



CAVITE STATE UNIVERSITY
GENERAL TRIAS CITY CAMPUS

Town Proper, City of General Trias , Cavite

**BACHELOR OF SCIENCE IN
SECONDARY EDUCATION
MAJOR IN ENGLISH**

PRELIMINARY SURVEY VISIT

AREA VIII.

PHYSICAL PLANT AND FACILITIES

B. Campus

B.1 A copy of the Campus Development Plan

CAMPUS/COLLEGE/OFFICE: CAVITE STATE UNIVERSITY-GENERAL TRIAS CITY CAMPUS


GOAL	STRATEGY	2021202220232024																BUDGET				RESPONSIBLE UNIT							
		2021				2022				2023				2024				2021	2022	2023	2024								
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4												
1. CvSU as one of the leaders in flexible learning modalities in identified courses/programs	1. Rationalize curricular offerings																												
	Activity 1: Curricular program review and assessment																												
	2. Continue conduct of capacity building for all faculty members in all campuses (collaborative effort with the University of the Philippines Open University and other partners)																												
	Activity 1: Conduct of seminars/workshops/trainings/conferences for faculty members																												
	Activity 2: Participation of faculty members to local/national and international seminars/workshop/trainings/conferences																												
	Activity 3: Send faculty members to advanced education program																												
	3. Enhance/improve ICT infrastructure to support flexible learning																												
	Activity 1: Increase the number of ICT equipment & laboratory materials																												
	4. Improve the utilization of CvSU Learning Management System (LMS) using the Open Educational Resources (OER) and other online resources																												
	Activity 1: Develop open educational resources (OERs) and other instructional materials (e.g. modules, learning guides, videos) for on-line and offline classes																												
5. Provide equitable access to CvSU quality education in both traditional and virtual platforms																													
2. CvSU as generator of technology and innovation which are relevant,	Activity 1: Secure COPC from CHED (All programs without COPC)																												
	Activity 2: Subject all programs for higher accreditation level certified by AACUP																												
	Activity 3: Obtain a passing percentage in the licensure examination that is higher than the national passing percentage																												
	1. Continue to allocate research and development funds																												
	2. Continue/pursue researches in the focus areas stated in the University Research and Development Agenda:																												
	2.a. Biodiversity and Environmental Conservation																												
	2.b. Smart Engineering, ICT and Industrial Competitiveness																												
	2.c. Social Development and Equality																												

