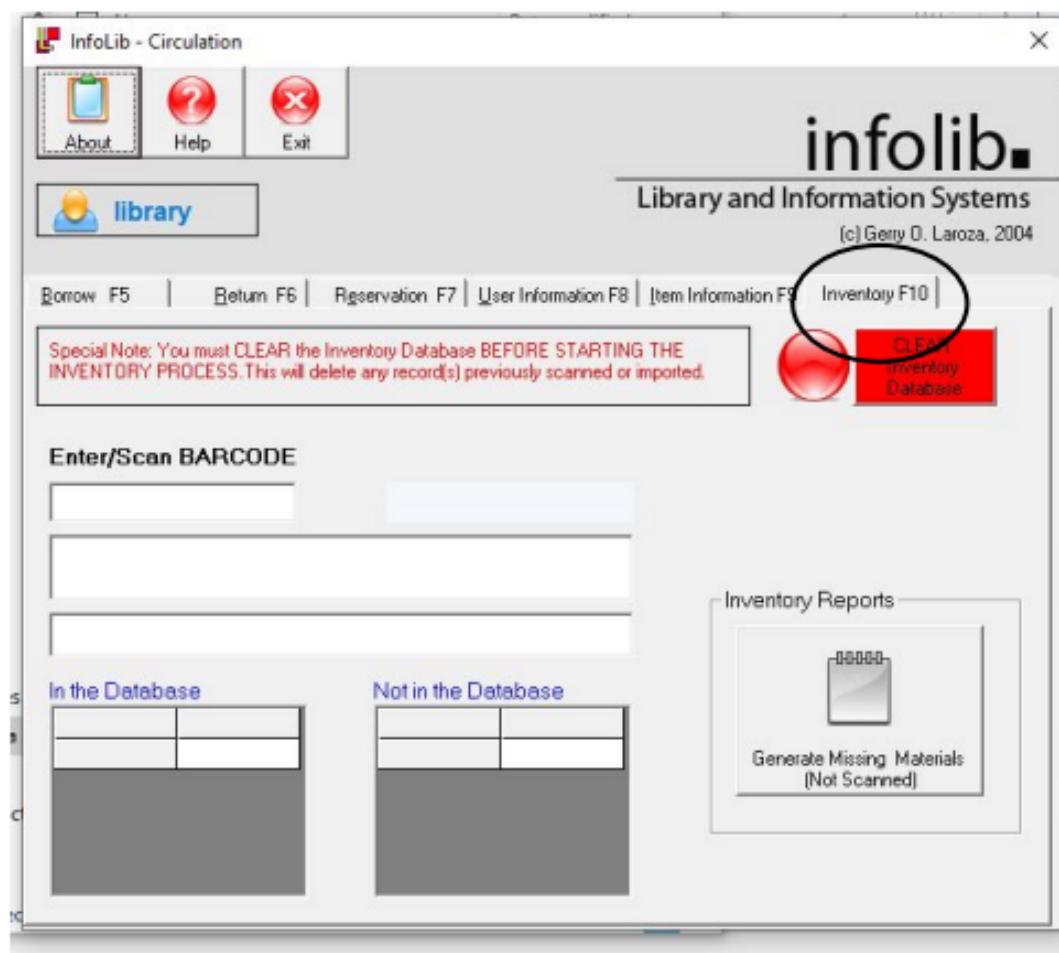
Circulation

Integrated Library System: Infolib Features



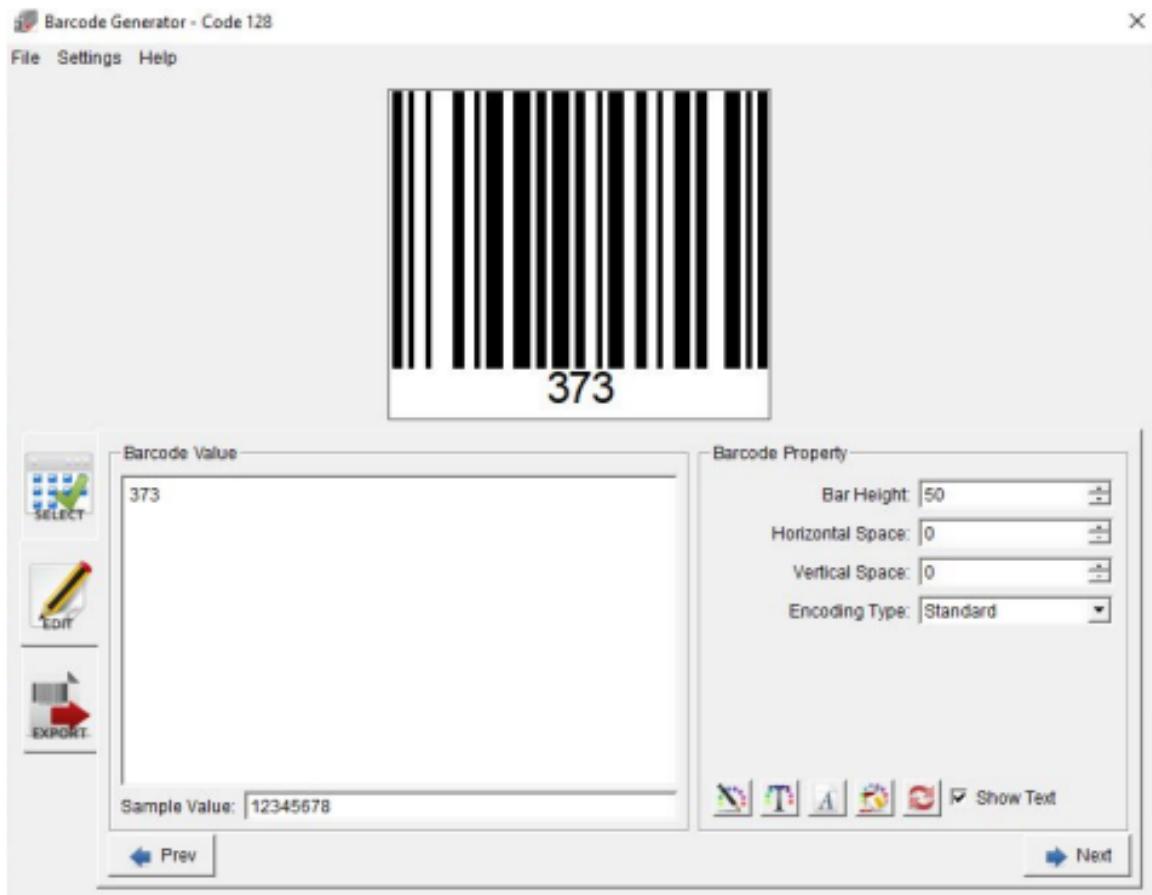
Computerized Cataloging

Integrated Library System: Infolib Features



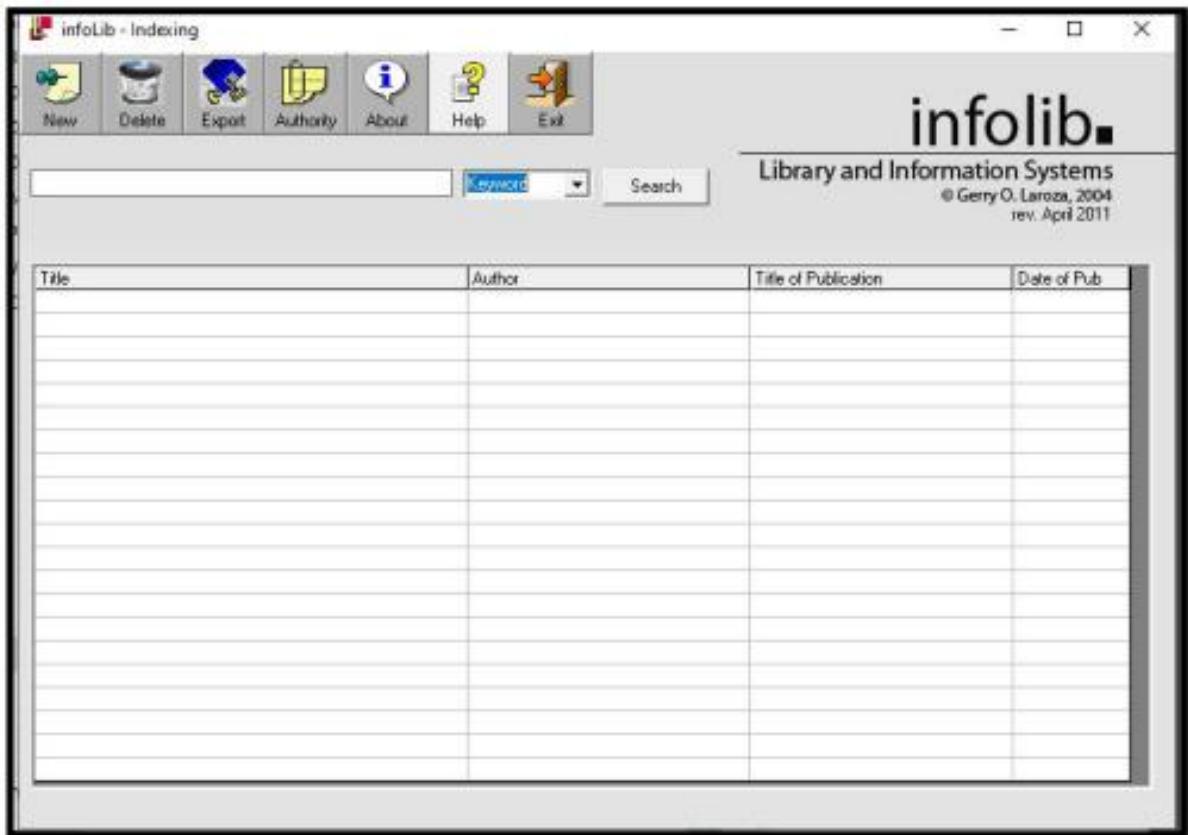
Inventory Reporting

Integrated Library System: Infolib Features



Barcoding Features

Integrated Library System: Infolib Features



Serials Control



INTEGRATED LIBRARY SYSTEM: CvSU Integrated Library System

[Click to view ILS website](#)

Cavite State University Integrated Library System

<http://library.cvsu.edu.ph>

- There is an available electronic resources for e-books, e-library and e-journals for remote access.
- you will be redirected to this page once you search for <http://library.cvsu.edu.ph>

The screenshot shows the homepage of the Cavite State University Integrated Library System. At the top, there is a green header bar with the university's logo on the left and the text "Cavite State University Integrated Library System" in the center. Below the header, there are three main sections: "E-Books", "E-Library", and "E-Journals". Each section features a thumbnail image, the section name in large bold letters, and descriptive text below it. At the bottom of each section is a button labeled "Visit This Page". The overall layout is clean and organized, designed for easy navigation.

