



CAVITE STATE UNIVERSITY

GENERAL TRIAS CITY CAMPUS





CAVITE STATE UNIVERSITY
GENERAL TRIAS CITY CAMPUS

Town Proper, City of General Trias , Cavite

**BACHELOR OF SCIENCE IN
SECONDARY EDUCATION
MAJOR IN ENGLISH**

PRELIMINARY SURVEY VISIT

AREA VII.
LIBRARY



CAVITE STATE UNIVERSITY
GENERAL TRIAS CITY CAMPUS
Town Proper, City of General Trias , Cavite

BACHELOR OF SCIENCE IN SECONDARY EDUCATION MAJOR IN ENGLISH

PRELIMINARY SURVEY VISIT

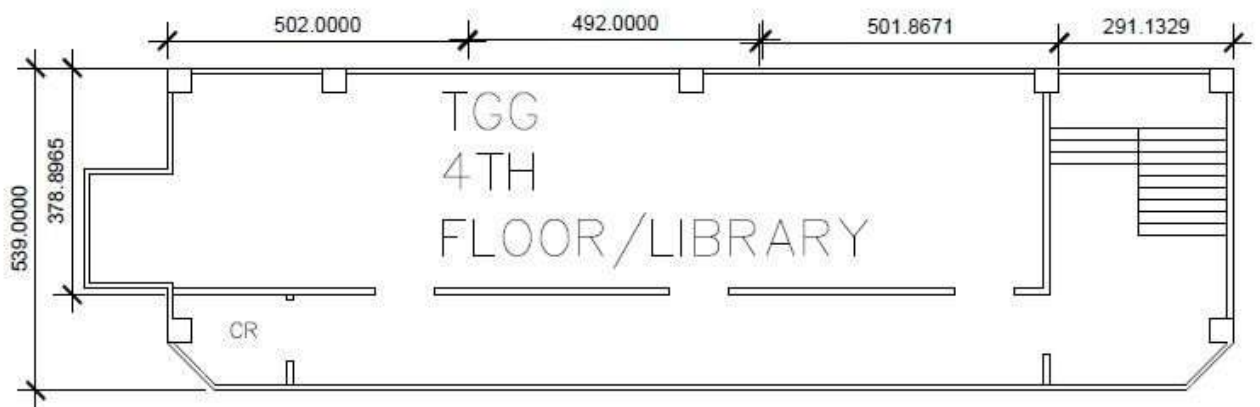
AREA VII. LIBRARY

E. Physical Set-up and Facilities



E.1 Library floor plan showing the location of the different offices.