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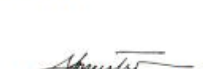
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GOAL	STRATEGY																	BUDGET				RESPONSIBLE UNIT
		2021				2022				2023				2024				2021	2022	2023	2024	
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4					
	3.a. Conduct of annual recognition program for students with exemplary performance in academics, research, extension, and extracurricular activities. Activity 4. Improve student welfare by providing quality educational, medical and security services																	50,000	100,000	100,000	100,000	OSAS, OCA, Curriculum and Instruction
	4.a. establish tutorial programs, peer counseling support, and awareness drive on relevant issues (e.g. mental health, antiviolence against women and children, drug abuse, anti-sexual harassment and HIV-AIDS)																	100,000	200,000	200,000	200,000	
	4.b. conduct of campus sports clinic																	100,000	150,000	150,000	150,000	OSAS
	4.c. schedule annual medical and dental consultation for students																	100,000	150,000	150,000	150,000	OSAS
	4.e. provide students with medical insurance																	300,000	300,000	300,000	300,000	OSAS, ASFF
	Activity 5. Strengthen Job Placement Program																					
	5.a. conduct of pre-employment seminar on semestral basis																	30,000	70,000	70,000	70,000	OSAS
	5b. assist students in their OJT																	10,000	20,000	20,000	20,000	OSAS
	5c. assist graduates in their employment																	10,000	20,000	20,000	20,000	OSAS
	Activity 6. Promote and sustain Academic Freedom																					
	6. 1 conduct of annual student forum/dialogue																	10,000	20,000	20,000	20,000	OSAS
	6.2 establish electronic communication platforms where students can freely express their concerns without fear of being sanctioned.																	10,000	10,000	10,000	10,000	OSAS
	2. For Faculty and Employees:																					
	Activity 1: Continue to create and provide opportunities for educational and professional growth																					
	1.a Sending of faculty members and staff to advance education and post-doc/fellowship programs																	2,000,000	2,000,000	2,000,000	2,000,000	AFSS, OCA, Curriculum and Instruction
	1.b Send faculty members and staff to local and international trainings, seminars, conferences																	500,000	500,000	500,000	500,000	
	1.c Conduct of in-house trainings, seminars and conferences																	100,000	100,000	100,000	100,000	AFSS, OCA, Curriculum and Instruction
	1.d Apply for TESDA as accredited Training Center and Assessment Center for TVET qualifications/NC II																		500,000	500,000	500,000	AFSS, OCA, Curriculum and Instruction
	Activity 2: Involve faculty and employees in strategic planning and budgeting through consultative democratic participation																					
	2.a Conduct of college/campus/unit strategic planning																	100,000	100,000	100,000	100,000	AFSS, OCA, Curriculum and Instruction
	Activity 3: Continue conduct of Personal Enhancement Program to develop sense of teamwork and inclusivity																	100,000	100,000	100,000	100,000	AFSS, OCA, Curriculum and Instruction
	Activity 4: Protect and promote teachers/employees welfare including academic freedom																	100,000	100,000	100,000	100,000	AFSS, OCA, Curriculum and Instruction

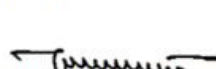
Prepared by:


AUROB. RASCUA
 Campus Administrator

Reviewed by:


MA. AGNES P. NUESTRO. PhD
 Vice President

Approved:


HERNANDO D. ROBLES. EdD, CEO VI
 President



B.2 Description of a mechanism to ensure the following:

B.2.1 Traffic safety in and out of the campus;

TRAFFIC RULES AND REGULATIONS, TRAFFIC AND PARKING AREAS

Fine Imposition/Penalties

The security on duty shall strictly impose the following:

1. Students and employees, delivery vehicle drivers:

Fifty pesos (50.00) for each violation shall be exacted in the following:

- Illegal parking
- Illegal loading and unloading
- Over speeding
- Loud blowing of horns, muffler emissions and radio/ stereo tuning that may distract classes
- Road discourtesies
- Obstruction

2. Public utility drivers

In addition to those mentioned above, the following should be exacted for drivers:

- Drunkenness- automatic ban of entry during the day
- Discourtesy(yelling, delivering bad words to passengers and /or pedestrians within the campus)- 100.00 fine for each event: warning for disbarment.
- Three consecutive violations of traffic rules shall mean disbarment of the unit concerned.
- Non-compliance to other school requirements like that of the actions when conducting passengers, haircut and those contained in the implementing guidelines on traffic rules and to other traffic rules and to other traffic laws in the country that may be applicable in the university shall be banned of entry.

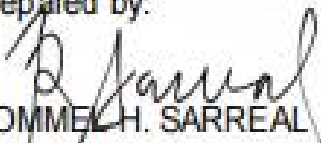
Policies

1. All vehicles are to be parked in the designated parking areas only. The university however, shall not be responsible for any damage or loss of the vehicle or its accessories.

2. Car owner/drivers shall be held liable for any damage caused by him/ her to persons or properties within the university.

3. Car owner/drivers shall be held liable for any damage caused by him/her to persons or properties within the university.
4. Maximum speed limit for all vehicles within the campus is 20 kph.
5. Loud radio/stereo and blowing of horns is prohibited.
6. All passenger vehicles are required to have a garbage box for liters of passenger.
7. Delivery vehicles are not allowed to enter during offhours /days unless accompanied by respective project in charge and /or authorized persons concerned who shall be responsible for such entry.
8. Vehicles that will bring out university products and properties shall be subjected to strict out university product and properties shall be subjected to strict checking and inspection. For university owned vehicles, the driver should present to the guard on duty the approved trip ticket, and delivery receipt. Others, like that of private and government vehicles should present a consignment paper or approved authority to bring out the university products/properties they possessed.
9. Gate pass must be conspicuously placed on its front glass windshield.