Cavite State University Library System

Not secure | library.cvsu.edu.ph/?fbclid=IwAR2ccNu_eMeP3xtXhpVrz-a-wutVbpeq8NORMeepZIBDZHUNJxs1hi4VLTM

E-Books
CvSU E-Books
Developed By: CvSU MIS Team
[Visit This Page](#)

E-Library
CvSU E-Library System
Powered by Koha
[Visit This Page](#)

E-Journals
CvSU E-Journals
Developed By: CvSU MIS Team
[Visit This Page](#)

- The E-books tab is a collection of online electronic resources, curated by the librarians of the main campus and satellite campuses for open access and remote utilization.

The screenshot shows the Cavite State University Integrated Library System homepage. At the top, there is a green header bar with the university's logo on the left and the text "Cavite State University Integrated Library System" in the center. Below the header, there are three main sections arranged horizontally:

- CvSU E-Books**: This section features a thumbnail image of a book with the word "Ebooks" on it. Below the image, there is text: "Check for available ebooks provided and researched by CvSU Libraries", "Search by category", "Search by title", and "Download a copy". It also includes the text "Developed By: CvSU MIS Team" and a "Visit This Page" button.
- CvSU E-Library System**: This section features a thumbnail image of a building with the words "E-Library" overlaid. Below the image, there is text: "Powered by Koha" and a "Visit This Page" button.
- CvSU E-Journals**: This section features a thumbnail image of a document or journal page with the words "E-Journals" overlaid. Below the image, there is text: "Developed By: CvSU MIS Team" and a "Visit This Page" button.

The E-books tab will flip once you hover your mouse on it.

The screenshot shows the CvSU E-Books login page. The header is identical to the previous screenshot, featuring the Cavite State University Integrated Library System logo and text. Below the header, the word "E-Books" is prominently displayed in a large, bold, black font. The main content area contains a form with the following fields:

- A question mark icon followed by the text "Please Enter Your Information".
- A dropdown menu set to "GENERAL TRIAS CAMPUS".
- A dropdown menu set to "STUDENT".
- A dropdown menu set to "Any Course".
- A large input field labeled "Login".

You will be redirected to the “Log-in” Page. This is strategically designed to track user statistics of different satellite campuses who collaborated their work.

Cavite State University E-Library Not secure | library.csvu.edu.ph/ebooks/index.php



Cavite State University

Integrated Library System

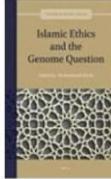
E-Books

Search By Title, Author, Subject Or ISBN

GENERAL TRIAS CAMPUS (STUDENT) ▾

What's New?
Newly Added E-Books

[View All](#) [1](#) [2](#) [3](#)

					
Others Jacopo Strada And Cultural Patronage At The Imperial Court (2 Vols.) : The Antiquity As Innovation	Others Islamic Ethics And The Genome Question By:	Political Science Interventions Against Child Abuse and Violence Against Women : Ethics And Culture In Practice And Policy	Others Interregional Interaction In Ancient Mesoamerica	Political Science International Organizations And The Promotion Of Effective Dispute Resolution : AIIIB Yearbook Of International Law	Others In Search Of The Never-Never : Mickey Dewar : Champion Of History Across Many Genres By: (Editor) McGrath, Ann

After filling in all the required details. You will be directed to the collections curated. You can search by title, author, subject or ISBN.

- The E-library tab is a collection of online electronic books purchased with perpetual access for utilization of the main and satellite campuses which participated.

Cavite State University catalog Not secure | library.csvu.edu.ph:8000

Cart Lists Log in to your account Search history Clear



Cavite State University

Integrated Library System

Search Library catalog Advanced search | Authority search | Library

Home CvSU Official Website History

The two-storey University Library started its operation in June 1980, with a collection of 2,846 volumes (consisting of 1,196 titles) turned over from the old high school library. After the books were catalogued, the library finally opened its door to the users in November 1980. Since its opening, its collection has increased to 106,459 volumes (92,199 titles). It has acquired a total of 5,055 series titles (journals, newsletters, annual reports, newspapers, bulletins, popular magazines, etc.).

The present University library has been named Ladisiao N. Diwa Memorial Library and Museum (LDMLM) since its launching on July 14, 1997, in recognition of the various contributions of Ladisiao N. Diwa and his heirs to the library.



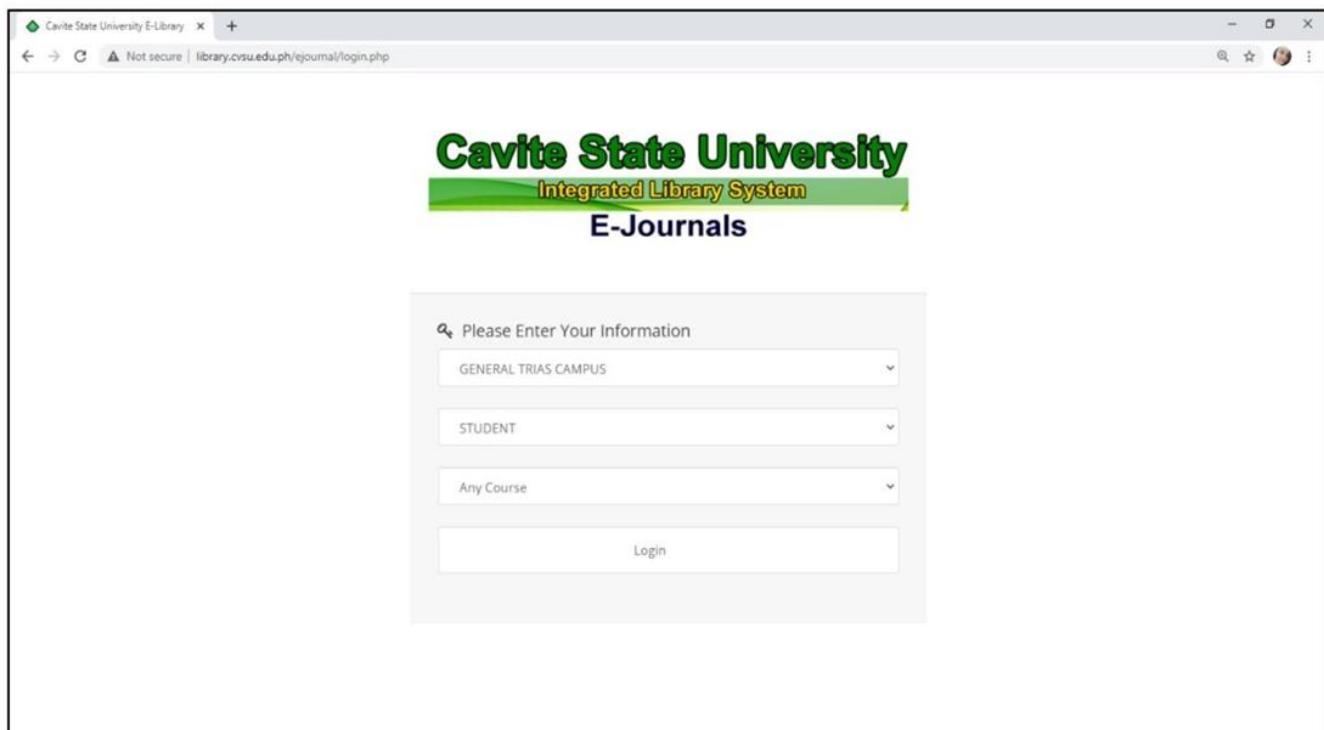
Log in to your account:

Login:
Password:
Log in

Request for CvSU Thesis Abstract

Hovering and clicking the link will direct you to this page that requires a username and password to log-in.

- The E-journal tab is a collection journals available.



You will be redirected to the “Log-in” Page. This is strategically designed to track user statistics of different campuses.

The screenshot shows the Cavite State University Integrated Library System E-Journals homepage. The header includes the university logo, the text "Cavite State University Integrated Library System", and a search bar. The main content area is titled "E-Journals" and displays a section for "Newly Added E-Journals" with six journal covers. Below this, there is a grid of journal entries with columns for Title, Publisher, and Description.

Title	Publisher	Description
Journal of Management	Cavite State University E-Library	Management, Marketing
Human Resource Development Review	Cavite State University E-Library	Management, Marketing
Group and Organization Management	Cavite State University E-Library	Management, Marketing
German Journal of Human Resource Management	Cavite State University E-Library	Management, Marketing
Asian Journal of Management Cases	Cavite State University E-Library	Management, Marketing
Asia-Pacific Journal of Management Research and Innovation	Cavite State University E-Library	Management, Marketing
Journal Of Management	Publisher: SAGE Journals	Management, Marketing
Human Resource Development Review	Publisher: SAGE Journals	Management, Marketing
Group & Organization Management	Publisher: SAGE Journals	Management, Marketing
German Journal Of Human Resource Management	Publisher: SAGE Journals	Management, Marketing
Asian Journal Of Management Cases	Publisher: SAGE Journals	Management, Marketing
Asia-Pacific Journal Of Management Research And Innovation	Publisher: SAGE Journals	Management, Marketing

After logging-in you will be directed to this page. You can search by Title, Publisher or ISSN.

C.4 List of research books and materials.