LIBRARY FLOOR PLAN

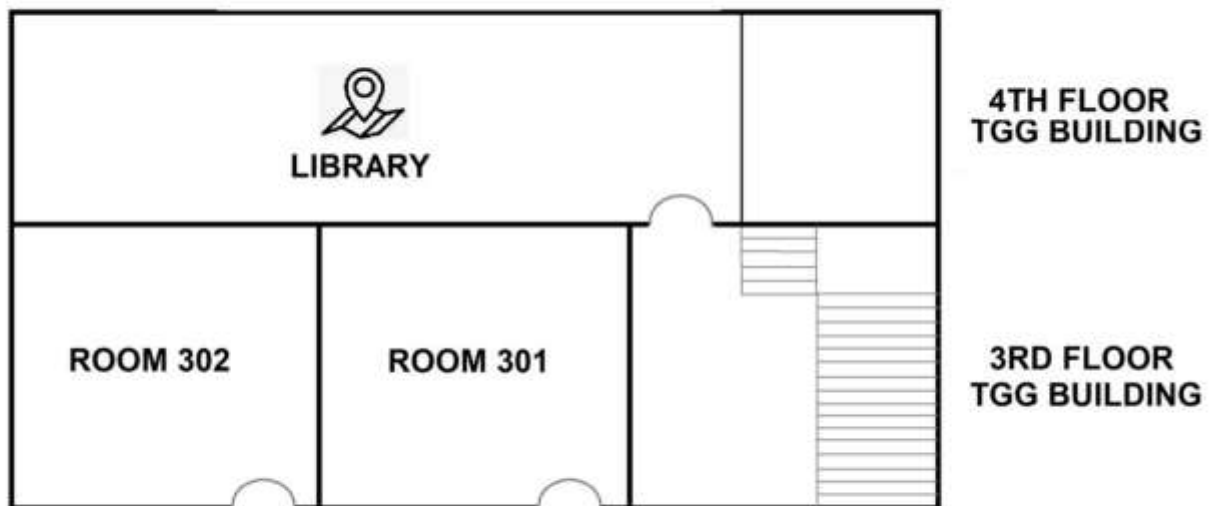


UNIVERSITY LIBRARY FLOOR PLAN

REPUBLIC OF THE PHILIPPINES CVSU GENERAL TRIAS CITY CAMPUS CITY OF GENERAL TRIAS CAVITE	PROJECT TITLE & LOCATION: PROPOSE UNIVERSITY LIBRARY FLOOR PLAN OF CVSU GENERAL TRIAS CITY CAMPUS	PREPARED BY: <u>ROMMEL H. SARREAL, RME</u> INSTRUCTOR/PPSS INCHARGE	APPROVED BY: <u>DR. LAURO B. PASCUA</u> CAMPUS ADMINISTRATOR
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LIBRARY FLOOR PLAN

**CvSU GENERAL TRIAS CITY
LIBRARY LOCATION MAP**



E.2 Description of lighting, ventilation, safety and security conditions.

The library is well lighted. It is provided with ceiling fans, stand fans and open windows. It is well ventilated and conducive for learning.



Fire extinguisher and a local fire alarm system are available.

Fire alarm and fire extinguishers are in place.



The library employs a system for security and control of library resources.





E.3 Inventory of library, furniture and other physical amenities.



Republic of the Philippines

CAVITE STATE UNIVERSITY

GENERAL TRIAS CITY CAMPUS

City of General Trias, Cavite, 4107

☎ (046) 509-4148

cvsugeneraltrias@cvsu.edu.ph

CAMPUS LIBRARY

Summary of furniture and equipmentAs of August 2021

Type	Quantity
Librarian Table	1
Librarian Chair	1
Electric Fan	6
Computers	3
Fluorescent Tube	10
Book Shelves	5
Monoblock Chairs	150
Folded Chairs	24
Reading Tables	3

Prepared by:

MYLA ESTRADA SABLAYAN, RL



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite
www.cvsu.edu.ph

UNIVERSITY LIBRARY

List of Donated Furniture 2021

Date Donated: September 2021

Donor: CvSU- Main Campus Library
c/o Ms. Princess N. Roderno
Head, University Library

Recipient: CvSU- General Trias Campus
c/o Myla E. Sablayan
Campus Librarian

No.	Item	Description	Quantity
1	Book Shelves	wood, white, 6 layers, back-to-back	<u>2</u> pcs.
2	Reading Tables	wood, brown, 12 seater	1 pcs.
3	Reading Chairs	Metal Legs, Green, Foldable	12 pcs.
Total No. of donated furniture:			<u>15</u> pcs.

Prepared by:


PRINCESS N. RODERNO, RL
Head, University Library

Received by:	<u>Myla E. Sablayan</u>
Signature:	<u>[Signature]</u>
Date:	<u>Sept 14, 21</u>



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Don Severino de las Alas Campus
Indang, Cavite, Philippines

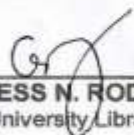
☎ (046) 415-0010 / 📠 +639338167786
www.cvsu.edu.ph / www.cvsulibrary@cvsu.edu.ph

UNIVERSITY LIBRARY

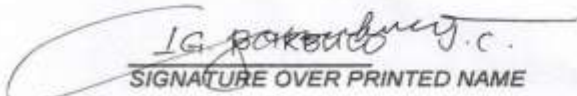
GATE PASS

NAME/SIGNATURE:	MYLA SABLAYAN / GENTRI CVSU CAMPUS
ITEM NAME:	24 BOOKS / CHAIRS 12 pcs.
DESCRIPTION:	DONATION
QUANTITY:	
PURPOSE:	
UNIT/COLLEGE	LIBRARY DEPARTMENT
PULL-OUT DATE:	JUNE 29, 2021
TIME OUT:	0959 H
RETURN DATE:	
REMARKS:	FOR DONATION

APPROVED BY:


PRINCESS N. RODERNO, RL
Head, University Library

NAME OF GUARD DUTY:


SIGNATURE OVER PRINTED NAME

Adjustable/Movable Shelves



MAGAZINE DISPLAY AREA



NEWSPAPER AREA



STANDARD TABLES AND CHAIRS



CHARGING DESK



ATLAS STAND



DICTIONARY STAND



MAPS



FILING STORAGE FOR PERIODICALS





**GAD
MATERIALS**

INTERNET AREA



READING ROOM