Prepared by:


ROMMEL H. SARREAL
Head, PPSS

B.2.2 Waste Management



The Policy of Garbage in Garbage Out



Bottle Metal Box

B.2.3 Maintenance, repair and upkeep of property;



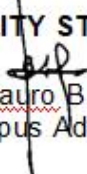
Republic of the Philippines
CAVITE STATE UNIVERSITY
Gen. Trias City Campus
| ☎ 437-0693

OFFICE OF THE CAMPUS DEAN

OFFICE MEMORANDUM

No._____, s. 2022

To : **UTILITY STAFF**

From :  Dr. Lauro B. Pascua
Campus Administrator

Subject : **DESIGNATION OF WORK TO UTILITY STAFF**

Date : January 15, 2022

Please be informed of the following assignment of utility staff for maintenance activities in the campus:

TGG Building
MSF Building
RPD Building

Mr. Ervin Dacles
Mr. Carmelito Valdez
Mrs. Emelita Banzon

For your information and guidance.



B.2.4 Cleanliness and orderliness in the campus;









B.2.5 Security of the academic community inside the campus.

SECURITY SERVICE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** made and entered into this 28th day of February 2019 in Indang, Cavite, Philippines by and between:

CAVITE STATE UNIVERSITY, a government educational institution created under the provisions of Republic of Act No. 8468, with principal office at Don Severino De Las Alas Campus, Indang, Cavite, duly represented herein by its President, **DR. HERNANDO D. ROBLES**, herein referred to as the "**UNIVERSITY**".

-and-

GRAND MERITUS SECURITY AGENCY, INC., a domestic corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with head office at No. 12 Xavierville Avenue Corner Pajo St., Loyola Heights, Quezon City represented in this act by its President, **MR. SANDY C. BALITE** who is duly authorized for this purpose and herein referred to as the "**AGENCY**".

WITNESSETH THAT;

WHEREAS, the **UNIVERSITY**, after complying with the bidding requirements as provided for by law, is now ready to engage the services of the **AGENCY** for it to provide/render security services, 24/7, for the maintenance of safety, security and order throughout the premises, areas, facilities, and offices of the **UNIVERSITY** and to protect its officials, employees, students, clients, visitors and guests from risks or harm. In addition, the **AGENCY**, shall likewise enforce such rules, policies and regulations as may, from time to time, be promulgated by the **UNIVERSITY** relative to the maintenance of safety, security and order throughout the premises.

WHEREAS, the **AGENCY**, has presented and warranted that it is duly licensed, bonded and experienced protective security agency operating under the provisions and authority pursuant to Republic Act No. 5487, as amended, and is willing and capable to provide the above services to the **UNIVERSITY**.

NOW, THEREFORE, for and in consideration of the foregoing premises and covenants, the parties agree as follows:

MR. SANDY C. BALITE
President, Grand Meritus Security
Agency Inc.

Mr. DENNIS R. MESCALLADO
Marketing Manager, Grand Meritus Security
Agency Inc.