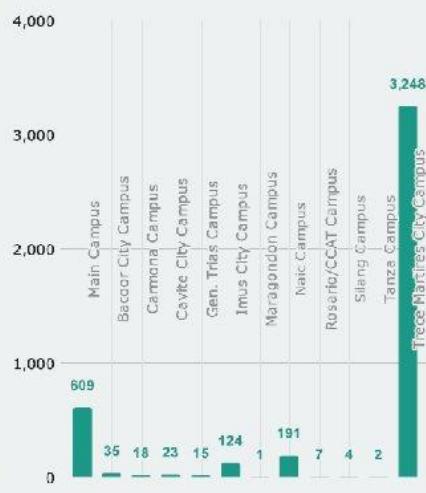
UNIVERSITY LIBRARY

Online E-Journals Utilization: CvSU ILS 2021 (as of July)

. Campus

No.	CvSU Campus	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept.	Oct.	Nov.	Dec.	TOTAL
1	Main Campus	54	70	202	107	105	40	31	0	0	0	0	0	609
2	Bacoor City Campus	2	2	6	6	15	3	1	0	0	0	0	0	35
3	Carmona Campus	3	4	7	3	1	0	0	0	0	0	0	0	18
4	Cavite City Campus	2	1	5	1	1	6	7	0	0	0	0	0	23
5	Gen. Trias Campus	0	4	10	0	0	0	1	0	0	0	0	0	15
6	Imus City Campus	0	107	7	7	2	1	0	0	0	0	0	0	124
7	Maragondon Campus	0	1	0	0	0	0	0	0	0	0	0	0	1
8	Naic Campus	52	0	137	0	0	0	2	0	0	0	0	0	191
9	Rosario/CCAT Campus	0	2	1	1	1	0	2	0	0	0	0	0	7
10	Silang Campus	0	2	1	0	1	0	0	0	0	0	0	0	4
11	Tanza Campus	0	2	0	0	0	0	0	0	0	0	0	0	2
12	Trece Martires City Campus	0	1,589	1,593	37	22	7	0	0	0	0	0	0	3,248
Total:		113	1,784	1,969	162	148	57	44	0	0	0	0	0	4,277

E-Journals Utilization by Campus



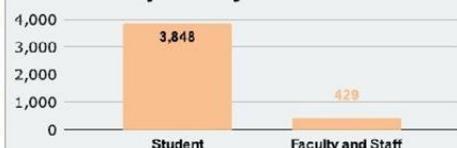
E-Journals Utilization: CvSU ILS 2021

Page 1

Type of Library User

No.	Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept.	Oct	Nov	Dec	TOTAL
1	Student	59	1,617	1,806	149	134	44	39	0	0	0	0	0	3,848
2	Faculty and Staff	96	135	154	13	13	13	5	0	0	0	0	0	429
	Total:	155	1,752	1,960	162	147	57	44	0	0	0	0	0	4,277

Utilization by Library User



Prepared by:

Certified correct by:

(GD)

ERNA S. BARIZO
Administrative Aide III

(SGD)

PRINCESS N. RODERNO, RL
Head, University Library

AVAILABLE PRINT AND EBOOKS PER COURSE FOR BSE ENGLISH

E-Books

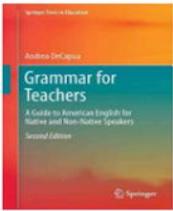
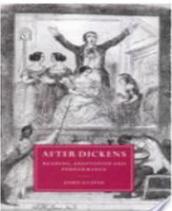
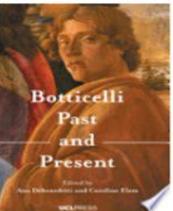
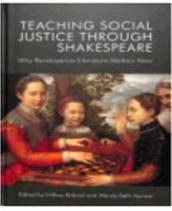
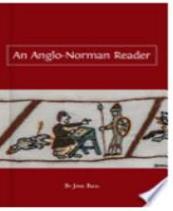
Search By Title, Author, Subject Or ISBN

Home Categories GENERAL TRIAS CAMPUS (Staff) ▾

You Are Searching: English
Items On EShelf: 42

Categories

- All
- Accountancy
- Agriculture
- Architecture
- Biology
- Business Management, Marketing
- Computer, Technology
- Criminology
- Economics
- Education
- Engineering
- Environmental Science
- Food
- HRM, Tourism
- International Studies
- Journalism, Mass Communication
- Mathematics
- Medicine, Nursing, Medical Technology
- Office Administration
- Physical Education, Sports
- Political Science
- Psychology
- Science

 International Studies Grammar For Teachers : A Guide To American Engl... By: DeCapua, Andrea	 Journalism, Mass Communication Dickens After Dickens By: Emily Bell,	 Others Botticelli Past And Present By: (Editors) Debenedetti, Ana. Elam, Caroline	 Journalism, Mass Communication Charlotte Smith And The Sonnet : Form, Place An... By: Roberts, Bethan
 Others Developing Writers In Higher Education : A Long...	 Others Teaching Social Justice Through Shakespeare : W...	 Others Theory For the World To Come : Speculative Fict...	 Others An Anglo-Norman Reader By: Bliss, Jane



Summary of Books for BSE ENGLISH (PRINT AND EBOOKS)



Republic of the Philippines
CAVITE STATE UNIVERSITY
GENERAL TRIAS CITY CAMPUS
 City of General Trias, Cavite, 4107
 (046) 509-4148
 cvsugeneraltrias@cvsu.edu.ph

SUMMARY OF BOOKS FOR BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH PROGRAM

Course Code	Title	No. of Book Titles	VOLUMES	
			Total Volume	No. of Copyrighted (within the last 5 years)
EDUC 50	The Child and Adolescent Learners and Learning Principle	13	13	13
EDUC 55	The Teaching Profession	7	7	7
EDUC 60	The Teacher and the Community, School Culture and Organizational Leadership	7	7	7
EDUC 70	Facilitating Learner-Centered Teaching	5	5	5
EDUC 75	Assessment of Learning 1	7	7	
EDUC 80	Assessment of Learning 2	5	5	5
EDUC 85	Technology for Teaching and Learning 1	6	6	6
EDUC 90	The Teacher and the Curriculum	5	5	5
EDUC 95	Building and Enhancing Literacy Across Curriculum	8	8	8
Sub total		63	63	63
MAJOR COURSES				
BSEE 21	Introduction to Linguistics	6	6	6
BSEE 22	Language, Culture and Society	8	8	8
BSEE 23	Structure of English	6	6	6
BSEE 24	Principles and Theories of Language Acquisition and Learning	5	5	5
BSEE 25	Language Programs and Policies in Multilingual Societies	8	8	8
BSEE 26	Language and Learning Materials Development	5	5	5
BSEE 27	Teaching and Assessment of Literature Studies	5	5	5
BSEE 28	Teaching and Assessment of the Macro-skills	5	5	5

SUMMARY-OF-BOOKS-FOR-BACHELOR-OF-SECONDARY-EDUCATION-MAJOR-IN-ENGLISH-PROGRAM%20(1).pdf				
BSEE 29	Teaching and Assessment of Grammar	7	7	7
BSEE 30	Speech and Theater Arts	6	6	6
BSEE 31	Language Education Research	7	7	7
BSEE 32	Children and Adolescent Literature	5	5	5
BSEE 33	Mythology and Folklore	6	6	6
BSEE 34	Survey of Philippine Literature in English	6	6	6
BSEE 35	Survey of Afro-Asian Literature	5	5	5
BSEE 36	Survey of English and American Literature	12	12	12
BSEE 37	Contemporary, Popular, and Emergent Literature	5	5	5
BSEE 38	Literary Criticism	10	10	10
BSEE 39	Technical Writing	9	9	9
BSEE 40	Technology for Teaching and Learning 2 (Technology in Secondary Language Education)	8	8	8
Sub total		137	137	17
Total		207	207	207

Prepared by:

Myla Estrada Sablayan
Registered Librarian



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Summary of Library Resources As of April 2022

Type of Library Resources	Titles	Volumes	Books With Copyright Within the last 5 Years	Books With Copyright Within the last 10 Years
PRINT BOOKS	1,226	1,226	266	379
EBOOKS (ONLINE FORMAT)	2860	2860	2395	2217
EBOOKS (<u>PERPETUAL ACCESS</u> ONLINE FORMAT)	187	187	187	187
E-JOURNALS	1,529	1529		
TOTAL COLLECTION	5, 802	5, 802	2, 848	2, 783

Prepared by:

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Campus Librarian

Total number of library E-journals for BS English Program

E-Journals: 59 volumes

International and Local Journals



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List of International English Online E-Journals

Link: <http://library.cvsu.edu.ph:82/login.php>

No.	Title of Periodical	ISSN	Subject
1	Asian-Pacific Journal of Second and Foreign Language Education	23635169	Education
2	English Teaching & Learning	25228560	Education
3	Language Policy	15731863	Education
4	Journal of Logic, Language and Information	15729583	Education
5	Natural Language and Linguistic Theory	15730859	Education
6	Language Resources and Evaluation	15740218	Education
7	Journal of East Asian Linguistics	15728560	Education
8	Reading and Writing: An Interdisciplinary Journal	15730905	Education
9	Linguistics and Philosophy	15730549	Education
10	Argumentation: An International Journal on Reasoning	15728374	Education
11	Journal of Cultural Cognitive Science	25201018	Education
12	Natural Language Semantics: An International Journal of Semantics and its Interfaces in Grammar	1572865X	Education
13	Language Learning: A Journal of Research in Language Studies	14679922	Education
14	Foreign Language Annals	19449720	Education
15	The Modern Language Journal	15404781	Education
16	International Journal of Applied Linguistics	14734192	Education
17	Studies in Applied Linguistics & TESOL	2689193X	Education
18	Languages	2226471X	Education
19	International Journal of English and Literature	21412626	Education
20	Journal of Languages and Culture	21416540	Education
21	The Archive	2672295X	Education
22	Journal of Language Evolution	205845BX	Education
23	Forum for Modern Language Studies	14716860	Education
24	Applied Linguistics	1477450X	Education
25	ELT Journal	14774526	Education
26	The Review of English Studies: RES	14716968	Education
27	Journal of Semantics	14774593	Education
28	English	17561124	Education
29	The English Historical Review	14774534	Education

Total number of library E-journals for BS English Program

E-Journals: 59 volumes

International and Local Journals

30	Essay in Criticism	14716852	Education
31	Journal of Communication	14602466	Education
32	Communication	1468885	Education
33	American Journal of Speech-Language Pathology	15589110	Education
34	Journal of Speech, Language, and Hearing Research: JSLHR	15589102	Education
35	Language, Speech and Hearing Service in School	15589129	Education
36	Canadian Journal of Applied Linguistic	19201818	Education
37	The Canadian Modern Language Review	17101131	Education
38	Journal of Language and Social Psychology	15526526	Education
39	Language and Literature: International Journal of Stylistics	14617293	Education
40	Language and Speech	17566053	Education
41	Second Language Research	4770326	Education
42	Computational Visual Media	20960662	Journalism, Mass Communication
43	Multimedia System	14321882	Journalism, Mass Communication
44	Multimedia Tool and Application	15737721	Journalism, Mass Communication
45	Telecommunication Systems	15729451	Journalism, Mass Communication
46	International Journal of Multimedia Information Retrieval	2192662X	Journalism, Mass Communication
47	AI & Society: Journal of Knowledge, Culture and Communication	14355655	Journalism, Mass Communication
48	International Journal of Communication Systems	10991131	Journalism, Mass Communication
49	Journal of Media and Communication Studies	21412545	Journalism, Mass Communication
50	Journal of Semantics	14774593	Journalism, Mass Communication
51	Journal of Communication	14602466	Journalism, Mass Communication

52	CM. Communication and Media	24665452	Journalism, Mass Communication
53	Security and Communication Network	19390122	Journalism, Mass Communication
54	International Journal of Digital Multimedia Broadcasting	16877586	Journalism, Mass Communication
55	Journalism and Mass Communication	2161430X	

Total=55

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Total number of library E-journals for BS English Program

E-Journals: **59 volumes**

International and Local Journals



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List of Local English Online E-Journals

<https://ejournals.ph>

No.	Title of Periodical	ISSN	Subject
1	FEU English and Literature Journal	ISSN 1656-81 68	Education
2	Tilamsik	ISSN 2467-62 09	Education
3	JOURNAL OF MANAGEMENT AND DEVELOPMENT STUDIES	ISSN 2350-84 34	Education
4	PAMALANDONG	ISSN 1908-27 38	Education

Total = 4

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PROFESSIONAL **BOOKS**

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C.5 Inventory of Filipiniana collections.



COLLECTION OF BOOKS
as of October 2020

FILIPINIANA

	Call Number	Author	Title	No. of Copies
Philosophy, Psychology, Religion				
1		Francisco Castro	Philosophy of the Human Person	2
2	BC71 J82 2006	Joven	Teaching and Learning Logic	2
3	BF 77 Sa5 2002	Sanchez,C.A.	Gen.Psychology 4th Ed.	1
4	BF 637 L47 2006	Roman Leaño	Principles and Practices of Guidance and Counseling	2
History (General), History of Asia				
5	DS689 T34 18 2005		Tatay and Tagaytay Development	2
Geography, Maps, Anthropology, Recreation				
6	G154.7 Sa3 2006	Ma. Dolores N. Salamarea	Tour Guiding As A Profession	2
7	G155 AiW15 2010	Walker John R	Tourism : Concepts and Practice	1
8	G155 D63 2012	Disimulacion Maria, Arlen Tuazon	Event Management for Tourism, Sports, Business and Mice	1
9	G155 A1V65 2010	Vibal, Victor	Principles of Tourism	1
Social Sciences				
10	H69 P53 2001	Ledivina V. Carino	The Philippines Social Sciences in the Life of the Nation	2
11	HF5415 G8 2007	Eduardo P. Garrovillas	Out of the marketing principles that work and make sense	2
Education				
12	LB1025 Sa3 2007	Gloria G. Salandanan, PH.D	Elements of good teaching	2
13	LB1025 3 R33 2002	Flordliza Clemente, Reyes	Unveiling Teaching expertise	2
14	LB1027.5 M52 2003	Elenita Deel Mendoza	Guidance and Counseling Today	1
15	LB1779 G943 2005	Rosendo S. Gualdo, ed. D	Professional ethics with introductory genreal ethics	2

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❖ FILIPINO BOOKS

ACCESSION NUMBER	TITLE	AUTHOR	COPYRIGHT YEAR
1	ANG PANITIKANG PILIPINO SA KAUNLARANG BANSA	PINEDA P., PINEDA G. ONGOCO	1979
2	ANG PANITIKANG PILIPINO SA KAUNLARANG BANSA	PINEDA P., PINEDA G. ONGOCO	1979
3	RETORIKA	ROBIN, LORENZO.	1987
4	MGA BANSANG ASYANO	AGNO, ET'AL	1994
5	MGA BANSANG ASYANO	AGNO...ET'AL	1994
6	KASAYSAYAN NG ASYA	QUIASAN, ET'AL.	1990
7	KASAYSAYAN NG ASYA	QUIASAN, ET'AL.	1990
8	GENERAL PSYCHOLOGY	BELTRAN, JANE Q.	1996
9	JOURNALISM FOR FILIPINOS	ALITO L. MOLINA	1997
10	ESSENTIAL ENGLISH GRAMMAR	CHAUHAN	1985
11	GEOMETRY	CORBITT, M.	1995
12	1-2-3 FOR WINDOWS QUICKSART	GREG HARVEY	1991
13	ETHICS AND THE FILIPINO	AGAPAY, RAMON B.	1991
14	MUSICAL INSTRUMENTS	RIVADELO, ROSITA F.	1994
15	A FARMER'S PRIMER ON GROWING RICE	VERGARA, BENITO S.	1979
16	PHYSICAL EDUCATION HANDBOOK	BELMONTE P., ET.AL	1998
17	PHYSICAL EDUCATION HANDBOOK	BELMONTE P., ET.AL	1998
18	DYNAMICS OF DEVELOPMENT	MUHI E. PONPIO	1993
19	MONEY CREDIT AND BANKING	FAJARDO F.	1993
20	WRITE BETTER LETTERS THE MODERN WAY	MACARAEG, BIEVENIDO	1987
21	GROUND AND NORM OF MORALITY	REYES, RAMON CASTILLO	1989
22	METHODS AND TECHNIQUES OF RESEARCH	SANCHEZ, C. A	1986
23	COLLEGE TEACHING IN THE PHILIPPINES	BUCU L. ET'AL	1994
24	COLLEGE TEACHING IN THE PHILIPPINES	BUCU L. ET'AL	1994
25	INTRODUCTION TO PHILOSOPHY THROUGH THE PHILOSOPHY OF MAN	MONTEMAYOR, FELIX	1992
26	MEASUREMENTS AND EVALUATION	CALDERON J AND GONZALES E.	1993
27	INTRODUCTION TO SOCIOLOGY AND ANTROPOLOGY	PALISPIS, EPITACIO S.	1996
28	ENTREPRENEURSHIP	FAJARDO F.	1994
29	PHILOSOPHY OF PHILIPPINE EDUCATION	ELEVOZA, A.	1995
30	HUMAN BEHAVIOR IN ORGANIZATIONS	LEVERIZA, JOSE P.	1993
31	HUMAN BEHAVIOR IN ORGANIZATIONS	LEVERIZA, JOSE P.	1993
32	TOWARD AUTHENTIC MORALITY	MOGA, MICHAEL D.	1993
33	LOGIC FOR FILIPINOS	ELEVAZO, AURELIO O.	1994

34	THE PHILIPPINES RECOMMENDS FOR MEAT PROCESSING	THE PHILIPPINES COUNIL FOR AGRICULTURE, FORESTRY, NATURAL RESOURCE	2011
35	THE PHILIPPINES RECOMMENDS FOR HIDES AND SKINS	PCARRD	1999
36	THE PHILIPPINES RECOMMENDS FOR	PCARRD	2010
37	THE PHILIPPINES: WHERE ARE WE NOW?	NAST	2010
38	ESSENTIALS OF VALUES: EDUCATION	BAUZON, PRISCILIANO T.	1994
39	THE PHILIPPINES RECOMMENDS FOR FORAGE CORN PRODUCTION AND UTILIZATION	PCARRD	2007
40	HANDBOOK OF PSYCHOLOGICAL TESTS: THEORIES, ADMINISTRATION, SCORING AND APPLICATIONS	DE JESUS, EVANGELINE M.	1995
41	GENERAL PSYCHOLOGY	GAERLAN, J., ET.AL.	1994
42	PREPARING FOR RESPONSIBLE PARENTHOOD	ZAIDE, CEFERINO A.	1998
43	CONSULTATION WORKSHOP: REGIONAL INFORMATION SYSTEM FOR BANANA...	VALMAYOR, V. N.	1998
44	RAMPING UP AFNR PRODUCTIVITY: THE INTEGRATED SUT AGENDA	PCARRD	2011
45	BULBCROPS DATABASE	PCARRD/BAUTISTA O.	2008
46	MAXIMIZING THE QUALITY OF LIFE OG THE ELDERLY THROUGH BETTER HEALTH	DELA VEGA, SHELLEY F.	2006
47	MICROECONOMICS	FAJARDO F.	1989
48	SOCIAL POLITICAL PHILOSOPHY	DE VILLA, AGERICO M.	1992
49	FEASIBILITY STUDY HANDBOOK	DITABLAN, EUSTACIO	1993
50	DULA-DULAAN: ANG MAIKLING PAGSUSULAT...	ARROGANTE, JOSE A.	1998
51	CONTENT STATES OF MEDICAL EDUCATION	ARCADIO, B.	2005
52	FILIPINO PANGKOLEHIYO	ARROGANTE, JOSE A.	1994
53	INTRODUCTION TO PHILOSOPHY THROUGH THE PHILOSOPHY OF MAN	MONTEMAYOR, FELIX	1992
54	PLANE TROGONOMETRY	REYES, EDGARDO A.	1963
55	LOGIC FOR FILIPINOS	BAUZON, PRISCILIANO T.	1994
56	ANG FILIBUSTERISMO NI DR. JOSE RIZAL	DE GUZMAN, MARIA ODULIO	1980
57	JOURNALISM FOR FILIPINOS	MALINAO, ALITO	1997
58	SCHOOL ADMINISTRATION AND SUPERVISION	GREGORIO, HERMON C.	1978
59	HUMAN RESOURCE MANAGEMENT: PRINCIPLES AND PRACTICES	MARTIRES, CONCEPCION RODIL	1991
60	THE EDUCATION ACT OF THE PHILIPPINES	NOLLEDO, JOSE N.	1995
61	THE EDUCATION ACT OF THE PHILIPPINES	NOLLEDO, JOSE N.	1990
62	EFFECTIVE ENGLISH FOR COLLEGE FOR FRESHMEN	SERRANO, J.	1974
63	PROTECTING AND RESTORING CALAMITY AREAS	PCARRD	1998
64	THE PHILIPPINE RECOMMENDS FOR INTEGRATED FARMING SYSTEMS	PCARRD	1979