DR. HERNANDO D. ROBLES
CvSU President

MR. ROMULO L. GOMEZ
Director, University Civil Security
Services

DR. HENRY O. GARCIA
J/P Admin. & Support Services

MRS. LOLITA G. HERRERA
Chief Admin. Officer / FMO Director

The following documents attached hereto shall form as an integral part of this Contract as if their contents are incorporated, reproduced and set forth herein, and shall govern and control in full force and effect the rights and obligations of the parties, except as otherwise modified by mutual agreement in writing of both parties:

- (a) Supplier's Bid, including the Technical and financial Proposals, and all other documents/statements submitted including corrections to the bid resulting from the Procuring Entity's bid evaluation
- (b) Schedule of Requirements
- (c) Technical Specifications
- (d) General Conditions of the Contract
- (e) Special Conditions of the Contract
- (f) Performance Security
- (g) Entity's Notice of Award

ARTICLE I. RIGHTS AND OBLIGATIONS OF THE AGENCY

1. The **AGENCY** shall provide/render security services to the **UNIVERSITY** for the maintenance of safety, security and order. Sixty-Seven (67) security personnel broken down as follows:
 - 26 for Main Campus (Indang)
 - 2 for Trece Campus
 - 4 for Silang Campus
 - 4 Carmona Campus
 - 6 for Rosario Campus
 - 8 for Imus Campus
 - 6 for Cavite City Campus
 - 2 for Tanza Campus
 - 2 for Gen. Trias Campus
 - 3 for Bacoor Campus
 - 4 for Naic Campus
2. The **AGENCY** at no cost to the **UNIVERSITY**, will provide two (2) Security Officers to be designated as Detachment Commander and Assistant Detachment Commander in the main campus. The Detachment Commander shall be responsible for the overall management and coordination of work to be performed as per contract provisions and shall act as the central point of contact with the

MR. SANDY C. BALITE
President, Guard-Merit Security
Agency, Inc.

MR. DENNIS R. MESCALLADO
Managing Manager, Guard-Merit Security
Agency, Inc.

DR. HERNANDO D. ROBLES
CvSU President

MR. ROMULO L. GOMEZ
Director, University Civil Security
Services

DR. HENRY O. GARCIA
VP, Admin & Support Services

ITA G. HERRERA
Officer / FMO Director

3. At no cost to the **UNIVERSITY**, the **AGENCY's** designated Area Manager will hold meetings with the **UNIVERSITY** representative to discuss security concerns once a month with the agenda to be provided by the **UNIVERSITY** prior to the meeting. Furthermore, the **AGENCY** shall deploy two (2) Field Inspectors (one for daytime and another one for nighttime) to conduct daily inspections to its security personnel deployed at the **UNIVERSITY**.
4. The **AGENCY** hereby undertakes to provide one (1) regular reliever for every six (6) security personnel and make available at all times relievers and/or replacements to ensure continuous and uninterrupted service in case of absences. Relievers and replacements shall be qualified and carefully selected.
5. The **AGENCY** shall provide a Bundy clock and require its security personnel deployed at the **UNIVERSITY's** main campus to use the Bundy clock in order to properly maintain a record of attendance, and to use the Watchman's Clock for night shift duty.
6. The **AGENCY** shall provide the **UNIVERSITY** with security personnel who are competent and reliable men and women who are adequately trained and of tested ability, duly licensed as security officers or security guards or watchmen by the PNP-SOSIA and other relevant government agencies, and possesses the qualification required by pertinent laws which shall be maintained as long as they are assigned to the **UNIVERSITY**.
7. The **AGENCY** shall exercise strict discipline, close supervision and exclusive control and administration over its guards in accordance with the laws, ordinances and pertinent governmental rules and regulations as well as the rules and policies laid down by the **UNIVERSITY** on the matter.
8. The **AGENCY** shall pay the security guards the salary in accordance with the provisions of the New Labor Code and shall include the implementation of statutory increase in wage, benefits and allowance mandated by various pertinent Presidential Decree including the 13th month's pay, five (5) days incentive leave with pay, and the night differential pay for guards performing works from 10:00 P.M. as required under PD#850 and shall:
 - a) Comply with all laws, ordinances, rules and regulations in the performance of its business as security guard **AGENCY**;

MR. SANDY C. BALITE
President, Grand Marlin Security
Agency, Inc.

MR. DENNIS R. MESCALLADO
Marketing Manager, Grand Marlin Security
Agency, Inc.

DR. FERNANDO D. ROBLES
CvSU President

MR. ROMULO L. GOMEZ
Director, University Civil Security
Services

DR. HENRY O. GARCIA
VP Admin & Support Services

MRS. OLITA G. HERRERA
Chief Admin. Officer / FMO Director

MR. SANDY C. BALUTE
President, Grand Merits Security
Agency, Inc.

MR. DENNIS R. MESCALLADO
Marketing Manager, Grand Merits Security
Agency, Inc.

DR. HERNANDO D. ROBLES
DSU President

MR. ROMULO I. GOMEZ
Director, University Civil Security
Services

DR. HENRY O. GARCIA
VP Admin & Support Services

LOLLA G. HERRERA
Senior Officer / FMO Director

- b) Comply with the provisions of New Labor Code and other rules and regulations concerning labor and employment;
- c) Require its assigned security guards to render incident/status reports on any loss, damage or injury over the properties or personnel of the **UNIVERSITY** within the premises;
- d) Pay its assigned security guards salaries not lower than the minimum wage; and,
- e) Pay its contributions to the Social Security System, Home Development Mutual Fund and the Philippine Health Insurance Corporation.
- f) Submit the following reports according to the stipulated period:
 - Quarterly Report of SSS, Pag-ibig, Philhealth proof of payment
 - Retirement Fund report submitted every six (6) months.

9. The **AGENCY** shall be solely liable for any claim made by the guards assigned to the premises in connection with the provisions of the Minimum Wage Law, the Eight-Hour Labor Law, the Workmen's Compensation Act, Social Security System, Medicare Act, Pag-Ibig Fund, retirement benefit and such other laws which now presently exist, which regulate employee-employer relationship, with respect to the security guards detailed under this Contract.
10. The **AGENCY** hereby agrees to guard the premises of the **UNIVERSITY** and assumes responsibility for the proper performance of duty of its security personnel in accordance with the General Orders of the **AGENCY** and specific instructions of the **UNIVERSITY**. The **AGENCY** shall be solely be responsible for any act or omission by said guard/s during their tour of duty.
11. The guards are to maintain general peace and order at the above-mentioned premises and specifically, to watch, protect and safeguard the property of the **UNIVERSITY** from all forms of criminality and irregularities but not limited to theft, robbery, pilferage, arson, destruction, damage and/or other unlawful acts; to protect its officers, employees, personnel, visitors and guests from assaults, harassment, threat, intimidation or other analogous causes; and to enforce and implement all the rules, policies and/or regulations of the **UNIVERSITY** relative to maintenance of security and safety thereat.
12. The **AGENCY's** security guards found to be under the influence of alcohol and/or prohibited drugs shall be immediately relieved and replaced from his post, and the **UNIVERSITY** shall deduct the cost of maintaining the post.

13. The **AGENCY** shall also provide the **UNIVERSITY** the following services to ensure total security of the establishments and all its assets:

- a. General Security and Investigation Services
- b. Background investigation / Surveillance Services
- c. Security Communication Systems
- d. Basic and Advanced Security Service Training Programs for Security Personnel and likewise for interested employees of the **UNIVERSITY**.

14. The **AGENCY** further agrees to indemnify the **UNIVERSITY'S** employees, officers, students, guests and visitors within the **UNIVERSITY'S** premises to be guarded and secured under this Contract for any injury, loss and/or damage to property or person/arising out of the negligence, fraud, misconduct, dereliction of duty or fault of the **AGENCY'S** Security officer/s and/or Guards.

15. The **AGENCY** shall be liable for all losses and/or damages directly or indirectly caused by the negligence, fault, fraud, dishonesty or dereliction of duty of the security guards and committed anytime/anywhere to the detriment of the **UNIVERSITY** during the subject's guard/s' duty with the **UNIVERSITY**; Provided, that the **UNIVERSITY** shall report in writing to the **AGENCY'S** Head Office any such losses and/or damages within Seventy Two (72) Hours of their discovery.