65	THE PHILIPPINE RECOMMENDS FOR INTEGRATED FARMING SYSTEMS	PCARRD	1975
66	PEOPLE, EARTH AND CULTURE	PCARRD	1998
67	A GUIDE TO THE COLLECTIONS OF PHILIPPINE TYPE- SPECIMENS OF PARASITIC PROTOZOA	EDUARDO, SALCEDA L.	1997
68	ISABELA STATE UNIVERSITY CAMPUS RESEARCH	VELASCO, RAMON D.	2005
69	THE PHILIPPINE RECOMMENDS FOR BAMBOO	PCARRD	2012
70	THE PHILIPPINES RECOMMENDS FOR LIVESTOCK FEED FORMULATION	PCARRD	2011
71	THE PHILIPPINES RECOMMENDS FOR GOAT FARMING	PCARRD	2011
72	CONTEMPORARY ETHICS	CRUZ, CORAZON L.	1995
73	PHILOSOPHY OF MAN	CRUZ, CORAZON L.	1995
74	INTRODUCTORY SOCIOLOGY: A UNIFIED APPROCH	GARCIA, MANUEL B.	1994
75	FILIPINO VALUED REVISITED	GOROSPE, VITALIANO R.	1988
76	ABSTRACTS OF COMPLETED RESEARCH AND	RESEARCH EXTENSION	1994
77	PLANE TROGONOMETRY	REYES, EDGARDO A.	1963
78	ELECTRONIC TECHNICIANS SEMICONDUCTOR HANDBOOK	LATORILLA, ELPIDIO	1994
79	ELECTRICAL LAYOUT AND ESTIMATE	FAJARDO M.	1994
80	THE FARM - LEVEL IMPACT OF THE TECHNO GABAY PROGRAM	PCARRD	2011
81	TRANSACTIONS OF THE NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY	NAST	2008
82	TRANSACTIONS OF THE NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY	NAST	1999
83	HANDBOOK FOR COOPERATIVE MEMBERS	OLO, ANGELO P.	2004
84	HANDBOOK FOR COOPERATIVE MEMBERS	OLO, ANGELO P.	2004
85	FILIPINO PANGKOLEHIYO	ARROGANTE, JOSE A.	1994
86	ETHICS AND THE FILIPINO	AGAPAY, RAMON B.	1991
87	PREPARING FOR RESPONSIBLE PARENTHOOD	ZAIDE, CEFERINO A.	1983
88	EVALUATING BILINGUAN EDUCATION IN THE PHILIPPINES	GONZALES, A	1993
89	EVALUATING BILINGUAN EDUCATION IN THE PHILIPPINES	GONZALES, A	1993
90	DYNAMICS OF DEVELOPMENT THE PHILIPPINES PERSPECTIVE	MUHI E, PNOPLO I.	1993
91	CURRICULUM DEVELOPMENT SYSTEM	PALMA, JESUS C.	1992
92	SPEECH AND DRAMA	PANGILINAN E. & DILIG, M.	1991
93	BANKING LOVES OF THE PHILIPPINES	NOLLEDO, JOSE N.	1994
94	HANDBOOK ON INCOME TAXATION IN THE PHILIPPINES	NOLLEDO, JOSE N.	1995
95	EDUCATION PSYCHOLOGY	AQUINO G. & RAZON P.	1993

96	TRANSACTION OF THE NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY	NAST	1992
97	RESEARCH METHODS	SAVILLA, CONSUELO G. ETAL	1992
98	FUNDAMENTAL OF RESEARCH	AQUINO, GAUDENCIO V.	2006
99	POLITICS AND GOVERNANCE	COSTOCES, SOLUBA & CAMOS	2010
100	HUMAN BEHAVIOR IN ORGANIZATION	GRIFFIN R & MOORHEAD G.	2012
101	TOTAL QUALITY MANAGEMENT	EVANS, J & LINDSAY J	2015
102	MANAGEMENT FOR FILIPINOS	INIGO CONRADO E.	2012
103	ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT	MEDINA, ROBERTO G.	2010
104	PHILIPPINES TOURISM LAWS	CABULAY P & CORPIO C.	2008
105	KEYS TO CRITICAL READING AND WRITING 1	PLATA, S & ET AL	2010
106	RESEARCH PROCESS AND PRODUCT WORKBOOK	PLATA, S & ET AL	2006
107	PRINCIPLES OF TOURISM 1	TAN, ARSENIA B.	
108	PUBLIC SPEAKING AND SPEECH IMPROVEMENT	TAN, ARSENIA B.	1997
109	SOCIOLOGY AND ANTHROPOLOGY	PALISPIS, EPITACIO S.	1996
110	ECONOMICS FOR THE CONSUMER	VILLEGRAS B. & MACALANGAY	1992
111	MANAGEMENT PRINCIPLES AND PRACTICES	MIRANDA, GREGORIO S.	1981
112	MANAGEMENT PRINCIPLES AND PRACTICES	MIRANDA, GREGORIO S.	1981
113	CURRICULUM PLANNING FOR BETTER SCHOOLS	AQUINO, GAUDENCIO	1986
114	SOCIAL PROBLEMS IN THE PHILIPPINES CONTEXT	GARCIA, MANUEL B.	1994
115	ETHICS THE PHILOSOPHY OF LIFE	MONTEMAYOR, FELIX M.	1994
116	A MANUAL OF EFFECTIVE BUSINESS CORRESPONDENCE	FAROL, HONESTO F.	1987
117	COMMUNICATION SKILL FOR COLLEGE STUDENT	ROTOR, N ET AL	1982
118	MODERN BIOCHEMISTRY	LIM-SYLIANCO	1994
119	FINANCIAL INSTITUTION	FAJARDO F. MANASDA M. & ALTAREZ	1994
120	FINANCIAL INSTITUTION	FAJARDO F. MANASDA M. & ALTAREZ	1994
121	ETHICS THE PHILOSOPHY OF LIFE	MONTEMAYOR, FELIX	1994
122	EARTH SCIENCE	PASACHOFF J. ET AL	1987
123	RESEARCH METHODS	SEVILLA, CONSUENO G. ET AL	1992
124	ECONOMICS DEVELOPMENT	FAJARDO, FELICIANO R.	1994
125	BANKING LAWS OF THE PHILIPPINES	NOLLEDO, JOSE N.	1994
126	SOCIAL PROBLEMS IN THE PHILIPPINES CONTEX	GARCIA, MANUEL B.	1996
127	METHODS OF RESEARCH AND THESIS WRITING	CALMORIN L & CALMORIN M.	1998
128	ECONOMIC DEVELOPMENT	FAJARDO, FELICIANO R.	1994
129	CURRICULUM PLANNING FOR BETTER SCHOOLS	AQUINO, GAUDENCIO V.	1986

130	EXPLORING THE OPPORTUNITIES TOWARDS COMPETITIVENESS	PCARRD	2011
131	TALKING ROOT PROCEEDING OF THE 3RD UPWARD REVIEW & PLANNING	UPWARD	1994
132	EARTH SCIENCE	PASACHOFF J. ET AL	1987
133	COLLEGE FRESHMEN ENGLISH	FERNANDO, HABANA & CINCO	1973
134	NOLLEDO, JOSE N.	THE NEW CONSTITUTION OF THE PHILIPPINES	1997
135	MODERN BIOCHEMISTRY	LIM-SYLLIANCO & SYLIANCO	1994
136	PERSONAL COMPUTER		
137	INTEGRATED SCIENCE	MENDOZA, REYES & INES	2003
138	A COMPREHENSIVE ANALYSIS OF THE ECOLOGICAL FACTORS FOR THE DEVELOPMENT OF STRATEGIES TO SUSTAIN COASTAL BIODIVERSITY AND TO IMPROVE FISH STOCK MANAGEMENT	BACALTOS, D. ET AL	2006
139	STUDY REVIEW GUIDE INTEGRATED SCIENCE		2005
140	READING AND WRITING THE ESSAY	RAMOS, MAXIMO D.	1980
141	SWEET POTATO CULTURES OF ASIA AND SOUTH PACIFIC		1991
142	MODERN BIOLOGY	VELASQUEZ C & ASIS, C.	1993
143	PATHWAYS TO PHILIPPINE LITERATURE IN ENGLISH	ROSEBURG, A.	1966
144	SI ELVIS NI JIMMY	PCARRD	2009
145	TECHNOLOGY	PCARRD	1990
146	TECHNOLOGY	PCARRD / LOPEZ, PERIAL	1989
147	TECHNOLOGY	BOGATO	1988
148	USE OF SALT (SODIUM CHLORIDE AS FERTILIZER FOR COCOBUT)	MAGAT, SEVERINO	1988
149	ALLOY CROPPING SYSTEM IN STOPING LANDS	PANINGBATAN, MAGLINAN, ALAMBAN	1996
150	FERTILIZATION MANAGEMENT IN BRACKISWATER FISHPOND	TAN, ELVIRA	
151	RICE DRUM SEEDER	BAUTISTA, E. & GAGELONIA E.	1994
152	HIGH-YIELDING CORN VARIETIES AND HYBRID	PAMPLONA, PABLITO	1993
153	ARTIFICIAL REEFS		
154	THE MOBILE CONTINUOUS-FLOW FLASH DRYER		1992
155	LEGUME INOCULATION WITH RHIZOBIA		
156	ROHAN PRODUCTION AT THE VILLAGE LEVEL	PALAYPAYON W. & CADIZ, R.	1988
157	NIYOG-NIYOGAN		
158	AMPALAYA		
159	INCREASING NIPA SAP YIELD THROUGH IMPROVED MECHANICAL TAPPING		1991
160	NEVA HIGH YIELDING RICE VARIETIES		
161	COPRA MEAL IN SWINE RATIONS		
162	RICE MICROMILL	BAUTISTA, RECTA, PARIS	

163	DRIED POULTRY MANURE FOR DAIRY CATTLE FEEDING		
164	BANANA PROPAGATION BY SHOOT CULTURE	MAGNAYE, ZAMORW, ESCOBIDO	
165	SMALL FARM RESERVOIRS	GUERRA, WATSON, BHUIYAN	
166	SOY BEAN PRODUCTION AFTER RISE		
167	BANANA PROPAGATION BY SHOOT CULTURE	MAGNAYE, ZAMORW, ESCOBIDO	
168	SHRIMP CAKE MAKING	DE GUZMAN, D	
169	INDIGENOUS PROSPHATE ROCK AS FERTILIZER		
170	NEW HIGH WELDING RICE VARIETIES		
171	SIPA PUMP FOR LOW LIFT IRRIGATION		
172	PROFITABILITY ANALYSIS: 20 COW MODULE BUFFALO MILK PRODUCTION	PCARRD	2010
173	PROFITABILITY ANALYSIS: ABACA FIBER PRODUCTION	PCARRD	2007
174	PROFITABILITY ANALYSIS: COCONUT SAP SUGAR PRODUCTION MODULE	PCARRD	2010
175	PROFITABILITY ANALYSIS: ILANG- ILANG FLOWER AND ESSENTIAL PRODUCTION	PCARRD	2007
176	HANDMADE PAPER FROM RICE STRAW	PCARRD	
177	FROM PAPER TO PARTNERSHIP		
178	FROM PAPER TO PARTNERSHIP		
179	FROM PAPER TO PARTNERSHIP		
180	MEDIA, MESSAGES AND METAPHOR		
181	MEDIA, MESSAGES AND METAPHOR		
182	MEDIA, MESSAGES AND METAPHOR		
183	MEDIA, MESSAGES AND METAPHOR		
184	FOOD SECURITY AND BIOTECHNOLOGY	JOEL C. PAREDES	2008
185	FOOD SECURITY AND BIOTECHNOLOGY	JOEL C. PAREDES	2008
186	FOOD SECURITY AND BIOTECHNOLOGY	JOEL C. PAREDES	2008
187	FOOD SECURITY AND BIOTECHNOLOGY	JOEL C. PAREDES	2008
188	VOICE OF CHANGE	NAVARRO, MARIECHEL	
189	SCRENCE AND POPULAR MEDIA: CROP BIOTECHNOLOGY	NAVARRO, MALAYONG, PANOPIO	2011
190	MANGO: RPS MOST IMPORTANT CROP	MARID AGRI- BUSINESS DIGEST	2001
191	TRANSPORTATION AS A KEY LINKL FOR AGRICULTUR AND FOOD	MARID AGRI- BUSINESS DIGEST	2004
192	GUIDE TO BEGINNERS IN GOAT RAISING	MARID AGRI- BUSINESS DIGEST	2001
193	TILAPIA FARMING IN THE ASIA- PASIFIC REGION	MARID AGRI- BUSINESS DIGEST	2004
194	STRENGHTENING VITAL, FOUNDATION, VINNING MARKET	MARID AGRI- BUSINESS DIGEST	2001
195	THE TILAPIA EXTRA CHALLENGE	MARID AGRI- BUSINESS DIGEST	2006
196	STREGHTENING VITAL FOUNDATION VINNING MARKET & OVERCOMING	MARID AGRI- BUSINESS DIGEST	2007
197	TAAL TILAPIA RAIVER SHOW THE WAY	MARID AGRI- BUSINESS DIGEST	2005