16. The **AGENCY** shall furnish the **UNIVERSITY** a good and sufficient Performance Bond acceptable to the **UNIVERSITY** in the sum of **PESOS: Six Million Six Hundred Nineteen Thousand Eight Hundred Seventeen Pesos and 81/100 (P6,619,817.81)** to ensure the faithful execution of this contract and as guarantee against any claim of the **UNIVERSITY** for losses and/or damages to **UNIVERSITY'S** property in the course of the performance of the guard services. However, losses and/or damages which are not of considerable amount may be deducted by the **UNIVERSITY** in the monthly remittance to the **AGENCY**.

17. All judicial and extra-judicial expenses which shall be incurred by the **AGENCY** in connection with the performance by its guards of their duties and functions shall be for the account of the **AGENCY**.

ARTICLE II. RIGHTS AND OBLIGATIONS OF THE UNIVERSITY

1. For and in consideration of the services to be rendered by the **AGENCY** to the **UNIVERSITY**, the latter shall, during the term of the contract, pay the **AGENCY** the total contract rate **PESOS: Twenty Two Million Sixty Six Thousand Fifty Nine Pesos and 36/100 P 22,066,059.36** for One (1) year coverage and One Million Eight Hundred Thirty Eight Thousand Eight Hundred Thirty Eight Pesos & 28/100 (P 1,838,838.28) per month.

2. The Contract Price and rates provided herein shall remain a firm, unalterable lump sum bid price which shall not be subject to escalation. The Contract Price and rates provided herein have included the latest labor escalation or wage order increase. It shall also include profits, including but not limited to all direct and indirect expenses and all incidental and attendant fees, contingent costs, overheads, allowances, taxes, duties, insurances and risks, commitment, expenses, survey and inspection costs, as well as inflation, foreign exchange rate changes, fuel price hikes, changes in local and foreign market conditions, and all other costs.
3. The **UNIVERSITY** has the sole discretion to ask for replacement of any Security Guard assigned by the **AGENCY** and reserves the right to pre-screen such replacement/s before acceptance as part of the post/detachment.
4. The **UNIVERSITY** has the prerogative to have a guard changed or replaced at any time whose work is found or believes to be below standard, or whose conduct is unsatisfactory, or is prejudicial to its interest, as determined by the **UNIVERSITY**. The judgment of the **UNIVERSITY** on such matters shall be final and binding and should the **AGENCY** refuse, the former may consider the refusal as a valid cause for the termination of this Contract, plus damages, as the case may be.
5. The **UNIVERSITY** shall not be responsible for any incident or mishap or injury of any kind or nature that may be sustained by the security guards so furnished by the **AGENCY** in connection with their services in the premises during their tour-of-duty, including death resulting therefrom, it being understood that the security guards are the employees of the **AGENCY** and not of the **UNIVERSITY**, and that all benefits that said security guards or heirs may claim in connection with their employment shall be borne by the **AGENCY**.
6. Failure of the **UNIVERSITY** to insist in one or more instances upon strict performance of any of the covenants of this contract or to exercise any right or option herein contained shall not be construed as abandonment or cancellation of such covenant or option but the same shall continue in full force and effect. No waiver by the **UNIVERSITY** shall be deemed to have been made unless expresses in writing and signed by the **UNIVERSITY**.
7. The **UNIVERSITY** shall have the authority to deduct its claim for losses and/or damages from the agreed compensation for security services due the **AGENCY** with prior notice to the **AGENCY**.

MR. SANDY C. BALITE
President of Grand Meritus Security Agency, Inc.

MR. DENNIS R. MESCALLADO
Working Manager, Grand Meritus Security Agency, Inc.

DR. HERNANDO D. ROBLES
CRSU President

MR. ROMULO L. GOMEZ
Director, University Civil Security Services


DR. HENRY O. GARCIA
UP: Admin. & Support Services


SR. LOLITA G. HERRERA
Admin. Officer / FMO Director

ARTICLE III. GENERAL PROVISIONS:

1. The **AGENCY** is **NOT** an agent or employer of the **UNIVERSITY** and the guards to be assigned by the **AGENCY** to the **UNIVERSITY** are in no way employees of the **UNIVERSITY** as the assigned guards are for all intents and purposes employees of the **AGENCY**.
2. This contract shall be binding upon the parties, his/her/its heirs, assigns, and successor-in-interest. None of the terms and conditions of this contract may be changed or altered save by express agreement in writing between the parties.
3. Basis for the termination of contract are failure of the agency to comply with requirements of the University within 30 days; including, but not limited to the poor performance of the guards, and failure to implement and uphold the submitted security plan.
4. This Agreement shall be governed by the construed in accordance with the laws of the Republic of the Philippines, and the established jurisprudence on the matter.
5. In case any provision or portion of this Agreement should be held invalid, illegal or unenforceable by court of law, the other provisions or portions of the Agreement shall not be affected thereby, and shall remain valid, subsisting.
6. The venue of any action or suit, arising from the foregoing, shall be filed in proper Courts stationed either in Indang or Naic, Cavite, unless otherwise provided expressly and explicitly by any law, rules or regulations fixing the venue in any other place.
7. All notices to be issued pursuant to this Contract or any suit or legal action shall be made at the above-specified addresses of the parties, unless either party gives a new address to the other party in writing hereafter.
8. The effectivity of this Agreement shall commence from March 1, 2019 and will expire on February 29, 2020 unless sooner revoked, terminated or cancelled. The **UNIVERSITY** may terminate this Contract for any legal and/or valid cause by written notice given to the **AGENCY** thirty (30) days prior to the intended date of termination. The **UNIVERSITY** has the absolute right to terminate the services of the **AGENCY** if the latter fails to comply with the directives of the **UNIVERSITY**.

IN WITNESS WHEREOF, the parties have here to affixed signature on this ____ day of _____, 2019.

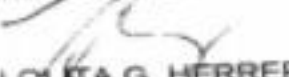

HERNANDO D. ROBLES, Ed. D.
President
Cavite State University



SANDY C. BALITE
General Manager
Grand Meritus Security Agency, Inc.

SIGNED IN THE PRESENCE OF

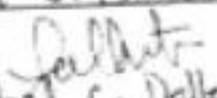

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Director, University Civil Security Services


Dr. HENRY O. GARCIA
VP - Admin & Support Services


Mrs. LOLITA G. HERRERA
Chief Administrative Officer/Director, FMO


Mr. DENNIS R. MESCALLADO
Marketing Manager


RITCHIE J. ROMERO


Crisabel C. Delente

ACKNOWLEDGEMENT

Republic of the Philippines)
_____ S.S.

BEFORE ME a Notary Public for and in REGION III
on MAR 14 2019

at _____ personally appeared before
me the following persons,

Names

**Valid ID
Number**

**Issued on
Issued**

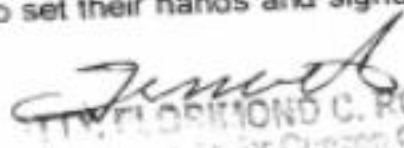
Issued at

HERNANDO D. ROBLES- Passport No. P48470994, on Oct. 26, 2017, at DFA Manila
SANDY C. BALITE

Known to me and to be known to be same persons who acknowledged to me that foregoing documents consisting of eight (8) pages, including this page, signed by them and their instrumental witnesses, on each and every thereof, is of their own free and voluntary act and deed.

IN WITNESS HEREOF, the parties have hereunto set their hands and signatures on the place and date first above-written.

Doc. No. 394
Page No. 79
Book No. X4
Series of 2019 _____


FLORENTINO C. ROUS
Notary Public, City of Manila

Mar 14, 2019
5/1 S-13/2.G.
NO. 17315
12-12-14-905
2019-1-2-2019