198	THE HOG INDUSTRY: IN A WONDER	MARID AGRI- BUSINESS DIGEST	2004
199	HONEY BEES BRING THE SWEET RETURNS	MARID AGRI- BUSINESS DIGEST	2005
200	RICE TRADE LIVERALIZATION SAFEGUARDING LOCAL FARMER AND CONSUMER	MARID AGRI- BUSINESS DIGEST	2005
201	JCS: LIVING UP TO ITS NAME	MARID AGRI- BUSINESS DIGEST	2004
202	TECHNOLOGY BREAK THROUGHS FROM UPLB	MARID AGRI- BUSINESS DIGEST	2007
203	MILKFISH: THE KING OF FISH	MARID AGRI- BUSINESS DIGEST	2006
204	THE PCARRD OR PLAN	BURENDIA, CARPIO, PRICIPE	
205	SCIENCE AND TECHNOLOGY	ALO, ANNA MARIE ET AL.	2009
206	PCARRD ANNUAL REPORT	CARLOS ET AL	2011
207	FY 2006 NATIONAL BUDGET CALL	MALACANANG(DBM)	2005
208	FY 2006 NATIONAL BUDGET CALL	MALACANANG(DBM)	2004
209	FY 2006 NATIONAL BUDGET CALL	MALACANANG(DBM)	2002
210	FY 2006 NATIONAL BUDGET CALL	MALACANANG(DBM)	2008
211	FY 2000 BUDGET PROGRAM EXEC. SUMMARY	REPUBLIC OF THE PHIL.	1999
212	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
213	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
214	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
215	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
216	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
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244	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
245	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
246	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
247	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
248	THE FALL OF JOSEPH ESTRADA	DORONILA, A.	2001
249	BETTER ENGLISH FOR PHILIPPINE HIGHSCHOOL (THIRD YEAR)	SERRANO, J.	1973
250	DESIGN CONCEPT & OPERATION OF ASEAN PACKING HOUSE EQUIPMENT FOR FRUITS & VEGETABLES	REYES, M	1998
251	DESIGN CONCEPT & OPERATION OF ASEAN PACKING HOUSE EQUIPMENT FOR FRUITS & VEGETABLES	REYES, M	1998
252	DESIGN CONCEPT & OPERATION OF ASEAN PACKING HOUSE EQUIPMENT FOR FRUITS & VEGETABLES	REYES, M	1998
253	PSYCHOLOGY, ANTHROPOLOGICAL, AND SOCIOLOGICAL FOUNDATIONS OF EDUCATION	BUSTOS, A. & ESPIRITU, S.	1985
254	PHILOSOPHY OF MAN SELECTED READINGS	DY, M.	1988
255	PHILOSOPHY OF MAN SELECTED READINGS	DY, M.	1988
256	ESSENTIALS OF VALUE: EDUCATION	BAUZON, P.	1994
257	SOURCE BOOK OF STRATEGIES VALUES EDUCATION	FLORESCA, CAWAGAS, V	1987
258	SOURCE BOOK OF STRATEGIES VALUES EDUCATION	FLORESCA, CAWAGAS, V	1987
259	FILIPINO VALUES REVISITED	GOROSPE, V.	1998
260	RIZAL AND THE DEVELOPMENT OF NATIONAL CONSCIOUSNESS	ROMERO, M.C., STA ROMANA, J. SANTOS, L.	1978
261	RIZAL AND THE DEVELOPMENT OF NATIONAL CONSCIOUSNESS	ROMERO, M.C., STA ROMANA, J. SANTOS, L.	1978
262	PHILIPPINE LITERATURE PAST AND PRESENT	BALTAZAR, S., TERESTAIN, T., ESTANILAO, M.	1981
263	CONTEMPORARY ETHICS THIRD EDITION	CRUZ, C	1995
264	THE DEVELOPMENT OF WESTERN THOUGHT	THE COMMITTEE ON THE HUMANITIES	1978
265	PHILOSOPHY OF THE HUMAN PERSON A PHENOMENOLOGIC APPROACH	CASTRO, F.	2005
266	TOWARD AUTHENTIC MARALITY	MOGA, M.	1993
267	GENERAL PSYCHOLOGY 4/C	GAERLAN, T., D. LIMPINGCO, G. TRIA, BIRION, J.	1994
268	EDUCATIONAL PSYCHOLOGY	AQUINO, G. RAZON, P.	1993
269	INTRODUCTION OF PSYCHOLOGY	AQUINO, G. MIRANDA, N.	1991
270	GENERAL PSYCHOLOGY THIRD EDITION	AQUINO, G., KAHAYON, A.	1995
271	THEORY & PRACTICE OF COUNSELLING AND PSYCHOTHERAPY	COREY, GERALD	2017

272	MATHEMATICS IN THE MODERN WORLD	AUFMANN, R., LOCKWOOD, JOANNE., NATION, R. ETC	2018
273	STUDENT MANUAL FOR THEORY & PRACTICES OF COUNSELING & PSYCHOTHERAPY	COREY, GERALD	2017
274	ABNORMAL PSYCHOLOGY AN INTEGRATIVE APPROACH	BARLOU, D., DURAND, M., HOFMANN, S.	2018
275	INTRODUCTION TO FORENSIC PSYCHOLOGY RESEARCH & APPLICATION	BARCASE, DOMINGO O.	2015
276	INTRODUCTION TO MEETINGS, INCENTIVES, CONFERENCE & EVENT MANAGEMENT	BAJAO, OSORNO, DEVERO	2020
277	TOUR GUIDING AS A PROFESSION	SALAMANCA, DOLORES N	2006
278	CRUISE TOURISM	ESCABILLAS, AISHA JANINE	2009
279	TOURISM POLICY & PLANNING & DEVELOPMENT	RAMOS, F., FLORES C.	2020
280	MULTICULTURAL DIVERSITY IN THE WORKPLACE FOR THE TOURISM PROFESSIONAL	ALQUAZ, V. AQUINO M.C	2020
281	TOURISM& HOSPITALITY RESEARCH	CARINO, CELIA E.	2021
282	MATHEMATICS IN THE MODERN WORLD	CORDIAL, R. NARZALES, A. AMOIN, M. CATOLOS, E.	2018
283	INTERNATIONAL JOURNAL OF PHILOSOPHY: PHILOSOPHIA		2017
284	INTERNATIONAL JOURNAL OF PHILOSOPHY: PHILOSOPHIA		2017
285	PHIL. JOURNAL OF PSYCHOLOGY		2012
286	LIBERA: ACADEMIC JOURNAL ON LIBERAL ARTS		2013
287	GUIDANCE JOPURNAL		2017
288	FUNDAMENTALS OF RESEARCH	AQUINO, GAUDENCIO V.	2006
289	POLITICS & GOVERNANCE: HISTORY GOVERNMENT & CONSTITUTION	COSTALES, R., SALUBA, CARLOS	2010
290	RESEARCH METHOD: REVISEED EDITION	SEVILLA, C.,	1992
291	MANAGEMENT FOR FILIPINOS	INIGO, CONRADO	1986
292	TOTAL QUALITY MANAGEMENT	EVANS, J.	2013
293	HUMAN BEHAVIOUR & ORGANIZATION	MOORHEAD, G	2012
294	LIFE & WORK OF JOSE RIZAL	CLAUDIO, E.	2018
295	AKADEMIKONG FILIPINO TUNGO SA EPEKTIBONG KOMUNIKASYON	BERNALES, R.	2011
296	PHILIPPINES TOURISM LAWS	CABULAY P & CORPIO C.	2011
297	ENTREPRENEURSHIP & SMALL BUSINESS MANAGEMENT	MEDINA, ROBERTO	2010
298	RESEARCH PROCESS & PRODUCT WORKBOOK	MONTENEGRO, MADRUNIO ETC	2006
299	KEYS TO CRITICAL READING & WRITING	MONTENEGRO, MADRUNIO ETC	2010

C.6 Evidence of an accepted and standard classification system.

The library collections are organized according to an accepted scheme of classification and standard code of cataloging.

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CvSU Library Manual of Operations

(Click here)



3. Assign subject
4. Type card
5. Place in folder and label
6. File material by subject
7. File card in catalog

Article 7. Library Classification Scheme

Library classification schemes serve to arrange books and other library materials in a logical order on library shelves and also provide order for classified catalogs.

The LDML uses the Library of Congress Classification System or LCC (**Table 3**) for books and Dewey Decimal Classification or DDC (**Table 4**) for manuscripts. The LCC system groups the subject using the letters of the alphabet and Arabic numerals, while the DDC groups the subjects using Arabic numerals only.

Combination of the following ways of classification is also used: 1) classification by subject content; and 2) classification by physical form.

Table 3. Library of Congress Classification schedules

LCC Letter	Subject Area
A	General Works
AC	Collections
AE	Encyclopedias
AG	Dictionaries
AI	Indexes
AM	Museums
AN	Newspapers
AP	Periodicals
AS	Academies and learned societies
AY	Yearbooks, Almanacs, Directories
AZ	History of scholarship. The humanities
B	Philosophy, Psychology, Religion
B	History and systems of philosophy
BC	Logic
BD	Speculative philosophy
BF	Psychology
BH	Aesthetics

**Table 3.** Continued

BJ	Ethics
BL	Religions, Mythology, Rationalism
BM	Judaism
BP	Islam, Bahaiism, Theosophy
BQ	Buddhism
BR	Christianity
BS	The Bible
BT	Doctrinal theology
BV	Practical theology
BX	Christian denominations
C	Auxiliary Sciences of History (General)
CB	History of civilization
CC	Archeology
CD	Diplomatics, Archives, Seals
CE	Technical chronology, Calendar
CJ	Numismatics
CN	Inscriptions, epigraphy
CR	Heraldry
CS	Genealogy
CT	Biography (General)
D	History (General), Europe (General)
DA	Great Britain
DAW	Central Europe
DB	Austria, Hungary, Czechoslovakia
DC	France
DD	Germany
DE	The Greco-Roman World
DF	Greece
DG	Italy
DH	Low Countries, Benelux Countries
DJ	Netherlands (Holland)
DJK	Eastern Europe (General)
DK	Russia, Soviet Union, Former Soviet Republics, Poland
DL	Northern Europe, Scandinavia
DP	Spain, Portugal
DQ	Switzerland
DR	Balkan Peninsula, Turkey
DS	Asia
DT	Africa
DU	Oceania (South Seas)

**Table 3.** Continued

E & F	DX	Gypsies
History - Western Hemisphere		
	E	United States (General)
	F	United States (Local history), Canada, Latin America.
G Geography, Anthropology, Recreation		
	G	Geography (General), Atlases, Maps
	GA	Mathematical geography, Cartography
	GB	Physical geography
	GC	Oceanography
	GE	Environmental Sciences
	GF	Human ecology, Anthropogeography
	GN	Anthropology
	GR	Folklore
	GT	Manners and customs (General)
	GV	Recreation, Leisure
H Social Sciences		
	II	Social Sciences (General)
	IIA	Statistics
	HB	Economic theory, Demography
	HC	Economic history and conditions
	HD	Industries, Land use, Labor
	IIE	Transportation and communications
	IIF	Commerce
	IIG	Finance
	HJ	Public finance
	HM	Sociology (General)
	HN	Social history and conditions, Social problems, Social Reform
	HQ	Family, Marriage, Women
	HS	Societies: secret, benevolent, etc.
	HT	Communitics, Classes, Racism
	HV	Social pathology, Social and public welfare
	HX	Socialism, Communism, Anarchism
J Political Science		
	J	General Legislative and executive papers
	JA	Political Science (General)
	JC	Political theory

**Table 3.** Continued

JF	Political institutions and public administration – General
JK	Political institutions and public administration – United States
JL	Political institutions and public administration – Canada, Latin America
JN	Political institutions and public administration – Europe
JQ	Political institutions and public administration – Asia, Africa, Australia, Pacific Area
JS	Local government, Municipal government
JV	Colonies and colonization, Emigration and immigration, International migration
JZ	International relations
K	Law (General)
K	General, Comparative and uniform law, Jurisprudence
KBR-KBU	Canon Law and Law of the Roman Catholic Church, The Holy See
KD	Law of the United Kingdom and Ireland
KDZ	Law of America, North America
KE	Law of Canada
KF	Law of the United States
KG	Law of Latin America, Central America and West Indies
KH	Law of South America
KJ-KK	Law of Europe
KL-KW	Asia, Africa, Pacific Area, Antarctica
KZ	Law of nations
L	Education
L	Education
LA	History of Education
LB	Theory and practice of education
LC	Social aspect of education
LD	Individual institutions – United States
LE	Individual institutions – America (except US)

**Table 3.** Continued

LF	Individual institutions – Europe
LG	Individual institutions – Asia, Africa, Oceania
LII	College and school magazine and papers
LJ	Student fraternities and societies, United States
LT	Textbooks
M	Music
M	Musical works
ML	Literature on music
MT	Musical instruction and study
N	Fine Arts
N	Visual Arts (General)
NA	Architecture
NB	Sculpture
NC	Drawing, Design, Illustration
ND	Painting
NE	Print media
NK	Decorative arts, Applied arts
NX	Arts in general
P	Language and Literature
P	Philology, Linguistics
PA	Greek and Latin languages and literatures
PB	Modern languages (General), Celtic languages
PC	Roman Languages
PD	Germanic languages (General), Scandinavian languages
PE	English language
PF	West Germanic languages
PG	Slavic, Baltic, Albanian languages and literature
PII	Uralic, Basque languages and literature
PJ	Oriental philosophy and literature (General), Semitic languages and literature
PK	Indo-Iranian languages and literature
PL	Languages and literatures of Eastern Asia, Africa and Oceania

**Table 3.** Continued

PM	Hyperborcan, Indian and Artificial languages
PN	Literature (General)
PQ	French, Italian, Spanish and Portuguese literatures
PR	English literature
PS	American Literature
PT	Germanic Literature
PZ	Children's Literature
Q	Science
Q	Science
QA	Mathematics
QB	Astronomy
QC	Physics
QD	Chemistry
QE	Geology
QH	Natural history, Biology
QK	Botany
QL	Zoology
QM	Human anatomy
QP	Physiology
QR	Microbiology
R	Medicine
R	Medicine (General)
RA	Public aspects of medicine
RB	Pathology
RC	Internal medicine
RD	Surgery
RE	Ophthalmology
RF	Otorhinolaryngology
RG	Gynecology and obstetrics
RJ	Pediatrics
RK	Dentistry
RL	Dermatology
RM	Therapeutics, Pharmacology
RS	Pharmacy and material medical
RT	Nursing
RV	Botanic, Thomsonian and eclectic medicine

**Table 3.** Continued

RX	Homeopathy
RZ	Other systems of medicine
S	Agriculture
S	Agriculture (General)
SB	Plant culture
SD	Forestry
SF	Animal culture
SII	Aquaculture, Fisheries, Angling
SK	Hunting sports
T	Technology
T	Technology (General)
TA	Engineering (General), Civil Engineering
TC	Hydraulic engineering, Ocean engineering
TD	Environmental technology, Sanitary engineering
TE	Highway engineering, Roads and pavements
TF	Railroad engineering and operation
TG	Bridge engineering
TH	Building construction
TJ	Mechanical engineering and machinery
TK	Electrical engineering, Electronics, Nuclear engineering
TL	Motor vehicles, Aeronautics, Astronautics
TN	Mining engineering, Metallurgy
TP	Chemical technology
TR	Photography
TS	Manufactures
TT	Handicrafts, Arts and crafts
TX	Home economics, Hospitality industry
U	Military Science
U	Military science (General)
UA	Armies: Organization, distribution, military situation
UB	Military administration
UC	Maintenance and transportation
UD	Infantry
UE	Cavalry, Armor

**Table 3.** Continued

UF	Artillery
UG	Military engineering, Air Force
UH	Other Services
V	Naval Science
V	Naval science (General)
VA	Navies: Organization, distribution, naval situation
VB	Naval administration
VC	Naval maintenance
VD	Naval seamen
VE	Marines
VF	Naval ordinance
VG	Minor services of navies
VK	Navigation, Merchant marine
VM	Naval architecture, Shipbuilding, Marine engineering
Z	Library Science
Z	Books, Writing, Palaeography, Book industries, Trade, Librarians, Bibliography
ZA	Information resources (General)

Table 4. Dewey Decimal Classification Schedules

DCC Classification	Subject Area
000-099	Computer Science, Information and General Works
000	Computer science, knowledge and systems
010	Bibliographics
020	Library and information sciences
030	Encyclopedias and book of facts
040	<i>Unassigned</i>
050	General serial publications
060	General organization and museology
070	News media, journalism and publishing
080	General collections
090	Manuscripts and rare books

SAMPLE OF CATALOG BOOKS WITH COLOR CODING

CIRCULATION



C.7 Policies on preservation, care and upkeep of library resources.



Republic of the Philippines

CAVITE STATE UNIVERSITY

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CvSU Genera Trias City
CAMPUS LIBRARY

Books Repaired as of 2019 to 2021

Year	Number of Repaired Books
2021	20
2020	11
2019	29
Total:	60

Prepared by:

MYLA ESTRADA SABLAYAN, RL
Campus Librarian

Approved by:

LAURO B. PASCUA, Ed.D.
Campus Administrator



Books are being repaired

**There are provisions for the
preservation, general care, and upkeep
of library resources.**

CvSU Library Manual **of Operations**

(Click here)

C.8 Evidence that library resources are provided.



Total number of CD-ROM collection: 100 Titles



Internet and Electronic Resources Area



LIBRARY READING AREA



LIBRARIAN OFFICE AND TECHNICAL AREA



E-RESOURCES

The Cavite State University Integrated Library System homepage features three main sections: E-Books, E-Library, and E-Journals. Each section has a thumbnail image, a title, a brief description, and a 'Visit This Page' button.

- E-Books:** CvSU E-Books. Developed By: CvSU Mid Team. CvSU E-Books
- E-Library:** CvSU E-Library System. Powered by Koha. CvSU E-Library System
- E-Journals:** CvSU E-Journals. Developed By: CvSU Mid Team. CvSU E-Journals



Online Library Resources Platforms

1. CvSU Online Library

(permanent link: <http://library.cvsu.edu.ph:8000/>)

The CvSU Online Library homepage displays three main links: E-Books, E-Library, and E-Journals. Below these links, there are sections for Faculty Guide Inventory, Mission, and Vision.

2. CvSU E-Books

(permanent link: <http://library.cvsu.edu.ph:8000/>)

The CvSU E-Books platform shows a grid of book covers from various categories like Programming, Business, and Psychology. A sidebar on the left provides navigation options.

CHED RQAT | Regional Quality Assessment Team



Online Library Resources Platforms

3. CvSU E-Journals

(permanent link: <http://library.cvsu.edu.ph:8000/>)

The CvSU E-Journals platform displays a grid of journal covers across various fields. A sidebar on the left contains search and filter options.

4. CvSU E-Library

(permanent link: <http://library.cvsu.edu.ph/>)

The CvSU E-Library platform features a search bar and a sidebar with links to CvSU Official Website, E-Books, and E-Journals. A large image of the university's main building is prominently displayed.

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E-RESOURCES



Online Library Resources Platforms

7. Tritech Digital Media

(permanent link: <https://www.tdmebooks.com/>)



8. Philippine E-Journals

(permanent link: <https://ejournals.ph/index.php>)



CHED RQAT | Regional Quality Assessment Team



Online Library Resources Platforms

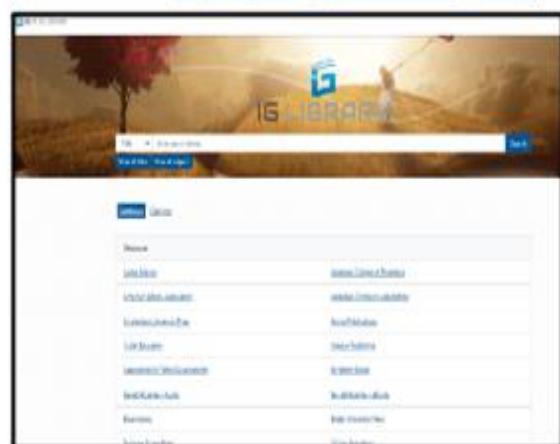
9. Philippine eLib

(permanent link: <http://www.elib.gov.ph/>)



10. IG Library

(permanent link: <https://portal.igpublish.com/iglibrary/>)



CHED RQAT | Regional Quality Assessment Team



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Bookshare Corner E-Library Cavite State University Region IV Philippines

This 19th Day of August , 2021

Maria Agnes J. Angeles
Outreach Representative
Bookshare Philippines

Brad Turner
Vice President GM, Global Literacy and Education
Beneficent Technology Inc.

The screenshot shows the Bookshare website with a dark blue header. The header includes the Bookshare logo, a search bar with placeholder text "Title, author or ISBN" and a magnifying glass icon, a "Log in" button, and navigation links for "Advanced Search" and "Browse". Below the header, there are five dropdown menus: "Is Bookshare For Me?", "Get Started", "Get Involved", "Help Center", and "My Bookshare". The main content area features a large blue banner with the text "Launch into Learning" on the left, a central graphic of a pencil launching from a circular track with three small figures inside, and a green call-to-action button on the right that says "Sign up today". To the right of the banner, there is a teal-colored text box with the text "Get our guide on reopening your class." At the bottom of the page, a green footer bar contains the text "Bookshare makes reading easier. People with dyslexia, blindness, cerebral palsy, and other reading barriers can customize their experience to suit their learning style and find virtually any book they want to read."

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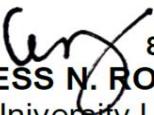


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UNIVERSITY LIBRARY

C E R T I F I C A T I O N

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 8-25-2021
PRINCESS N. RODERNO, RL
Head, University Library

C.9 List of classified library holdings discarded or weeded-out books, serials, professional books, and electronica resources.



Section 2. Weeding Criteria for Specific Subject Fields

a. Philosophy (B-BD, BII, BJ)

Most philosophy books do not become outdated, although circulation is often low, titles should be retained unless superseded by more recent editions. However, duplicate copies of low-usage books are weeded so as historical and explanatory texts when superseded. Books on systems of philosophy should be retained.

b. Psychology (BL)

A 5-year weeding process shall be implemented to maintain a usable and up-to-date collection. Biographies or primary works of psychologists and encyclopedia shall be judged by their emphasis on primary works.

c. Religion (BL-BX)

Materials on this subject do not generally become outdated but titles that have very low usage, superseded editions, unused duplicates, older sectarian literature, sermons and books on the conduct of life should be considered for weeding.

d. History (C, D, E, F)

History collection shall be periodically reviewed for their continuing usefulness. Older books that reflect the expressions of another era, regardless of the accuracy of predictions made in them about the future and earlier editions of classic or standard text regardless of current curriculum needs, are retained. Books with bibliography, appendices, maps, illustrations or other supplementary features that are still useful should also be retained.



e. Geography (G-GR)

Books in this subject area become outdated rapidly and shall be weeded if new items are available.

f. Athletics (GV)

Superseded rulebooks and outdated instructional materials should be weeded if new items are available.

g. Social Science (H-HA)

Interdisciplinary needs shall be considered when weeding since books in these subject areas tend to be used in supportive nature and shall not be analyzed according to circulation figures, but unless they have historical approach, they are of little use after five years. Books on finance are outdated sooner than five years so they can be weeded out first.

h. Economics (HB-HJ)

Timelines of research, value of material, number of sources on topic, age of source, circulation, number of copies, whether it is part of a set or not and physical condition shall be considered first before weeding. Primary works by distinguished economists and books on economics with interdisciplinary contribution to geography, history, management, social science and international affairs shall be retained.

i. Sociology (IIM-IIX)

Titles of books superseded by a later edition and have low circulation activity shall be weeded. Physical condition of the books should also be taken into consideration when weeding.



j. Political Science (J-JX)

This field interrelates with other fields such as social science, international affairs, geography, history and psychology, therefore usage, size of the collection, number of copies, age, and historical value shall be taken into consideration when weeding. All primary works of political scientists shall be retained and maintained.

k. Law (K)

Multiple copies, superseded works, outdated topical books and outdated collections of laws shall be weeded.

l. Education (L)

Outdated monographs, superseded works and duplicate copies shall be weeded; however, biographical materials shall be maintained and different editions of encyclopedias may be kept.

m. Music (M)

Music books generally do not become outdated. Titles of books shall be retained unless superseded by newer editions. Physical condition of the book should be the basis for weeding.

n. Art (N)

Art books generally do not become outdated. Titles of books are retained unless superseded by newer editions. Physical condition of the books shall be the basis for weeding.

o. Literature and Language (P)

Age and use are not always accurate guides for weeding literature books. Critical works especially superseded editions can be



weeded by date and usage. Criticisms of classic writers should be kept. History shall also be kept unless superseded by better titles. Multiple copies of classic literary works shall be maintained. Old grammar books and dictionaries shall be weeded.

p. Pure Science (Q)

Title of books superseded by newer editions and ephemeral materials shall be weeded if newer materials are available that provide better or expanded explanations of complex subjects.

q. Mathematics (QA 9-71, 78-939)

Books older than five years or ten years should be withdrawn unless they are classics. Titles superseded by new editions are normally withdrawn.

r. Computer Science (QA 75-77)

Titles older than five years should be withdrawn.

s. Astronomy (QB), Physics (QC), Chemistry (QD)

Older editions, if superseded are weeded. Added copies of books printed more than ten years ago not identified as "landmark" and those with more than two editions in that period, materials printed on poor quality paper and works by non-distinguished authors should be weeded. Basic works with significant historical or literary value such as Newton, Einstein, etc. should be retained.

t. Biological Sciences (QH-QR)

Materials in the biological sciences have a shelf life of ten years. Titles of books superseded by new editions can be weeded.



u. Medicine (R)

Materials superseded by newer editions should be weeded since discoveries are constantly being announced and older materials may be very misleading or even dangerous.

v. Agriculture (S)

Titles of books superseded by newer editions and ephemeral materials shall be weeded. Newer materials that provide better or expanded explanation of complex subjects, clearer texts styles and better illustrations should be acquired.

w. Technology (T)

Rapid advances in technology makes materials published over five years in this field viewed with suspicion of being outdated with exceptions on topics such as auto and appliance repair manuals and cookbooks, books on guns, clock, etc. Newer materials that provide better coverage and treatment should replace older editions.

x. Reference Collection (AE, AG, AI, AY)

Many sources are considered reference "classics" and are valuable for many years. Many reference books are printed in revised editions and previous editions may be weeded, exception is any edition that supplements rather than replaces an older edition.

y. Audiovisual Materials / Electronic Resources

- Non-print media shall be weeded on a regular schedule just like print materials, although it can be harder to judge content and quality without spending a great deal of time watching or listening to each item.



- Transferring materials to current formats shall be considered for non-print materials.
- Broken cases, missing piece, poor sound, cracked, scratched CD and tapes shall be discarded.
- Videocassettes shall be examined for wear after 100-150 circulations, these might need to be replaced after 200-250 showings.

Section 3. Procedures for Weeding (Figure 13)

- a. Pull out the books that do not meet the criteria for consideration in the selection of books and monographs.
- b. Pull out books that possess the specified characteristics of materials for withdrawal.
- c. Pull out all entries from the card catalog for the books that have been withdrawn or to be discarded.
- d. Pull out shelf list card and stamp as cancelled and file for future reference such as library reports, etc.
- e. Note the items discarded in the remarks column of the Accession Book.
- f. Stamp the withdrawn book and dispose them off in the manner recommended by the Library Advisory Committee and in accordance with COA rules and regulations.

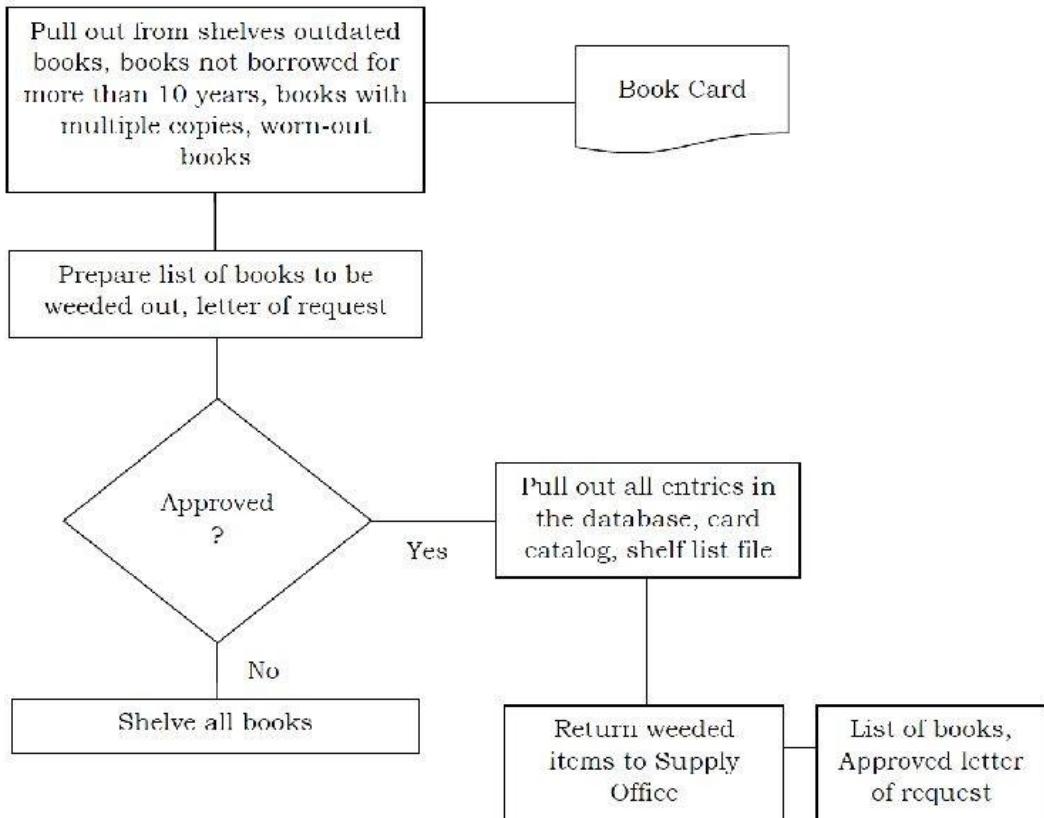


Figure 13. Flowchart for weeding of library materials

CvSU Library Manual of Operations
Rule VI. Collection Development Policy
Article 10. Weeding of Library Materials

Click this to see the file

Weeded- Out Books